



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

MEMORANDUM

May 18, 2016

To: All Customs Officials and Employees**Subject: Master's Degree Program offering in the Graduate School of Management, Pamantasan ng Lungsod ng Maynila**

- 1.0 The Pamantasan ng Lungsod ng Maynila's (PLM) Graduate School of Management recently released their curricular programs for Master's Degree intended for professionals and business leaders in public service.
- 2.0 The programs are comprised of academic subjects designed to improve the competencies of key players in business and in government by developing the students' skills such as identifying, analyzing, contextualization, and examining skills. Moreover, it will also improve the students' performance.
- 3.0 Pamantasan ng Lungsod ng Maynila's Graduate School of Management programs are as follows:


PROGRAM	UNITS
Master in Government Management – Executive Special Program (MGM-ESP)	36
Master in Government Management (MGM)	48

- 4.0 For the students of Master's Program, classes will be held in the premises of the Bureau of Customs. Classes will be held once a week, preferably every Saturday from 8:00am to 5:00pm.
- 5.0 Interested applicants for the Master's Degree Program should present the following admission requirements such as:
- 5.1 Duly accomplished Application Form
 - 5.2 Proof of appropriate Academic Degree, Transcript of Record (Original and 1 Photocopy),
 - 5.3 Two (2) photocopies of marriage contract (if married)

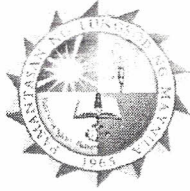
- 5.4 Recommendation from Supervisor (indicating nature of job, length of service, personality/character)
- 5.5 Three (3) colored 2" x2" ID photos, and
- 5.6 Entrance Examination.
- 6.0 Fees shall be for the account of the student/employee.
- 7.0 Interested employees are requested to fill up the attached application form and submit to the Interim Training and Development Division, 4th floor, Port of Manila Building on or before May 30, 2016. You may also inquire with the Pamantasan ng Lungsod ng Maynila (PLM) at telefax number 528-4570 for further queries.


ALBERTO D. LINA
Commissioner




16-03133

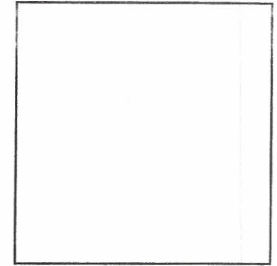
MAY 19 2016



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

GRADUATE SCHOOL OF MANAGEMENT

APPLICATION FOR ADMISSION



Original Transcript of Record

Received on _____
By _____
Signature _____

General Weighted Average: _____
Working Experience: _____
Email Ad: _____
Mobile No. _____

Degree Objective: _____

Name: _____
Last First Middle

Birth Date: _____
Yr. Mo. Day

Address:

Home: _____
Province: _____
Office: _____

Tel. No. _____
Tel. No. _____
Tel. No. _____

Civil Status:

Single _____ Married _____
Separated _____ Widow/er _____

Sex:

Male _____
Female _____

If married, number of children: _____

Educational Records:

	School	Inclusive Dates	Degree(s) Obtained	Field(s) of Specialization
High School	:	:	:	:
College	:	:	:	:
Graduate	:	:	:	:

Professional Records: (From most recent job)

Company	Nature of Business	Position	Inclusive Dates	Estimated Annual Salary	Entry present/ Upon Leaving
:	:	:	:	:	:
:	:	:	:	:	:
:	:	:	:	:	:

All applicants are requested to have a personal recommendation submitted on their behalf from a former college instructor or administrative officer. Applicants who have been out of college for a year or more must secure an additional recommendation from an employer or immediate superior. Please provide below the name and address and title of the person(s) you asked to write.

Name of College Recommender

Name of Additional Recommender

Title

Title

Address

Address

Telephone Number

Telephone Number

Applicant's Signature

Date

ACTION TAKEN

- APPROVED _____
- APPROVED CONDITIONALLY _____
- DISAPPROVED _____
- OTHER REMARKS _____