



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

**MEMORANDUM**

**TO :** All BOC Employees;  
and Personnel under Contract of Service

**FROM :** *symale*  
**GLADYS F. ROSALES, MPA, CESE**  
Chief-of-Staff, Office of the Commissioner &  
Deputy Commissioner, Internal Administration Group

**SUBJECT :** **Conduct of Special CSC CSE PPT to BOC Employees  
(Amendment to Memorandum dated August 01, 2018)**

**DATE :** August 03, 2018

1. This has reference to the Memorandum from the above-signed dated August 01, 2018 as to the conduct of the Civil Service Commission (CSC) **Special Career Service Examination Pen and Paper Test (CSE-PPT)** Professional and Sub-Professional to personnel under Contract of Service and other employees in the Bureau of Customs and other government agencies on **October 14, 2018**.

2. In this regard, please be informed that the examination shall be held in different schools **nationwide**.

3. Accordingly, Item no. 2 of the Memorandum is hereby amended from:

*"2. The CSCFO-DPWH will only accept submission of applications for the October 14, 2018 schedule of CSC CSE-PPT from personnel included in the Official List from August 13 to 24, 2018, 8:00 a.m. until 5:00 p.m. at the CSC FO-DPWH Office."*

to:

***"2. Only those applicants who are included in the Official List submitted by the Bureau through the HRMD shall be entertained by the field offices of the following CSC Regional Offices on August 13 to 24, 2018, from 8:00am until 5:00pm:***

**CSCRO 1** - Quezon Avenue., San Fernando City, LA Union 2500  
**CSCRO 2** - San Gabriel, Tuguegarao, Cagayan 3500  
**CSCRO 3** - Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga 2000

**CSCRO 4** - 139 Panay Avenue Brgy. South Triangle, Quezon City 1103

**CSCRO 5** - Rawis, Legazpi City 4500

**CSCRO 6** - No. 7 Onate St., Mandurriao, Iloilo City 5000

**CSCRO 7** - Sudlon, Lahug, Cebu City 6000

**CSCRO 8** - Government Center, Palo, Leyte 6501

**CSCRO 9** - Cabatangan, Zamboanga City 7000

**CSCRO 10** - Vamenta Blvd. Carmen, Cagayan de Oro City 9000

**CSCRO 11** - Ecoland Drive, Matina Davao City 8000

**CSCRO 12** - Gov. Gutierrez Avenue, Cotabato City 9600

**CSC NCR** - No. 25 Kaliraya St., Brgy. Doña Josefa, Quezon City (CSCFO DPWH Field Office)

**CSC CAR** - No. 116 Wagner Road, Military Cut-Off Baguio City 2600

**CSC CARAGA** - Doongan Road, Butuan City 8600

**CSC ARMM** - ARMM ORG Compound, Cotabato City 9600"

4. On August 7, 2018, the BOC, through the HRMD, shall endorse the Official List of BOC personnel who will personally submit their application, to the CSC Regional Office nearest the concerned BOC Port/Office.

5. Moreover, applicants who are scheduled to take the CSE-PPT exam on August 12, 2018 shall only be allowed to apply for a **different level of exam** on October 14, 2018 (*i.e., If personnel A is scheduled to take the **CSE-PPT Sub-Professional** on **August 12, 2018**, he/she may only apply to take the **CSE-PPT Professional** on **October 14, 2018** and vice versa*).

6. For information.