



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

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PROFESSIONALISM INTEGRITY ACCOUNTABILITY

OCOM Memo No. **83-2021**

MEMORANDUM

TO : ALL DEPUTY COMMISSIONERS
ALL DISTRICT COLLECTORS
ALL SERVICE DIRECTORS
ALL DIVISION CHIEFS

FROM : REY LEONARDO B. GUERRERO
Commissioner



BOC-03-10173

MAY 25 2021

SUBJECT : RESPONSIBILITY OF DISTRICT COLLECTORS, HEAD OF GROUPS, SERVICE DIRECTORS, DIVISION CHIEFS UNDER CMO 16-2021

DATE : May 19, 2021

1.0 Reference:

1.1 Customs Memorandum Order (CMO) No. 16-2021 on "PRIVACY MANUAL"

2.0 Relative to the above subject, pertinent provisions of CMO 16-2021 are hereunder reproduced as a reminder:

"6.2. **Responsibility of District Collectors, Head of Groups, Division Chiefs.** All sensitive personal information maintained by the Bureau, its ports, groups, and divisions, being Personal Information Controller or Personal Information Processor, shall be secured, as far as practicable, with the use of the most appropriate standard recognized by the information and communications technology industry, and as recommended by the National Privacy Commission. The head of each unit shall be responsible for complying with the security requirements mentioned herein while the NPC through the Data Protection Officer (DPO) shall monitor the compliance and may recommend the necessary action in order to satisfy the minimum standards."

3.0 For strict and immediate compliance.