



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

MASTER COPY

February 4, 2016

CUSTOMS MEMORANDUM CIRCULAR
NO. 17 - 2016

TO: All Deputy Commissioners
All Directors
All District / Port Collectors
and Others Concerned

**SUBJECT: Specimen Signatures of Officers Authorized by the Center
for Cosmetic Regulation and Research, FDA**

Attached is the letter dated January 26, 2016 of Ms. Maria Lourdes C. Santiago, MSc, MM, OIC-Director General, Food and Drug Administration (FDA), indicating therein the specimen signatures and initials of the following officers authorized to sign documents originating from the Center for Cosmetic Regulation and Research (CCRR).

1. Engr. Ana Trinidad F. Rivera, MSc
Director IV, CCRR
2. Rhoda Laine D. Manaloto, MGM
OIC-Chief, Product Research and Standard Development
Division (PRSDD), CCRR
3. Florlita H. Gabuna
OIC-Chief, Licensing and Registration Division (LRD), CCRR

For your information and guidance.

Please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.


ALBERTO D. LINA
Commissioner



CMC 17-2016



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION

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FDA
Food and Drug Administration

26 January 2016

HON. ALBERTO D. LINA
Commissioner,
BUREAU OF CUSTOMS (BOC)
G/F OCOM Building, South Harbor,
Gate 3, Port Area, Manila



Attention: **ATTY. AGATON TEODORO O. UVERO**
Deputy Commissioner,
Assessment and Operations Coordinating Group, BOC

Dear **Commissioner Lina:**

Greetings! The Food and Drug Administration (FDA) has recently re-organized its top management with Ms. Maria Lourdes C. Santiago as the OIC, Director General. For the Center for Cosmetic Regulation and Research (CCRR), Engr. Bayani C. San Juan will be replaced as Director IV of CCRR by virtue of the issuance of the appointment of the undersigned by the Hon. Janette Loreto-Garin, Secretary, Department of Health.

In this regard, please do honor the specimen signatures and initials of the designated deputies of CCRR shown below that are reflected in the License to Operate (LTO), Certificate of Product Registration (CPR), Acknowledged Notifications and other Certificates/ Clearances/ Permits originating from this Office.

NAME	OFFICIAL DESIGNATION	COMPLETE SIGNATURE	INITIAL
1. Engr. Ana Trinidad F. Rivera, MSc	Director IV, CCRR	<i>[Handwritten Signature]</i>	<i>[Handwritten Initial]</i>
2. Rhoda Laine D. Manaloto, MGM	OIC-Chief, Product Research and Standard Development Division (PRSDD), CCRR	<i>[Handwritten Signature]</i>	<i>[Handwritten Initial]</i>
3. Florlita H. Gabuna	OIC-Chief, Licensing and Registration Division (LRD), CCRR	<i>[Handwritten Signature]</i>	<i>[Handwritten Initial]</i>



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Attached herewith is the copy of the Department Personnel Order No. 2015-5150 and FDA Personnel Order 2016-006 for your perusal/ information and thank you very much for your cooperation.

Very truly yours,

Maria Lourdes C. Santiago

MARIA LOURDES C. SANTIAGO, MSc, MM
OIC, Director General, FDA

Cc: Carolyn P. Custodio, Officer-In-Charge, FDA Customs Liaison Unit


DTN 20160111122436

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Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

November 24, 2015

DEPARTMENT PERSONNEL ORDER


No. 2015- 5150

SUBJECT: POSTING OF ENGR. ANA TRINIDAD F. RIVERA, Director IV to the Center for Cosmetics Regulation and Research, Food and Drug Administration

In the interest of the service and pursuant to Department Order No. 2012-0201 dated December 4, 2012, **ENGR. ANA TRINIDAD F. RIVERA**, whose appointment as Director IV has been duly approved by the undersigned, is hereby posted temporarily to the Center for Cosmetics Regulation and Research, Food and Drug Administration, this Department.

Under this Order, Engr. Rivera shall report directly to the OIC-Director General, Food and Drug Administration in connection with the performance of her duties and responsibilities.

This Order shall take effect upon her assumption to duty as Director IV.


JANETTE LORETO-GARIN, MD, MBA-H
Secretary of Health

jltpad/pad/hrdb/15-1044



Republic of the Philippines
Department of Health
FOOD AND DRUG ADMINISTRATION



08 JAN 2016

FDA PERSONNEL ORDER
No. 2016-006

SUBJECT: Designation of Authorized Signatories at the Center for
Cosmetic Regulation and Research (CCRR)

In the interest of the service, designation of authorized signatories at the Center for Cosmetic Regulation and Research (CCRR) reflects the new hierarchy of management and the designated CCRR Officers to sign documents originating from the same office:

1. **ENGR. ANA TRINIDAD F. RIVERA**
Director IV – CCRR
2. **RHODA LAINE D. MANALOTO**, OIC CCRR - Product Research Standard Development Division
(in the absence of Engr. Ana Trinidad F. Rivera)
3. **FLORLITA MA H. GABUNA**, OIC CCRR – Licensing and Registration Division
(in the absence of Rhoda Laine D. Manaloto)

Matters concerning policy in the CCRR shall wait the return of the Center Director and/or shall be elevated to the Office of the Director General

This Order shall take effect immediately and shall remain valid unless otherwise revoked.

Maria Lourdes C. Santiago
MARIA LOURDES C. SANTIAGO, MSc, MM
OIC, Director General

DTN: 20160104090710