



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
MANILA 1099



## ENFORCEMENT GROUP

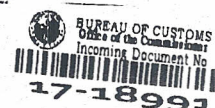
### MEMORANDUM

**FOR :** OFFICE OF THE COMMISSIONER  
All DEPUTY COMMISSIONERS  
All Service DIRECTORS  
All DISTRICT COLLECTORS  
All Other Concerned

**FROM :** Atty. *TS* **TEDDY S. RAVAL**  
Deputy Commissioner *12/12*

**SUBJECT :** Documents for Enforcement Group

**DATE :** December 6, 2017



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For expediency and orderly administration, Mr. CHARLES ALMOND C. MATEO, Customs Operations Officer III of EG-Admin, is the only authorized personnel to receive all documents and papers officially routed or indorsed to the Deputy Commissioner, Enforcement Group.

Henceforth, communications, orders, memoranda or other analogous documents not received officially and not acted upon shall not be the responsibility of the Office of the Deputy Commissioner, Enforcement Group.