



January 31, 2023

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through Port of Manila will undertake a Small Value Procurement for the **“Procurement of Service Certifying Body (CB) for the Port of Manila relevant to the ISO 9001:2015 Quality Management System Certification”**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Procurement of Service Certifying Body (CB) for the Port of Manila relevant to the ISO 9001:2015 Quality Management System Certification relevant to the ISO 9001:2015 Quality Management System Certification**

Location: **Supply Unit, POM Prefabricated Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **TWO HUNDRED SEVENTY FOUR THOUSAND FOUR HUNDRED PESOS ONLY (PHP274,400.00) inclusive of tax**

Specifications :

QTY	DESCRIPTION
1 LOT	The ISO Certifying Body (CB) has been accredited by an International Accreditation Forum (IAF)
	The CB has been accredited by the Philippine Accreditation Bureau of the Department of Trade and Industry
	The CB has certified a process of a customs office for the last five (5) years
	Scope of Work Port of Manila Year 3 (2023) - 2 nd Surveillance Audit - On-site Audit - Audit Planning and Report Preparation - BOC-Port of Manila, Customs Postal Office, PEZA - Cavite Customs Office and PEZA-Laguna Customs Office
The winning quotation shall conform to BOC-POM Schedule	

Interested suppliers are required to submit their valid and current Mayor’s Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex “A”).



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Submission of quotation and eligibility documents is on or before **February 7, 2023** 10:00 a.m., at Supply Unit, Administrative Division, Ground Floor, POM Prefab Building, BOC, Port Area, Manila.



Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at tuazona@customs.gov.ph.

Very truly yours,


ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee
Port of Manila 

A Modernized and Credible Customs Administration That is Among the World's Best

South Harbor, Gate 3, Port Area, Manila 1099
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



(Annex "A")

PRICE QUOTATION FORM

Date:

BUREAU OF CUSTOMS
 Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Item	Quantity	Unit Price	Total Price

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company