



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 104-2021

MEMORANDUM

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TO : ALL DISTRICT COLLECTORS
 ALL SUB-PORT COLLECTORS
 ALL DEPUTY COLLECTORS FOR PASSENGER OPERATIONS
 ALL CHIEFS, ARRIVAL AND DEPARTURE DIVISION
 ALL OTHERS CONCERNED

FROM : REY LEONARDO B. GUERRERO
 Commissioner *RA* JUL 08 2021



BOC-06-04867

SUBJECT : FOREIGN CURRENCY DECLARATION AND REPORTING

DATE : 6 July 2021

To ensure effective implementation of Customs Memorandum Circular (CMC) 175-2018 on Local and Foreign Currencies Cross-Border Transport and to strictly monitor Foreign Currency Declarations (FCDs) in relation to the Anti-Money Laundering Act of 2001, you are hereby directed to strictly observe the implementation of the following guidelines:

1. All incoming international passengers shall be required to submit a complete and properly filled-out Customs Baggage Declaration Form (CBDF);
2. As applicable, incoming and outgoing international passengers shall submit a complete and properly filled-out Foreign Currency and Other Foreign Exchange-Denominated Bearer Monetary Instruments Declaration Form (**Annex A**). Customs officer concerned shall check and ensure that the details in the filled-out form are complete and consistent with other documents presented by the passenger such as but not limited to, passenger passport.
3. Ensure timely submission of the physical copies of FCDs to the Anti-Money Laundering Secretariat and clear scanned copies via email at fcdf.eg.boc@gmail.com of the following:
 - a. Weekly Report on CBDFs with and without declaration on carriage of foreign currency and other foreign-exchange denominated bearer negotiable monetary instruments in excess of USD10,000, to be submitted **every Monday of the following week**;
 - b. Daily Report on submitted FCDs using the prescribed template in Memorandum dated May 14, 2020 on the Updated Template for

Summary Reports of FCDs, to be submitted **within twenty-four (24) hours from the submission of the FCD by the declarant.**

4. Conduct of capacity building of Customs Officers within your areas of jurisdiction, on Foreign Currency Declarations and Cross Border Transport of Currency in coordination with the Interim Training and Development Division (ITDD); and
5. Ensure widest dissemination to stakeholders of this Memorandum and relevant information materials on Cross-Border Transport of Local and Foreign Currency and Foreign Currency Declaration within your jurisdiction.

For strict and immediate compliance



**Foreign Currency and Other Foreign Exchange-Denominated
Bearer Monetary Instruments Declaration Form**
(For transportation of such currency or monetary instruments in excess of US\$10,000 or its equivalent)
Republic of the Philippines

Part 1 Individual Carrying Currency or Monetary Instruments

1. Name	Last or Family Name	First	Middle	Sex		
				Male <input type="checkbox"/>		
				Female <input type="checkbox"/>		
2. Date of Birth	3. Place of Birth	4. Citizenship	5. Passport Number	6. Country of Issue		
7. Permanent Address	Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
8. Occupation, business or principal business activity						

Part 2 Details of Travel

9. Arrival or Departure Date	10. Flight Number or Name of Ship	11. Bill of Lading Number & Date
12. Prior Port of Entry/Departure	13. Port of Entry/Departure	14. Destination

Part 3 Owner /Sender of Currency or Monetary Instruments

15. Name	Business or Last or Family Name	First	Middle			
16. Permanent Address	Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
17. Occupation, business or principal business activity						

Part 4 Recipient of Currency or Monetary Instruments

18. Name	Business or Last or Family Name	First	Middle			
19. Permanent Address	Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
20. Occupation, business or principal business activity						

Part 5 Currency or Monetary Instruments Information

21. Currency or Monetary Instrument	22. Country	23. Amount
a.		
b.		
c.		
24. Source/s of Currency or Monetary Instruments		
25. Purpose/s of the Transport of Currency or Monetary Instruments		

I HEREBY CERTIFY UNDER PENALTY OF LAW THAT THIS DECLARATION IS TRUE AND CORRECT

26. Signature

27. Date of Signature

Government use only

Inbound ___ Outbound ___ Count Verified ___ Yes ___ No Control Number _____

Date _____ Airline/Flight/Vessel _____ Officer/Badge Number _____

Warning:

BSP Circular No. 507 dated 19 January 2006, effective fifteen (15) days after its publication in a newspaper of general circulation, requires any person who brings into or out of the Philippines any foreign currency or other foreign exchange-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent to declare the same in writing and to furnish information on the source and purpose of the transport of such currency or monetary instrument using this Form. Any violation shall be subject to the sanctions provided for in Section 36 of Republic Act No. 7653, without prejudice to the application of remedies and sanctions provided for under other pertinent laws and regulations. The original form will be provided to the Anti-Money Laundering Council. **As used herein, "other foreign-exchange denominated bearer monetary instruments" refer to the following foreign exchange-denominated instruments in bearer form whereby title thereto passes to another by endorsement, assignment or delivery: travelers' checks, other checks, drafts, notes, money orders, bonds, deposit certificates, securities, commercial papers, trust certificates, custodial receipts, deposit substitute instruments, trading orders, transaction tickets and confirmation of sale/investment.**

Instructions:**Part 1: Individual who is physically transporting Currency or Monetary Instruments**

- Item 1, Name: Enter your name in order of last name (or family name), title, first name and then middle name.
- Item 2, Date of Birth: Enter your date of birth in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 3, Place of Birth: Enter the town or city, province or state, and country of your birth.
- Item 4, Citizenship: Enter the name of the country of which you are currently a citizen.
- Item 5, Passport Number: Enter the identification number on the passport issued by the country that issued your passport.
- Item 6, Country of Issue: Enter the name of the country that issued your current passport.
- Item 7, Permanent Address: Enter the street number and name of your permanent residence followed by the barangay, town, city, province or state, postal code and country.
- Item 8, Occupation, business or principal business activity: Enter the name or title of your occupation or describe your principal business activity.

Part 2: Details of Travel

- Item 9, Arrival or Departure Date: Enter the date of arrival or departure in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 10, Flight Number or Name of Ship: Enter the airline and flight number or the vessel name of arrival by sea.
- Item 11, Bill of Lading Number & Date: If currency is being shipped, then you must list the B/L number and the date of shipment.
- Item 12, Prior Port of Entry/Departure: If you are in-transit, list the prior port of entry or departure.
- Item 13, Port of Entry/Departure: List the port you are arriving at or departing the Philippines.
- Item 14, Destination: List your next port of arrival after leaving the Philippines.

Part 3: Owner/Sender of Currency or Monetary Instruments

- Item 15, Name: Enter the name of the owner or sender of the currency or monetary instrument, in order of last name (or family name), title, first name and then middle name.
- Item 16, Permanent Address: Enter the street number and name of the owner's or sender's residence followed by the barangay, town, city, province or state, postal code and country.
- Item 17, Occupation, business or principal business activity: Enter the name or title of the owner's or sender's occupation or describe their principal business activity.

Part 4: Recipient of Currency or Monetary Instruments

- Item 18, Name: Enter the name of the recipient of the currency or monetary instrument, in order of last name (or family name), title, first name and then middle name.
- Item 19, Permanent Address: Enter the street number and name of the recipient's residence followed by the barangay, town, city, province or state, postal code and country.
- Item 20, Occupation, business or principal business activity: Enter the name or title of the recipient's occupation or describe their principal business activity.

Part 5: Currency or Monetary Instruments Information

- Item 21, Currency or Monetary Instrument: Enter the name of the currency or monetary instrument being transported.
- Item 22, Country: Enter the name of the country that issued the currency or monetary instrument being transported.
- Item 23, Amount: Enter the amount of currency or monetary instrument being transported.
- Item 24, Source/s of Currency or Monetary Instruments: List the source and explain how you acquired the currency or monetary instrument.
- Item 25, Purpose of the Transport of Currency or Monetary Instrument: Explain why and for what purpose the currency or monetary instrument you are transporting will be used.
- Item 26, Signature: This report must be signed by the person transporting the currency or monetary instrument into or out of the Philippines.
- Item 27, Date: Enter the date you signed the report using MM/DD/YYYY format where MM = month, DD = date and YYYY = year.



MEMORANDUM

TO : ALL DISTRICT COLLECTORS and
SUB-PORT COLLECTORS CONCERNED

FROM : REY LEONARDO B. GUERRERO
Commissioner *MAR 06 2020*

SUBJECT : AMLC DOCUMENTARY REQUIREMENTS

DATE : March 6, 2020

Effective immediately, District Collectors having jurisdiction over international airports are directed to submit daily reports of Foreign Currency Declaration to the Office of the Deputy Commissioner – Enforcement Group (EG) within twenty-four (24) hours from the submission of the Foreign Currency Declarations (FCDs) by the declarant.

In turn, EG shall submit a consolidated daily report on FCDs to the Office of the Commissioner and Anti-Money Laundering Council immediately within twenty-four (24) hours from receipt of reports from the District Collectors.

For ports outside Metro Manila, clear scanned copies shall be sent to **fcdf.eg.boc@gmail.com** which shall serve as advance copy pending receipt of the physical copy of the FCDs whose submission shall follow the rule enunciated in the first paragraph.




For strict compliance.



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MEMORANDUM**MASTER COPY**

TO : ALL DISTRICT COLLECTORS and
SUB-PORT COLLECTORS CONCERNED

FROM :  **REY LEONARDO B. GUERRERO**
Commissioner  MAY 14 2020  BOC-06-02752

SUBJECT : UPDATED TEMPLATE FOR SUMMARY REPORTS OF
FOREIGN CURRENCY DECLARATIONS (FCDs)

DATE : May 14, 2020

Further to Memorandum dated March 6, 2020 re: AMLC Documentary Requirements, a template for Summary Reports of FCDs, as suggested by AMLC, is hereby required to supplement the scanned and physical copies submitted by your respective districts.

The filled-up report shall be sent to fcdf.eg.boc@gmail.com alongside the scanned and physical copies of the FCDs.

For expediency, a soft copy of the updated template for Summary Reports of FCDs has been forwarded to your respective e-mails.

For strict compliance.

Attachment:

- a. Template of Summary of FCDs

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 527-4537, 527-1935

Website: www.customs.gov.ph Email: Boc.cares@customs.gov.ph*A Modernized and Credible Customs Administration That is Among the World's Best*

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CARRIER INFORMATION																
REFERENCE NO. (Convention Used: DR01YYMMDD) -Serial(000000)	TRANSPORT TYPE (0-UNBOUND)	DECLARANT TYPE (1-INDIVIDUAL)	NAME OF INDIVIDUAL CARRYING CURRENCY OR MONEY INSTRUMENT	DATE OF BIRTH (YYYYMMDD)	PLACE OF BIRTH	DATE OF ISSUE	COUNTRY OF ISSUE	SET -MAY BE -FRANSE	ADDRESS OF INDIVIDUAL CARRYING CURRENCY OR MONEY INSTRUMENT	OCCUPATION/ BUSINESS OF INDIVIDUAL CARRYING CURRENCY OR MONEY INSTRUMENT	ARRIVAL DATE (YYYYMMDD)	BILL OF LADING NUMBER AND DATE	FLIGHT NO	PRIOR POINT OF ENTRY/DEPARTURE	PORT OF ENTRY/DEPARTURE	DESTINATION
202104010001	0	1	MARON MARISSA	19750601	LEBANON	19750601	LEBANON	FRANSE	2172-403 INTERNATIONAL PHILIPPINES 10102X	EMPLOYEE ASST CODE PHILIPPINES	20200101		9955	GUANGZHOU CHINA	MANILA	HONG KONG

OWNER/SENDER INFORMATION												
OWNER/SENDER INFORMATION						RECIPIENT INFORMATION						
NAME OF OWNER/SENDER OF CURRENCY OR MONEY INSTRUMENT	ADDRESS OF OWNER/SENDER OF CURRENCY OR MONEY INSTRUMENT	OCCUPATION/ BUSINESS OF OWNER/SENDER OF CURRENCY OR MONEY INSTRUMENT	NAME OF RECIPIENT OF CURRENCY OR MONEY INSTRUMENT	ADDRESS OF RECIPIENT OF CURRENCY OR MONEY INSTRUMENT	OCCUPATION/ BUSINESS OF RECIPIENT OF CURRENCY OR MONEY INSTRUMENT	SOURCE OF CURRENCY OR MONEY INSTRUMENT	PURPOSE OF THE TRANSACTION	FX CURRENCY CODE	FX AMOUNT			
CVARMA MARCELO	73 25 428 TODOLANAN 731 25 SM BANGALAN 731 25 301 0024		FRANZ MARISSA	73 25 403 TODOLANAN 731 25 BANGALAN 731 25 301 0024	EMPLOYEE	PERSONAL GIVE	TO BUY SEMI-ANNUAL 1 YEAR	USD	220000			

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

29 August 2018

CUSTOMS MEMORANDUM CIRCULAR
NO. 175 - 2018

To: All District/Port Collectors
All Deputy Collectors for Passenger Operations
All Chiefs, Arrival and Departure Divisions/Equivalent Units
And Others Concerned

**Subject: LOCAL AND FOREIGN CURRENCIES CROSS-BORDER
TRANSPORT**

Attached is the letter of Assistant Governor Wilhelmina C. Manalac, Bangko Sentral ng Pilipinas (BSP) regarding regulations on cross-border transfer of local and foreign currencies.

The BSP informs that –

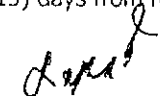

"1. Under Section 4.1 of the Manual of Regulations on Foreign Exchange Transaction (FX Manual)", as amended, a person may import or export, or bring with him into or take out of the country, or electronically transfer, legal tender Philippine notes and coins, checks, money order and other bills of exchange drawn in pesos against banks operating in the Philippines in an amount not exceeding PHP50,000 without prior authorization from the BSP.

Amounts in excess of said threshold shall require prior written authorization from BSP. x x x

2. With regard to the cross-border transfer of foreign currency, there is no restriction or limit on the amount of foreign currency that a person may bring in or take out of the Philippines. Pursuant to Section 4.2 of the FX Manual, cross border transport of foreign currency, as well as other foreign exchange (FX)-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent in other foreign currency must be declared in writing using the Bureau of Customs' (BOC) prescribed Foreign Currency and Other FX-Denominated Bearer Monetary Instruments Declaration Form x x x."

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.



Bureau of Customs
ISIDRO S. LAPEÑA
Commissioner
18-15008
ISIDRO S LAPEÑA, PhD, CSEE
Commissioner
SEP 11 2018

* As amended by Circular No. 922 dated 23 August 2016. The FX Manual and its Appendices and Annexes
<http://www.bsp.gov.ph/downloads/Regulations/MORFXT.pdf>
<http://www.bsp.gov.ph/downloads/Regulations/MORFXT-faas.zip> Other Issuance: CMC 145-2016

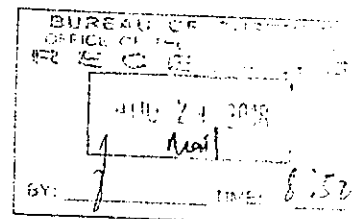


BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE ASSISTANT GOVERNOR
International Monetary Affairs and Surveillance Sub-Sector

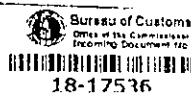
20 July 2018

Commissioner Isidro S. Lapeña
Bureau of Customs
G/F OCOM Building, 16th Street
South Harbor, Port Area, 1018 Manila
Fax No.: 527-4573



Dear Commissioner Lapeña:

Subject: Cross-border transfer of local and foreign currencies



The Bangko Sentral ng Pilipinas (BSP) continues to receive various queries from external clients regarding our regulations governing subject. In this regard, we wish to advise that:

1. Under Section 4.1 of the Manual of Regulations on Foreign Exchange Transactions (FX Manual), as amended^a, a person may import or export, or bring with him into or take out of the country, or electronically transfer, legal tender Philippine notes and coins, checks, money order and other bills of exchange drawn in pesos against banks operating in the Philippines in an amount not exceeding PHP50,000 without prior authorization from the BSP.

Amounts in excess of said threshold shall require prior written authorization from the BSP. The client may submit to the BSP, through the International Operations Department (IOD), its letter-request for authority to transport amounts in excess of the threshold. However, the BSP allows transport of Philippine pesos in excess of PHP50,000 only for the following purposes: (a) testing/calibration of money counting/sorting machines to be done abroad; and (b) for numismatics (collectors of currency)/educational purposes.

2. With regard to the cross-border transfer of foreign currency, there is no restriction or limit on the amount of foreign currency that a person may bring in or take out of the Philippines. Pursuant to Section 4.2 of the FX Manual, cross-border transport of foreign currency, as well as other foreign exchange (FX)-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent in other foreign currency must be declared in writing using the Bureau of Customs' (BOC) prescribed Foreign Currency and

^a As amended by Circular No. 922 dated 23 August 2016. The FX Manual as well as its Appendices and Annexes may be downloaded from the BSP website using these links:

<http://www.bsp.gov.ph/downloads/Regulations/MORFXT/MORFXT.pdf>
<http://www.bsp.gov.ph/downloads/Regulations/MORFXT/MORFXT-faas.zip>

CANC 175-2018 P.3

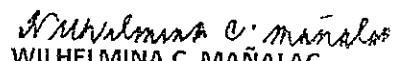
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Other FX-Denominated Bearer Monetary Instruments Declaration Form which is available at the BOC desk in the arrival/departure areas of all international airports and seaports.

For a wider dissemination of the BSP policy on cross-border transfer of local and foreign currencies, a public advisory^b on the matter has been posted at the BSP website. We will also post a similar advisory at the BSP's official social media accounts. May we, therefore, request your assistance in helping us disseminate the aforementioned policy to entities under your jurisdiction as well as to the general public (e.g., through posting of the BSP public advisory at your agency's website).

Thank you for your usual cooperation in this regard.

Very truly yours,


WILHELMINA C. MAÑALAC
Assistant Governor

Att.: A/S

^b <http://www.bsp.gov.ph/publications/media.asp?id=4744> (copy attached)

CMC 175-2018 P-4



**Foreign Currency and Other Foreign Exchange-Denominated
 Bearer Monetary Instruments Declaration Form**
 (For transportation of such currency or monetary instruments in excess of US\$10,000 or its equivalent)
Republic of the Philippines

Part 1 Individual Carrying Currency or Monetary Instruments

1. Name	Last or Family Name	First	Middle	Sex			
				Male <input type="checkbox"/>			
				Female <input type="checkbox"/>			
2. Date of Birth	3. Place of Birth	4. Citizenship	5. Passport Number	6. Country of Issue			
7. Permanent Address		Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
8. Occupation, business or principal business activity							

Part 2 Details of Travel

9. Arrival or Departure Date	10. Flight Number or Name of Ship	11. Bill of Lading Number & Date
12. Prior Port of Entry/Departure	13. Port of Entry/Departure	14. Destination

Part 3 Owner /Sender of Currency or Monetary Instruments

15. Name	Business or Last or Family Name	First	Middle				
16. Permanent Address		Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
17. Occupation, business or principal business activity							

Part 4 Recipient of Currency or Monetary Instruments

18. Name	Business or Last or Family Name	First	Middle				
19. Permanent Address		Bldg. No./Unit No.	Street	Barangay	City/State/Province	Country	Postal Code
20. Occupation, business or principal business activity							

Part 5 Currency or Monetary Instruments Information

21. Currency or Monetary Instrument	22. Country	23. Amount
a.		
b.		
c.		
24. Source/s of Currency or Monetary Instruments		
25. Purpose/s of the Transport of Currency or Monetary Instruments		

I HEREBY CERTIFY UNDER PENALTY OF LAW THAT THIS DECLARATION IS TRUE AND CORRECT.

26. Signature _____ 27. Date of Signature _____

Government use only

Inbound _____	Outbound _____	Count Verified ___ Yes ___ No	Control Number _____
Date _____	Airline/Flight/Vessel _____	Officer/Badge Number _____	

Warning:

BSP Circular No. 507 dated 19 January 2006, effective fifteen (15) days after its publication in a newspaper of general circulation, requires any person who brings into or out of the Philippines any foreign currency or other foreign exchange-denominated bearer monetary instruments in excess of US\$10,000 or its equivalent to declare the same in writing and to furnish information on the source and purpose of the transport of such currency or monetary instrument using this Form. Any violation shall be subject to the sanctions provided for in Section 36 of Republic Act No. 7653, without prejudice to the application of remedies and sanctions provided for under other pertinent laws and regulations. The original form will be provided to the Anti-Money Laundering Council. As used herein, "other foreign-exchange denominated bearer monetary instruments" refer to the following foreign exchange-denominated instruments in bearer form whereby title thereto passes to another by endorsement, assignment or delivery: travelers' checks, other checks, drafts, notes, money orders, bonds, deposit certificates, securities, commercial papers, trust certificates, custodial receipts, deposit substitute instruments, trading orders, transaction tickets and confirmation of sale/investment.

Instructions:

Part 1: Individual who is physically transporting Currency or Monetary Instruments

- Item 1, Name: Enter your name in order of last name (or family name), title, first name and then middle name.
- Item 2, Date of Birth: Enter your date of birth in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 3, Place of Birth: Enter the town or city, province or state, and country of your birth.
- Item 4, Citizenship: Enter the name of the country of which you are currently a citizen.
- Item 5, Passport Number: Enter the identification number on the passport issued by the country that issued your passport.
- Item 6, Country of Issue: Enter the name of the country that issued your current passport.
- Item 7, Permanent Address: Enter the street number and name of your permanent residence followed by the barangay, town, city, province or state, postal code and country.
- Item 8, Occupation, business or principal business activity: Enter the name or title of your occupation or describe your principal business activity.

Part 2: Details of Travel

- Item 9, Arrival or Departure Date: Enter the date of arrival or departure in MM/DD/YYYY format where MM = month, DD = date and YYYY = year.
- Item 10, Flight Number or Name of Ship: Enter the airline and flight number or the vessel name of arrival by sea.
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Part 3: Owner/Sender of Currency or Monetary Instruments

- Item 15, Name: Enter the name of the owner or sender of the currency or monetary instrument, in order of last name (or family name), title, first name and then middle name.
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- Item 17, Occupation, business or principal business activity: Enter the name or title of the owner's or sender's occupation or describe their principal business activity.

Part 4: Recipient of Currency or Monetary Instruments

- Item 18, Name: Enter the name of the recipient of the currency or monetary instrument, in order of last name (or family name), title, first name and then middle name.
- Item 19, Permanent Address: Enter the street number and name of the recipient's residence followed by the barangay, town, city, province or state, postal code and country.
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Part 5: Currency or Monetary Instruments Information

- Item 21, Currency or Monetary Instrument: Enter the name of the currency or monetary instrument being transported.
- Item 22, Country: Enter the name of the country that issued the currency or monetary instrument being transported.
- Item 23, Amount: Enter the amount of currency or monetary instrument being transported.
- Item 24, Sources of Currency or Monetary Instruments: List the source and explain how you acquired the currency or monetary instrument.
- Item 25, Purpose of the Transport of Currency or Monetary Instrument: Explain why and for what purpose the currency or monetary instrument you are transporting will be used.
- Item 26, Signature: This report must be signed by the person transporting the currency or monetary instrument into or out of the Philippines.
- Item 27, Date: Enter the date you signed the report using MM/DD/YYYY format where MM = month, DD = date and YYYY = year.