



BUREAU OF CUSTOMS

Professionalism Integrity Accountability



MEMORANDUM

TO : **ASSISTANT COMMISSIONER
DEPUTY COMMISSIONERS**

FROM : **REY LEONARDO B. GUERRERO**
Commissioner **APR 08 2020**

SUBJECT : **WORK SCHEDULE**
Re: Extension of Enhanced Community Quarantine

DATE : April 8, 2020



BOC-03-05569

Pursuant to the announcement of the President on the extension of the Luzon-wide Enhanced Community Quarantine until April 30, 2020 as part of the declared State of Public Health Emergency, Senior Officials of the Bureau are hereby directed to observe the following work schedule for the period **April 9 to 30, 2020**:

<p>April 13 – 14</p> <p>April 17 and 20</p> <p>April 23 – 24</p> <p>April 29 – 30</p>	<p>Rey Leonardo B. Guerrero Commissioner</p>	<p>Atty. Philip Vincent Maronilla AsstCom, PCAG</p> <p>Raniel T. Ramiro DepCom, IG</p> <p>Atty. Vener S. Baquiran DepCom, RCMG</p>
<p>April 15 – 16</p> <p>April 21 – 22</p> <p>April 27 – 28</p>	<p>Atty. Edward James Dy Buco OIC/ DepCom, AOCG</p>	<p>Donato B. San Juan DepCom, IAG</p> <p>Atty. Teddy S. Raval DepCom, EG</p> <p>Allan C. Geronimo DepCom, MISTG</p>

The Senior Officials are likewise directed to:

1. Designate an OIC for the Group concerned with authority to sign in his behalf; and
2. Ensure that while on "Work-From-Home", shall be ready to immediately respond to communications, thru mobile, email or similar modes.

For strict compliance.

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