



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

MANILA INTERNATIONAL CONTAINER PORT

REQUEST FOR QUOTATION

The Manila International Container Port (MICP), Bureau of Customs (BOC), through its Administrative Division, will undertake a Small Value Procurement for the "Supply and Delivery of Conference Table" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Conference table**

Location : Manila International Container Port Building, Isla Puting Bato, North Harbor, Manila

Approved Budget for the Contract: **Two Hundred Ninety five Thousand Two Hundred Eighty five Pesos and 71/100 (Php 295,285.71) -inclusive of tax**

Specifications:

Quantity	Unit	Item Description	Unit Price	Total Price
20	units	- Reconfigurable modular conference room tables - Material: wooden - Shape: Rectangular - Size: 30D x 60W inches - Base: Full base (with concealed casters for easy mobility) - Wood finish: Premium wood - Edge profile: wood with wood edge - Option: with Integrated electrical outlet		
Total Project Cost (Inclusive of taxes) =				

Delivery Term: Fifteen (15) calendar days from signing of Purchase Order (P.O.)

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration, PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/ Business Tax Return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before November 6, 2018, 5:00 p.m., at the Administrative Division, Second Floor, MICP Building, Isla Puting Bato, North Harbor, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax No. (02) 2470972 or email us at micpbacsecretariat@gmail.com

Very truly yours,

ATTY. JESUS D. BALMORES
*Acting Deputy Collector for Administration
Chairperson, MICP-BAC*

Annex "A"

PRICE QUOTATION FORM

Date: October 30, 2018

The Bids and Awards Committee
Manila International Container Port
Isla Puting Bato, North Harbor, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Specifications:

Quantity	Unit	Item Description	Unit Price	Total Price
20	units	- Reconfigurable modular conference room tables - Material: wooden - Shape: Rectangular - Size: 30D x 60W inches - Base: Full base (with concealed casters for easy mobility) - Wood finish: Premium wood - Edge profile: wood with wood edge - Option: with Integrated electrical outlet		
Total Project Cost (Inclusive of taxes) =				

Warranty: _____ months from the date of delivery.

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Address _____

Telephone No. _____

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above-cited documents upon submission of quotation)



CONFERENCE TABLE

SAMPLE ONLY FOR YOUR REFERENCE

