



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

March 22, 2017

**CUSTOMS MEMORANDUM CIRCULAR**  
NO. 48-2017

**TO:** All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
And Others Concerned

**SUBJECT: Food and Drug Administration-Center for Cosmetic Regulation and Research (FDA-CCRR) Authorized Specimen Signatures**

Attached is the letter dated March 7, 2017 of Director General Nela Charade G. Puno, RPh, FDA, indicating therein the specimen signatures and initials of the designated deputies of CCRR that are reflected in the License to Operate (LTO), Certificate of Product Registration (CPR), Acknowledged Notifications and other Certificates/Clearances/Permits originating from their Office.

NAME	OFFICIAL DESIGNATION
Engr. Ana Trinidad F. Rivera, MSc	Director IV, CCRR
Rhoda Laine D. Manaloto, MGM	Chief, Product Research and Standard Development Division (PRSDD), CCRR
Maria Theresa M. Gutierrez, MSc. RPh.	Chief, Licensing and Registration Division (LRD), CCRR
Ofelyn C. Cabrido	Food-Drug Regulation Officer (FDRO) IV – PRSDD, CCRR
Marivic E. Paulino	Food-Drug Regulation Officer (FDRO) IV – LRD, CCRR
Marle B. Koffa, RPh.	Food-Drug Regulation Officer (FDRO) III – PRSDD, CCRR
Florlita H. Gabuna, RPh.	Food-Drug Regulation officer (FDRO) III – LRD, CCRR

For your information and guidance.

For records purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

  
**NICANOR E. FAELDON**  
Commissioner



MAR 23 2017

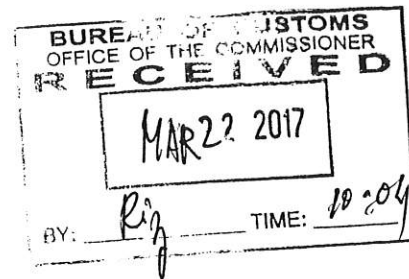


Republic of the Philippines  
Department of Health  
**FOOD AND DRUG ADMINISTRATION**

MASTER COPY



7 March 2017



**HON. NICANOR E. FAELDON**  
*Commissioner,*  
**BUREAU OF CUSTOMS (BOC)**  
G/F.OCOM Building, South Harbor,  
Gate 3, Port Area, Manila

Attention:

**MELITA O. DEL ROSARIO**  
*OIC- Deputy Commissioner*  
Assessment & Operations Coordinating Group



Dear **Commissioner Faeldon**:

Greetings! The Food and Drug Administration (FDA) has recently re-organized its top management with Ms. Nela Charade G. Puno as the Director General.

In this regard, please do honor the specimen signatures and initials of the designated deputies of CCRR shown below that are reflected in the License to Operate (LTO), Certificate of Product Registration (CPR), Acknowledged Notifications and other Certificates/Clearances/Permits originating from this Office.

NAME	OFFICIAL DESIGNATION	COMPLETE SIGNATURE	INITIAL
1. Engr. Ana Trinidad F. Rivera, MSc	Director IV, Center for Cosmetic Regulation and Research (CCRR)		
2. Rhoda Laine D. Manaloto, MGM	Chief, Product Research and Standard Development Division (PRSD), CCRR		
3. Maria Theresa M. Gutierrez, MSc. RPh	Chief, Licensing and Registration Division (LRD), CCRR		
4. Ofelyn C. Cabrido	Food-Drug Regulation Officer (FDRO) IV - PRSD, CCRR		

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ISO 9001:2008  
Management  
System  
[www.tuv.com](http://www.tuv.com)  
ID 9105073396



5. Marivic E. Paulino	Food-Drug Regulation Officer (FDRO) IV - LRD, CCRR	Marilino	ME
6. Marle B. Koffa, RPh.	Food-Drug Regulation Officer (FDRO) III - PRSDD, CCRR	Jose	JK
7. Florlita H. Gabuna, RPh.	Food-Drug Regulation Officer (FDRO) III - LRD, CCRR	Flor Manile Gabuna	FLG

Attached herewith is the copy of FDA Personnel Order 2016-624 for your perusal/ information and thank you very much for your cooperation.

Verly truly yours,

  
**NELA CHARADE G. PUNO, RPh**  
 Director General, Food and Drug Administration (FDA)

Cc: Carolyn P. Custodio, Officer-In-Charge, FDA Custom Liaison Unit

DTN:   
 20170307174127