



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 MANILA

09 December 2015

MEMORANDUM

TO : ALL DISTRICT COLLECTORS
ALL DEPUTY COMMISSIONERS
ALL OFFICIALS and EMPLOYEES CONCERNED

FROM: ALBERTO D. LINA
Commissioner

RE. : CHRISTMAS AND NEW YEAR SCHEDULE

1.0 In line with the upcoming Christmas Season, the following schedule should be observed.

DATE	SCHEDULE
December 24 and 25, 2015	Holiday
December 26, 2015	Skeletal Schedule (POM, MICP, NAIA, Cebu, Davao, Batangas, Subic and Clark)
December 30 and 31	Skeletal Schedule (POM, MICP, NAIA, Cebu, Davao, Batangas, Subic and Clark)
January 1, 2016	Holiday
January 4, 2016	Flag Ceremony

2.0 Ensure dissemination of this information immediately. Thank you.

Alberto D. Lina
ALBERTO D. LINA
Commissioner
Bureau of Customs



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