



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 MANILA

**MASTER COPY**

*Guerra*

**MEMORANDUM**

**TO :** ALL GROUPS  
ALL COLLECTION DISTRICTS  
ALL OFFICES

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner



BOC-03-04822

MAR 30 2020

**SUBJECT :** NEW BOC LETTERHEAD

**DATE :** 06 March 2020

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In line with Bureau of Customs' efforts to enhance professionalism, all Customs personnel are hereby instructed to use the new BOC letterhead which already incorporated the vision/mission and core values of this organization; in all official documents, Powerpoint presentations and all other applicable visual communications to achieve uniformity in representing the agency through various modes of communications.

For strict compliance.



# BUREAU OF CUSTOMS

*Professionalism Integrity Accountability*



South Harbor, Gate 3, Port Area, Manila 1099

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*A Modernized and Credible Customs Administration That is Among the World's Best*



*A modernized and credible Customs administration that is among the world's best.*

## **CREATION OF A QUALITY MANAGEMENT SYSTEM & INTEGRITY SYSTEM**

- *The BOC was commended for being one of the top performing agencies in the Electronic Freedom of Information (eFOI) Portal ([www.foi.gov.ph](http://www.foi.gov.ph)) and for its exceptional and significant contribution to the FOI's progress and development.*



*Quality Management System Integrity*