



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through the Bureau of Customs-Bids and Awards Committee (BOC-BAC), will lease a venue for the Workshop, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Training Workshop on the Rules of Origin (ROO) for verification procedure of the Certificate of Origin on PJEPA and other Free Trade Agreements

Date of Event : November 25-27, 2015

Expected number of participants: 45 pax

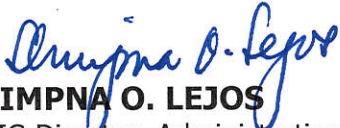
Location : Manila

Approved Budget for the Contract: 200,000.00

Please submit your quotation on or before November 23, 2015 Attached is the minimum technical requirements for the lease of venue. These technical specifications shall require a statement of comply or not comply which shall be submitted by the Lessor including their bid/quotation using the standard format attached herein.

For inquiry, you may contact us at telefax no. 527-9757/527-4518 or you may email us at bocbacsecretariat2014@gmail.com

Very truly yours,


DIMPNA O. LEJOS
OIC-Director, Administration Office

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

| Item | Specification | Statement of Compliance |
|------|---|-------------------------|
| 1 | Accommodation for thirty eight (38) participants (19 Males 19 Females) 20- double occupancy with complimentary breakfast November 25- Check in for Vis/Min participants/facilitators November 25-Check-in (rest of the participants) November 27-Check-out (all participants) | |
| 2 | One (1) Function Room for training sessions (45 pax) – with rectangular/circular tables- workshop type | |
| 3 | Good Lights and Sound System | |
| 5 | Audio visual equipment | |
| 6 | Food (buffet) for the inclusive dates: November 25 – FULL MEALS November 26 – FULL MEALS November 27 – FULL MEALS Flowing coffee and water during the training session | |
| 7 | Availability | |
| 8 | Other Inclusions for free -three microphones -wide screen -internet access -use of electricity for laptop and projector -pads and pencils -candies -extension cords | |

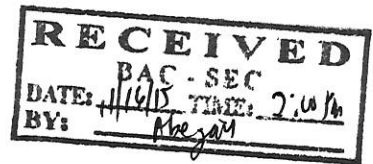
I hereby certify to comply with all the above Technical Specifications.

Name of Company

Signature Over Printed Name of Representative

Date: _____

[Handwritten signature]



Financial Proposal Submission Sheet

Date: _____

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Request for Quotation, hereunder is our quotation for _____

| | |
|---------------------|--|
| | P _____ In words: _____ |
| | |
| | |
| | |
| | |
| | |
| | P _____ (VAT Inclusive) In words: _____ |
| Total Contract Cost | P _____ (VAT Inclusive) In words: _____ |

Very truly yours,

Name of Company

Name/Signature of Representative

Date