

OCOM Memo  
No. 1-2020




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

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**MEMORANDUM**

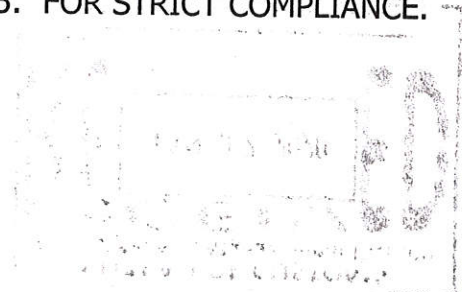
**TO :** ALL BOC OFFICIALS AND EMPLOYEES

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner *Handwritten signature* **DEC 12 2019**  BOC-03-03660

**SUBJECT :** ONLINE TEST AND FORMULATION OF ROADMAPS AND SCORECARDS

**DATE :** 05 DECEMBER 2019

1. In line with the Customs Personnel Order No. A-491-2019 dated 26 November 2019, the designated personnel will cascade the Performance Governance System (PGS) in your Port or Group until **December 17, 2019**.
2. After the cascading sessions, all attendees will be **required** to answer the Online Test on the **1<sup>st</sup> week of January** which will be sent through their emails. This Online Test will assess their understanding of the Performance Governance System. **The results of answers to the Online Test will be filed with your respective 201 file.**
3. All Groups and District Offices shall submit their **own Roadmaps and Scorecards** that are aligned with the BOC Roadmaps on the **2<sup>nd</sup> week of January**.
4. All Deputy Commissioners, District Collectors, Deputy Collectors, and OSM Head of each group and district office shall undergo an **oral defense** of their respective Roadmaps and Scorecards **within the month of February**. **The results of the Oral Defense will be filed in your respective 201 file.**
5. FOR STRICT COMPLIANCE.





Republic of the Philippines  
 Department of Finance  
**BUREAU OF CUSTOMS**  
 1099 Manila

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December 02, 2019

**CUSTOMS PERSONNEL ORDER**  
 NO. A-491A-2019

**SUBJECT: ADDENDUM TO CUSTOMS PERSONNEL ORDER NO. A-491-2019 DATED 26 NOVEMBER 2019**

In the exigency of the service, the following Customs Officials and personnel are hereby authorized to conduct the **Cascading of Performance Governance System** on the following District Ports and with specified dates below (exclusive of travel time):

GROUP / PORT	DATE	NAME
MICP	December 04, 2019	1. Atty. Noemi A. Garcia 2. Alexis Pia Khrystel S. Bahatan 3. Dainika Ann C. Florentino 4. John Carlo B. Añonuevo 5. Erwina Daniela Z. Ferrera 6. Lois Ruth A. Alvarez
ZAMBOANGA	December 09, 2019	1. Orencio L. Baranda 2. Raoul Francisco D. Sia 3. Priscilla Jane F. Castilla 4. John Carlo B. Añonuevo
SUBIC	December 09, 2019	1. Atty. Noemi A. Garcia 2. Joseph G. Escacio 3. Paolo G. De Jesus 4. Erwina Daniela Z. Ferrera 5. Renato R. Baytan
LIMAY	December 09, 2019	1. Joseph G. Escacio 2. Orencio L. Baranda 3. Raoul Francisco D. Sia 4. Paolo G. De Jesus
ILOILO	December 10, 2019	1. Ma. Lourdes V. Mangaoang 2. Phoebhis A. Barcelon 3. Esmaeil I. Abdel-Aziz
DAVAO	December 11, 2019	1. Atty. Noemi A. Garcia 2. Ma. Socorro D. Bantilan 3. Cyrra Jeanne A. Abrogueña 4. Erwina Daniela Z. Ferrera 5. Lois Ruth A. Alvarez

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 HUMAN RESOURCE MANAGEMENT DIVISION  
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GROUP / PORT	DATE	NAME
LEGASPI	December 17, 2019	1. Gladys C. Cabugawan 2. Kimberly Joyce T. Sulit 3. Alexis Pia Khrystel S. Bahatan 4. Dainika Ann C. Florentino

All expenses relative to the conduct of this activity and all travelling expenses shall be considered as absolutely necessary in the performance of official functions and in compliance with this Order. Hence, the abovementioned BOC officials and personnel shall be allowed to claim actual travelling expenses as provided under Executive Order No. 77, chargeable against the BOC regular appropriations and subject to existing accounting and auditing rules and regulations.

This partially amends CPO NO. A-491-2019 dated 26 November 2019.

For your guidance and compliance.

*[Signature]*  
**DONATO B. SAN JUAN**  
*Deputy Commissioner, IAG &  
Chief-of-Staff, Office of the Commissioner*

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**BUREAU OF CUSTOMS**  
1099 Manila

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November 26, 2019

**CUSTOMS PERSONNEL ORDER**

NO. A-491-2019

In the exigency of the service, the following Customs Officials and personnel are hereby authorized to conduct the **Cascading of Performance Governance System** on the following District Ports and with specified dates below (exclusive of travel time):

GROUP / PORT	DATE	NAME
PORT OF CLARK	November 27, 2019	1. Kimberly Joyce T. Sulit 2. Alexis Pia Khrystel S. Bahatan 3. Dainika Ann C. Florentino 4. Paolo G. De Jesus 5. Blas D. Vinluan
PORT OF CDO	November 28, 2019	1. Wilnora L. Cawile 2. Phoebhis A. Barcelon 3. Priscilla Jane F. Castilla
NAIA	December 02, 2019	1. Ma. Socorro D. Bantilan 2. Raoul Francisco D. Sia 3. Erwina Daniela Z. Ferrer 4. Cyrra Jeanne A. Abrogueña
PORT OF LEGASPI	December 03, 2019	1. Gladys C. Cabugawan 2. Kimberly Joyce T. Sulit 3. Alexis Pia Khrystel S. Bahatan 4. Dainika Ann C. Florentino
MICP	December 04, 2019	1. Atty. Noemi A. Garcia 2. Cyrra Jeanne A. Abrogueña 3. Erwina Daniela Z. Ferrer 4. Lois Ruth A. Alvarez
PORT OF ZAMBOANGA	December 04, 2019	1. Ma. Socorro D. Bantilan 2. Orencio L. Baranda 3. Raoul Francisco D. Sia 4. Dainika Ann C. Florentino 5. John Carlo B. Añonuevo
PORT OF LIMAY	December 05, 2019	1. Joseph G. Escasio 2. Cyrra Jeanne A. Abrogueña 3. Erwina Daniela Z. Ferrer 4. Paolo G. De Jesus 5. Blas D. Vinluan
PORT OF BATANGAS	December 06, 2019	1. Gladys C. Cabugawan 2. Raoul Francisco D. Sia 3. Kimberly Joyce T. Sulit 4. Dainika Ann C. Florentino 5. Paolo G. De Jesus 6. Renato R. Baytan

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HUMAN RESOURCE MANAGEMENT DIVISION  
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Date: 29 NOV 2019



GROUP / PORT	DATE	NAME
PORT OF CEBU	December 06, 2019	1. Atty. Noemi A. Garcia 2. Ma. Socorro D. Bantilan 3. Alexis Pia Khrystel S. Bahatan 4. Lois Ruth A. Alvarez
PORT OF TACLOBAN	December 09, 2019	1. Gladys C. Cabugawan 2. Kimberly Joyce T. Sulit 3. Dainika Ann C. Florentino 4. Alexis Pia Khrystel S. Bahatan
PORT OF SUBIC	December 09, 2019	1. Joseph G. Escacio 2. John Carlo B. Añonuevo 3. Cyrra Jeanne A. Abrogueña 4. Erwina Daniela Z. Ferrer 5. Renato R. Baytan
PORT OF ILOILO	December 10, 2019	1. Atty. Ma. Lourdes V. Mangaoang 2. Phoebhis A. Barcelon 3. Priscilla Jane F. Castilla
PORT OF DAVAO	December 11, 2019	1. Ma. Socorro D. Bantilan 2. Cyrra Jeanne A. Abrogueña 3. Erwina Daniela Z. Ferrer 4. Lois Ruth A. Alvarez
PORT OF SFLU (APARRI)	December 12, 2019	1. Christian R. Tibo 2. Phoebhis A. Barcelon 3. Alexis Pia Khrystel S. Bahatan 4. John Carlo B. Añonuevo 5. Blas D. Vinluan
PORT OF SURIGAO	December 13, 2019	1. Atty. Noemi A. Garcia 2. Wilnora L. Cawile 3. Ma. Socorro D. Bantilan 4. Kimberly Joyce T. Sulit 5. Dainika Ann C. Florentino

All expenses relative to the conduct of this activity and all travelling expenses shall be considered as absolutely necessary in the performance of official functions and in compliance with this Order. Hence, the abovementioned BOC officials and personnel shall be allowed to claim actual travelling expenses as provided under Executive Order No. 77, chargeable against the BOC regular appropriations and subject to existing accounting and auditing rules and regulations.

*[Signature]*  
**DONATO B. SAN JUAN**  
Deputy Commissioner, IAG &  
Chief-of-Staff, Office of the Commissioner  
*[Signature]*

COMMISSIONER'S OFFICE  
HUMAN RESOURCE MANAGEMENT DIVISION  
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Date: 29 NOV 2019