



## INVITATION TO BID Provision of Janitorial Manpower Services

1. The **BUREAU OF CUSTOMS (BOC)**, through the General Appropriations Act for FY 2014, intends to apply the sum of *Thirty-five Million Five Hundred Thousand Pesos (P35,500,000.00)* being the total Approved Budget for the Contract (ABC) to payments under the contract for the Provision of Janitorial Manpower Services of BOC offices/ports from September 1, 2014 to December 31, 2015. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The BOC now invites bids for the Provision of Janitorial Manpower Services of BOC offices/ports from September 1, 2014 to December 31, 2015. Delivery of the goods shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".


Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest to outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from BOC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be purchased by interested Bidders starting on July 18, 2014 from the address below and upon payment of a nonrefundable fee in the amount of *Seven Thousand Eight hundred Pesos (P7,800.00)*. It may also be downloaded free of charge from the website of Philippine Government Electronic Procurement System (PhilGEPS) and the website of the BOC, provided that the Bidders shall purchase the Bidding Documents not later than the submission of their bids.
6. The BOC will hold a Pre-Bid Conference on August 4, 2014, 10:00 a.m. at the BAC Conference Room, General Services Division (GSD), Ground Floor, OCOM Building, BOC, Port Area, Manila which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before Monday, August 18, 2014, 10:00 a.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on August 18, 2014, 10:00 a.m. at the BAC Conference Room, GSD, Ground Floor, OCOM Building, BOC, Port Area, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The BOC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.
9. For further information, please refer to:

BAC Secretariat  
GSD, Ground Floor, OCOM Building  
BOC, Port Area, Manila  
Telefax No. 527-4519  
Email [bocbacsecretariat2014@gmail.com](mailto:bocbacsecretariat2014@gmail.com)

  
**ARTURO M. LACHICA, CESO II**  
Deputy Commissioner, IAG  
Chairperson, BOC- BAC