

2018-10-033



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

Ryala
MASTER COPY

MEMORANDUM

TO : **ALL BOC OFFICIALS AND EMPLOYEES**

FROM : *J. Escasio*
JOSEPH G. ESCASIO
Chief Administrative Officer
Human Resource Management Division

SUBJECT : **Work Suspension October 31, 2018, 3:00 P.M.**

DATE : **October 31, 2018**

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1. Pursuant to Memorandum Circular No. 51 signed by Salvador C. Medialdea, Executive Secretary, Office of the President, the Bureau of Customs implements suspension of work in the Bureau from 3:00 PM today, October 31, 2018.
 2. All Ports and Sub-Ports are ordered to maintain a skeletal workforce until the end of office hours.
 3. For strict compliance.

Office of the President
of the Philippines
Malacañang

MEMORANDUM CIRCULAR NO. 51


To provide government employees full opportunity to properly observe All Saints Day (1 November 2018), and to allow them to travel to and from the different regions in the country, work in government offices on 31 October 2018 is hereby suspended from 3:00 o'clock in the afternoon onwards.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations and render the necessary services.

The suspension of classes in private schools and work in private companies and offices are left to the sound discretion of their respective heads or employers.

This Circular shall take effect immediately.

By authority of the President:


SALVADOR C. MEDIALDEA
Executive Secretary

Manila, 31 October 2018

