

2017-08-015

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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

**MEMORANDUM**

**TO :** ALL BOC OFFICES  
ALL OTHERS CONCERNED

**SUBJECT :** Special Order No. 659 entitled "Designating the Senior Deputy Executive Secretary During the Executive Secretary's Visit to Hong Kong on 3-6 August 2017"

**DATE :** 04 August 2017

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The public is informed of the designation of Senior Deputy Executive Secretary Menardo I. Gueverra as Acting Executive Secretary from August 3 to 6, 2017, pursuant to the attached Memorandum dated 01 August 2017 of Alvin P. Diaz, Director IV, Central Administration Office, Department of Finance, bearing on the attached Special Order No. 659 from Salvador C. Madialdea, Executive Secretary, Office of the President of the Philippines.

For information.

*Nicanor E. Faeldon*

**NICANOR E. FAELDON**  
Commissioner



AUG 09 2017



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004

**MEMORANDUM**

FOR : **HEADS OF OFFICES**  
This Department

**HEADS OF BUREAUS/ATTACHED AGENCIES**  
Department of Finance

FROM :   
**ALVIN P. DIAZ**  
Director IV  
Central Administration Office

SUBJECT : **Special Order No. 659** entitled "**DESIGNATING THE SENIOR DEPUTY EXECUTIVE SECRETARY DURING THE EXECUTIVE SECRETARY'S VISIT TO HONG KONG ON 3-6 AUGUST 2017**"

DATE : August 1, 2017

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Attached for information and guidance is a copy of Special Order No. 659 dated 26 July 2017 from Executive Secretary Salvador C. Medialdea, Office of the President on the above-captioned subject.

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Certified True Copy for:  
Sec. Carlos G. Dominguez III  
Department of Finance  
Manila

Office of the President  
of the Philippines  
Malacañang



SPECIAL ORDER NO. 659

DESIGNATING THE SENIOR DEPUTY EXECUTIVE SECRETARY AS  
ACTING EXECUTIVE SECRETARY DURING THE EXECUTIVE  
SECRETARY'S VISIT TO HONG KONG ON 3-6 AUGUST 2017

WHEREAS, the Executive Secretary will be in Hong Kong on 3-6 August 2017;

WHEREAS, to ensure continuity of government service, it is necessary to designate an Acting Executive Secretary to take care of the day-to-day operations in the Office of the President and assist the President in the general administration of the Executive Department;

NOW, THEREFORE, I, SALVADOR C. MEDIALDEA, by the powers vested in me by the law, do hereby designate Senior Deputy Executive Secretary Menardo I. Guevarra as Acting Executive Secretary from 3 August 2017 to 6 August 2017.

All departments, agencies, and instrumentalities of the Government shall assist the Acting Executive Secretary in the discharge of his functions as stated herein.

DONE in the City of Manila, this 26<sup>th</sup> day of July, in the year of Our Lord, Two Thousand and Seventeen.

PERSONNEL DIVISION  
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By authority of the President:

*[Signature]*  
SALVADOR C. MEDIALDEA  
Executive Secretary

DEPARTMENT OF FINANCE  
(PDMSG)  
RECEIVED  
JUL 31 2017  
Office of  
Undersecretary Gil S. Beltran

Office of the President  
MALACAÑANG RECORDS OFFICE  
CERTIFIED COPY  
*[Signature]*  
ATTY. CONCEPCION ZENY E. FERROLINO-ENAD  
DIRECTOR III

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DENNIS 2:39pm  
18 JUL 2017

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