



DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

OFFICE OF THE COMMISSIONER

MEMORANDUM:

TO : ALL DISTRICT COLLECTORS,
DEPUTY COLLECTORS
PRINCIPAL APPRAISERS
EXAMINERS AND
ALL OTHERS CONCERNED

FROM : ALBERTO D. LINA
Commissioner

SUBJECT : CLEARANCE

Date : 10 May 2016

Please be informed that effective immediately all importations covering the following HS Codes: 61.01; 61.02; 61.03; 61.04; 61.05; 61.06 on Chapter 61, 62.01; 62.02, 62.03; 62.04; 62.05; 62.06, 62.11 on Chapter 62 (Wearing Apparels) and 64.01; 64.02; 64.03; 64.04; 64.05 and 64.06 on Chapter 64 (Footwear), including riders, shall be required to obtain a CLEARANCE from this Office prior to its release. However, all Tax Exempt Shipment, PEZA and SGL are exempted from securing the same

Further, you are hereby directed to supply or provide the following Specific Details such as **Brand, Gender Preference, Description, Purpose/Classification and Materials Used** and shall submit the following Documentary Requirements such as **Single Administrative Document (SAD) with detailed Examiners Findings, Commercial Invoice, Bill of Lading, Packing List, PCCI Report and Picture**, to ensure expeditious release of the said clearance.

For strict and immediate compliance.


ALBERTO D. LINA
Commissioner



MAY 11 2016

DOCUMENTARY REQUIREMENTS
SINGLE ADMINISTRATIVE DOCUMENTS W/ DETAILED EXAMINER'S FINDINGS
COMMERCIAL INVOICE
BILL OF LADING
PACKING LIST
PCCI/FPI REPORT
PICTURE

SPECIFIC DETAILS
BRAND
GENDER PREFERENCE
DESCRIPTION
PURPOSE/CLASSIFICATION
MATERIALS USED

PROPOSED WITH USUAL HIGHER VALUES
FOR WEARING APPARELS: (Excludes underwears, baby dresses, hankies...)
CHAPTER 61
61.01,61.02,61.03,61.04,61.05,61.06
CHAPTER 62
62.01,62.02,62.03,62.04,62.05,62.06,62.11

FOR FOOTWEARS:
CHAPTER 64
64.01,64.02,64.03,64.04,64.05,64.06

including riders

*exempt of PEZA & SGL
& those tax-exem*

Shipments