



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
 PORT AREA, MANILA

INVITATION FOR NEGOTIATED PROCUREMENT

Renovation of 6th and 7th Floor of POM Building

In view of the two (2) failed public biddings, the Bureau of Customs (BOC) Bids and Awards Committee (BAC) invites interested bidders to participate in the negotiation for Renovation of 6th and 7th Floor of POM Building in accordance with Section 53.1 of the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."

The Bureau of Customs (BOC) through the authorized appropriations under the CY 2016 General Appropriations Act intends to apply the sum of *One Million Three Hundred Sixty Five Thousand Pesos (Php1,365,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for Renovation of 6th and 7th Floor of POM Building.

For more details on this project, please refer to attached Specifications and Drawings.

1. Interested Bidders shall submit the following documents in three (3) copies, one (1) original and two (2) photocopies, on December 20, 2016, 11:00 A.M. at the GSD Conference Room, Ground Floor, OCOM Building, Gate 3, South Harbor, Port Area, Manila:

Eligibility Documents (1st Envelope)	
2.1	SEC Registration Certificate for corporation, or Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives. For corporation/partnership, the following shall also be submitted: Latest general information sheet (GIS) duly received by Securities and Exchange Commission, Articles of incorporation/partnership, By-laws or amendments thereto, duly approved by the SEC.
2.2	Valid mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
2.3	Tax Clearance Certificate per E.O. 398
2.4	PhilGEPS Certificate
2.5	A statement of all its ongoing government and private contracts within three (3) years prior to the date of submission and receipt of bids, including contracts awarded but not yet started, if any.
2.6	A statement identifying the bidder's single largest completed contract (SLCC) within three (3) years prior to the date of submission and receipt of bids which is similar to the contract to be bid and whose value must be at least fifty percent (50%) of the ABC to be bid. Also, a photocopy of the SLCC shall be submitted and a Certificate of Completion from the bidder's client or official receipt.
2.7	PCAB License (Size Range Small B, License Category C and D or higher)
2.8	2015 Audited Financial Statement, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.
2.9	Computation of its Net Financial Contracting Capacity (NFCC) equal to ABC.
Technical Documents (1st Envelope)	
2.9	Bid Security in the form of a Bid Securing Declaration or at least one (1) other form in accordance with the following schedule:

	<p>2% of the ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>5% of the ABC if bid security is in Surety Bond accompanied with a certification from the Insurance Commission that insurance company is authorized to insure such security;</p>
2.10	Omnibus Sworn Statement.
2.11	List of contractor's personnel to be assigned to the Contract must be supported by their respective resumes, photocopy of Professional Regulation Commission (PRC) license and Certificate as Safety Officer. See sample form of the list under Section IX. Bidding and Sample Forms.
	<p>List of contractor's equipment must be supported by proof of ownership, lease and/or purchase agreements. For lease and purchase agreements, such proof must include a certification of availability of equipment from the lessor/vendor for the duration of the project. The Bidder may provide additional equipment to the minimum requirements as it may deem necessary for the works. See sample form of the list under Section IX. Bidding Forms.</p> <p>The minimum required equipment to be provided by the contractor are the following:</p> <p>(i) Masonry tools (iii) Plumbing tools (v) Electric tools (drills etc) (ii) Carpentry tools (iv) Tile cutter (vi) Welding machine</p>
2.12	Notarized Affidavit of Site Inspection (See sample form under Section IX. Bidding Forms).
2.12	Proof of authority of the authorized representative/s.
Financial Component (2nd Envelope)	
2.13	<p>Financial Bid (Bid Form)</p> <p>In addition, a duly accomplished Bill of Quantities and its Detailed Estimates, signed by the bidder's authorized representative, shall be submitted and included in the second envelope. The Detailed Estimates shall include (a) a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid and (b) the mobilization cost including the cost for the construction safety and health program for the project.</p> <p>The bidders, in formulating their bid prices, should take into consideration the items of works in the Bill of Quantities and the relevant details and specifications in the Drawings and Specifications.</p>

2. For further information, please attend the meeting on December 15, 2016, 09:00 a.m., at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila.
3. The BOC reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability.
4. For further information, please refer to:

BOC-BAC Secretariat
General Services Division
OCOM Bldg., South Harbor, Gate 3, Port Area, Manila
Telefax No. 527-9757
Email address: bacsecretariat@customs.gov.ph

ATTY. ERWIN T. MENDOZA
Vice-Chairperson, BOC-BAC