

Republic of the Philippines  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
Office of the Commissioner

CUSTOMS MEMORANDUM ORDER

NO. 40-90

TO : The District Collector of Customs  
Port of Manila  
Manila International Container Port  
The Deputy Collectors for Operations  
The Chiefs  
Piers & Inspection Division  
Customs Container Control Division  
Shipping Agents, CY/CFS Operators,  
Brokers and All Others Concerned

SUBJECT : Delineation of Responsibilities concerning  
the stripping/stuffing of containers and  
Movement of breakbulk cargo shipments.

Section 1. Objectives

This Order seeks to delineate responsibilities of Customs Container Control Division (CCCD) and Piers and Inspection Division (PID) in the matter of stripping/stuffing of containers and movement of containerized and breakbulk cargo shipments, to avoid overlapping of functions and avoid bureaucratic red-tape and to enhance closer coordination with the shipping lines, exporters, importers, cargo handling operators, PPA and CY/CFS Operators.

Section 2. Coverage

This Order shall cover the procedure in the stripping/stuffing of containers and movement of containerized and breakbulk shipments.

Section 3. Administrative Provisions

3.1. Customs Container Control Division (CCCD)

3.1.1. The CCCD shall, among others, monitor all incoming and outgoing containers and trailer chassis age them at the same time and to supervise the stuffing of all containers at the shippers/exporters warehouses/areas and the re-working/restuffing of export cargoes stuffed into containers outside or inside the customs zone.

- 3.1.2. All requests for the stuffing of export cargoes to be done at export CY/CFS and at the exporter's premises shall be filed by the exporter and/or export CY/CFS operator with the CCCD for proper assignment of stuffing officers.
- 3.1.3. All incidental expenses like meal allowance and transportation allowance attendant to the services rendered by the customs personnel shall be for the account of the shipper/exporter and/or CY/CFS operator served.
- 3.2. Piers and Inspection Division (PID)
- 3.2.1. It shall be the responsibility of PID to place the vessel under customs control and surveillance and to supervise the discharging and loading of cargoes from and to the vessel.
- 3.2.2. PID shall maintain a Wharfinger and Customs Guard to man the CY/CFS's outside the Customs Zone and shall be responsible for the security of articles stripped from containers and those deposited therein for stuffing.
- 3.2.3. The Wharfinger or Customs Guard referred to in 3.2.2 shall underguard the stuffed containers and coordinate with CCCD Loading Inspector by submitting the boatnote and other export documents covering the cargoes he has supervised at CY/CFS.
- 3.2.4. The wharfinger shall attend to the stuffing of import containerized cargoes outside and inside the Customs Zone.

#### Section 4. Operational Provisions

1. The shipping agents shall prepare the Sequence of Loading to be submitted to CCCD Loading Inspector who in turn shall consolidate all the pertinent export documents and ensure that all export cargoes stuffed in the containers are covered by export permits. This sequence of Loading shall be submitted to the Customs Inspector on board.
2. After completion of loading, the CCCD shall, within 24 hours after vessel's departure, accomplish the Certificate of Loading together with the properly endorsed Export Declaration and copy of the Sequence of Loading received by the Customs Inspector on board for submission to the Export Division.

CAO No. 40-90

3. Customs Inspector on board shall supervise the discharge and loading of cargoes from the vessel and shall underguard the vessel in accordance with existing rules and regulations.

4. The Sequence of Loading submitted to the Customs Inspector on board must be included in the latter's Certificate of Loading together with other export documents loaded on board as break bulk for submission to Export Division thru the Chief, PID.

5. All loose cargoes loaded on board vessel shall be properly endorsed by the Customs Inspector on board.

Section 5. Overtime

The District Collector may authorize Customs Officials and employee of the District to render overtime services when the interest of the service so requires and the services rendered are to be paid by the shipping lines, exporters and CY/CFS operators as the case may be.

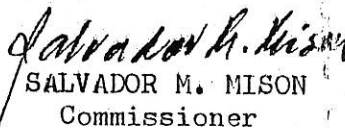
Payment for overtime services rendered shall be made to the account of the District Collector of Customs conformably with Section IX, paragraph 1 of CAO No. 2-82. This shall be strictly observed under pain of administrative sanction.

Section 6. Repealing Clause

All Memorandum orders, rules and regulations inconsistent with this Memorandum Order are hereby revoked, repealed or modified accordingly.

Section 7. Effectivity

This Order shall take effect upon signing hereof.

  
SALVADOR M. MISON  
Commissioner

Date: JUN 15 1990