



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## MANILA INTERNATIONAL CONTAINER PORT

### REQUEST FOR QUOTATION

The Manila International Container Port (MICP), Bureau of Customs (BOC), through its Administrative Division, will undertake a Small Value Procurement for the "Supply and Delivery of Electric Perforators" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Electric Perforators**  
Location : Manila International Container Port Building, Isla Puting Bato, North Harbor, Manila  
Approved Budget for the Contract: **Five Hundred Thousand Pesos (Php 500,000.00)**  
**-inclusive of tax**

Specifications:

SPECIFICATIONS	MATERIAL				Total Amount
	Qty	Unit	Unit Cost	Amount	
<b>Electric Perforators</b> a. Date Perforator b. Number Perforator (up to 7 digits) -perforates a minimum of 15 pages at a time -with selectable CONTINUOUS USE and SINGLE USE modes by key switch	1 1	unit unit			
<b>TOTAL COST PROJECT COST (inclusive of taxes)=</b>					

Delivery Term: Thirty (30) calendar days from signing of PO

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration, PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/ Business Tax Return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before December 27, 2016, 10:00 a.m., at the Administrative Division, Second Floor, MICP Building, Isla Puting Bato, North Harbor, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax No. (02) 2470972 or email us at [jessbalmores@yahoo.com](mailto:jessbalmores@yahoo.com).

Very truly yours,

**ATTY. JESUS D. BALMORES**  
Chief Customs Operations Officer  
Administrative Division

Annex "A"

### PRICE QUOTATION FORM

Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

SCOPE OF WORKS	MATERIAL				Total Amount
	Qty	Unit	Unit Cost	Amount	
<b>Electric Perforators</b> a. Date Perforator b. Number Perforator (up to 7 digits) -perforates a minimum of 15 pages at a time -with selectable CONTINUOUS USE and SINGLE USE modes by key switch	1 1	unit unit			
<b>TOTAL COST PROJECT COST (inclusive of taxes)=</b>					

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above-cited documents upon submission of quotation)