



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Office of the Commissioner

August 23, 1990

CUSTOMS MEMORANDUM ORDER

No. 56-90

To: All District/Port Collectors
Service/Division Chiefs
And All Others Concerned

Subject: Rationalizing the Flow of Staff Service Communications

I. OBJECTIVES

1. To define the flow of communications to and from the Staff Services under the Office of the Commissioner.
2. To delineate the scope of jurisdiction of duly appointed Deputy Commissioners or designated Officers-In-Charge.

II. DEFINITION OF AREAS OF JURISDICTION

To streamline and expedite the flow of communications to and from the staff services under the Office of the Commissioner, the following staff services shall be under the jurisdiction of the Deputy Commissioner/Officer-In-Charge as indicated:

1. Isauro C. Garcia - Deputy Commissioner
 - a. Administration Office
 - b. Financial Management Office
 - c. Outports Assistance Service
2. Licerio Evangelista - Officer-In-Charge
 - a. Legal Service
 - b. Financial Service
 - c. Collection Service

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3. Titus Villanueva - Deputy Commissioner
 - a. Imports and Assessment Service
 - b. Port Operations Service
 - c. Warehousing Service

4. George M. Jereos - Officer-In-Charge
 - a. Enforcement & Security Service
 - b. Customs Intelligence and Investigation Service

III. PROCEDURES

1. The Service and their respective Divisions shall be directly under the supervision of the Deputy Commissioner/OIC as specified above.
2. The Central Records Management Division is hereby directed to route all incoming communications intended for the various Services through their respective Deputy Commissioner/Officer-In-Charge.
3. Disposition forms emanating from the Division/Service Chiefs shall be coursed through their respective Deputy Commissioner/OIC for concurrence and/or instructions.

IV. EFFECTIVITY

This Order shall take effect 24 August 1990 and shall last until revoked.

Salvador M. Mison
SALVADOR M. MISON
Commissioner