



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Catering Services for Security Protocol Workshop"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Catering Services for Security Protocol Workshop**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Two Hundred Twelve Thousand Eight Hundred Pesos (Php212,800.00) - inclusive of tax**

Specifications:

QTY.	ITEM	DESCRIPTION
1 LOT	1	Packed Meals (AM Snack, PM Snack and Lunch) Batch 1: February 21-24, 2022 (27 pax) Batch 2: February 22-25, 2022 (26 pax) Batch 3: February 28-March 3, 2022 (26 pax) Batch 4: March 1-4, 2022 (26pax) Batch 5: March 7-10, 2022 (27 pax) Flowing coffee/tea and water during the training session
	2	Ground coffee, sugar and coffee mate
	3	Availability

Interested suppliers are required to submit **original/certified true copy of the following:** valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit)/CDA Registration (for cooperative), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before **February 15, 2022, 10:00 a.m.**, at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 8527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM
Chief Administrative Officer
General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	ITEM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	1	Packed Meals (AM Snack, PM Snack and Lunch) Batch 1: February 21-24, 2022 (27 pax) Batch 2: February 22-25, 2022 (26 pax) Batch 3: February 28-March 3, 2022 (26 pax) Batch 4: March 1-4, 2022 (26pax) Batch 5: March 7-10, 2022 (27 pax) Flowing coffee/tea and water during the training session		
	2	Ground coffee, sugar and coffee mate		
	3	Availability		

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Contact Number

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)