



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS

Edan
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December 06, 2017

CUSTOMS MEMORANDUM ORDER (CMO)
NO. 31-2017

SUBJECT: IMPLEMENTATION OF GOODS DECLARATION VERIFICATION SYSTEM (GDVS)

Section 1. Scope. The Goods Declaration Verification System shall involve import entry declarations processed by all sections, if applicable, of the port's Formal Entry Division or equivalent unit.

Section 2. Objectives.

- 2.1 To randomly assign appraisers and examiners to a given entry number.
- 2.2 To provide brokers and importers updates on the status of their respective entries.

Section 3. Coverage. This Order shall initially cover the implementation of GDVS at the Manila International Container Port (as the pilot site). If the implementation at MICP becomes stable, GDVS shall be implemented subsequently at the Port of Manila.

Section 4. Operational Process.

- 4.1 An assigned Entry Processing Unit (EPU) personnel shall log-in to the GDVS using his given authorized username and password.
- 4.2 The EPU personnel shall check the completeness of the documents submitted by broker/importer for an import entry filed in E2M.
- 4.3 The EPU personnel shall encode the Import Entry Number and assigned color to the GDVS. Once encoded, the system shall randomly choose the available examiner and appraiser who shall process that entry.
- 4.4 The examiner and appraiser from the Formal Entry Division (FED) shall log-in individually to the GDVS daily with the cut-off time until 9:00 AM only to determine the entry assigned to them on that day. Once logged-in, a dashboard shall appear on-screen which shows the entry number/s assigned to a particular appraiser and examiner. The appraiser will assess the declared value and once done, he/she shall

update the status of the entry through GDVS. The examiner shall also update the status of the entry through GDVS once he/she has inspected the declared goods.

- 4.5 Display monitors and kiosk will be deployed at the port premises for BOC stakeholders to check/monitor the status and updates of their entries. The names of BOC personnel involved in the processing of the entry will not be indicated in the monitor.
- 4.6 In case where additional documents are needed, the status will appear on the display monitors. The additional documents will then be submitted to a help desk assigned for that purpose who in turn will locate the Examiner/Appraiser in charge in the processing of the entry.

Section 5. Effectivity. This CMO shall take effect immediately.

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ISIDRO S. LAPEÑA, PhD, CSEE
Commissioner



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