



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

REQUEST FOR QUOTATION

The Bureau of Customs, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement (Small Value Procurement) for Toner Cartridge Kyocera Mita TK174 in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Approved Budget for the Contract: Four Hundred Fifty Thousand Pesos (P450,000.00)

Location: General Services Division, OCOM Bldg, BOC, Port Area, Manila

Delivery: Fifteen (15) calendar days upon signing of Purchase Order

Technical Specifications:

Quantity	Unit	Description
81	pieces	Toner Cartridge Kyocera Mita TK174

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation Form (Annex "A") not later than 10:00 a.m. on April 10, 2014. Open quotations may be submitted, manually or through facsimile at General Services Division, Ground Floor, OCOM Building, Port Area, Manila Telephone No. 527-4519. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

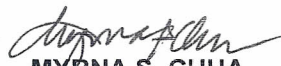
Award of contract shall be made to the lowest quotation, which complies with the minimum technical specifications and other terms and conditions stated therein.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BOC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.


MYRNA S. CHUA
Chairperson
BOC-BAC

COMPANY LOGO

ANNEX "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s on the item/s as follows:

QTY.	DESCRIPTION	SPECIFICATION	UNIT PRICE	TOTAL PRICE
81 pcs.	Toner Cartridge Kyocera Mita TK174	Model: Monochrome Laser Network Printer Kyocera ECOSYS FS-1320D Print Speed: 35ppm A4,37ppm Letter (normal -best quality mode-A4):1200x1200dpi Cycle Min. 50,000 pages A4 drum life 100,000 pages		

(Amount in Words)

The above-quoted price(s) is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Documentary Requirements:

Mayor's Permit No. _____
DTI or SEC Registration Certificate No. _____
PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)