



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

October 30, 2014

CUSTOMS MEMORANDUM ORDER

NO. 25-2014

TO : **All Customs Officials and Employees**

SUBJECT : **Revocation of CMO No. 24-2011**

- 1.0 In view of the abolition of Post Entry Audit Group (PEAG) per E.O. No. 155, series of 2013, the Transaction Audit 1 and Transaction Audit 2 are hereby reverted to the Port of Manila (POM) and Manila International Container Port (MICP), respectively under its original nomenclature (original title) as Liquidation and Billing Division.
- 2.0 The Liquidation and Billing Division shall be under the Deputy Collector for Assessment, Port of Manila and MICP and shall perform the following functions:
 - 2.1 Verify, check and review computations of formal, informal and withdrawal entries based on applicable foreign exchange rates, the correct dutiable and taxable values taking into account the returns made by the examiners and appraisers as to descriptions of the commodities, tariff paragraph and rate of duties and taxes;
 - 2.2 Maintain daily records of all liquidated entries and post in the public corridors the list of entries found with discrepancies and indicate therein the name of importers and serial number of entries;
 - 2.3 Compute fines and other charges;
 - 2.4 Prepare and transmit letters of demand to importers, brokers, government agencies and send bill/statement of accounts for all receivables including short duties, taxes, fines and other charges due to the Bureau;
 - 2.5 Prepare statement of refunds and tax credits and notify importers concerned accordingly;
 - 2.6 Compute, record, control and coordinate collection of amounts remaining unpaid and unsettled;
 - 2.7 Forward to the Law Division all dockets of cases of uncollected accounts for possible court action after the prescribed period for compliance has lapsed and payment has not been made;
 - 2.8 Maintain effective system of accounting for all entries received and ensure security and control over unliquidated entries kept in the division;
 - 2.9 Submit periodic reports and other data that may be required; and
 - 2.10 Perform other functions consistent with assigned tasks.
- 3.0 Accordingly, Customs Memorandum Order No. 24-2011 dated June 13, 2011 entitled "*Partial Implementation of the New BOC Structure Pursuant to the BOC Rationalization Plan under E.O. 366 on an Interim/Ad-Hoc Basis*", is hereby revoked.
- 4.0 This Order shall take effect immediately.


JOHN P. SEVILLA
Commissioner





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

June 13, 2011

CUSTOMS MEMORANDUM ORDER
NO. 24-2011

TO: All Deputy Commissioners/Service Directors
District/Port Collectors
Division Chiefs and Others Concerned

SUBJECT: Partial Implementation of the New BOC Structure pursuant to the BOC Rationalization Plan under EO 366 on an Interim/Ad-Hoc Basis

I. Objectives

1. To partially implement the new BOC Structure as proposed in the BOC Rationalization Plan pursuant to EO 366 pending issuance of Notice of Salary and Compensation Allocation (NOSCA) by the Department of Budget and Management for the positions retained, upgraded, reclassified and created.
2. To achieve the objectives of rationalization, which are, among others, the elimination of overlapping and fragmented functions, programs and activities, removal of redundant/overlap/outdated functions and offices to make it more responsive to the demands and expectations of its stakeholders, and the government in general.

II. Consolidation of Functions

1. One of the objectives of EO 366 is the consolidation of all investigation and prosecution functions for efficiency and better monitoring. Accordingly, the Investigation and Prosecution Division and Internal Inquiry and Prosecution Division, both under the CITS, IG are hereby merged into one division to be named Investigation Division, thereby retaining only the investigation function while transferring the prosecution function to the Prosecution and Litigation Division, Legal Service, RCMG. Hence, after conclusion of investigation, the recommendation for prosecution shall be forwarded to the latter division.

2. Likewise, to further streamline and eliminate duplication of audit functions, the following changes in the current organization set-up are made:

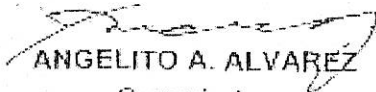
- a. Transfer of functions of the Liquidation and Billing Division, Port of Manila to Compliance Assessment Service, PEAG to be renamed as Transaction Audit Division 1;
- b. Transfer of functions of the Liquidation and Billing Division, Manila International Container Port to Compliance Assessment Service, PEAG to be renamed as Transaction Audit Division 2; and
- c. Realignment of Warehousing Monitoring and Audit Unit (WMAU) created under CAO 2-2011 directly under the Office of the Commissioner to Compliance Assessment Service, PEAG.

III Transfer of Personnel

Applicable Customs Personnel Order shall be issued to cover officials and employees that may be affected by these changes.

IV. Effectivity

This order shall take effect immediately.


ANGELITO A. ALVAREZ

Commissioner





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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

February 13, 2014

CUSTOMS MEMORANDUM CIRCULAR
NO. 17-2014

TO: All Deputy Commissioners
All Directors & Chiefs
All District & Port Collectors
And Others Concerned

**SUBJECT: DOF Department Order No. 011-2014/ Record-keeping
/ Post-Entry Audit Process**

Attached is a copy of Department Order No. 011-2014 dated February 05, 2014 duly issued by Secretary Cesar V. Purisima, Department of Finance, indicating the rules and regulations on record-keeping and post-entry audit process, in view of the transfer of the functions of the BOC-PEAG to the DOF-Fiscal Intelligence Unit (DOF-FIU) as per Executive Order No. 155, series of 2013.

For your information and guidance.

Please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.


JOHN P. SEVILLA
Commissioner





MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

EXECUTIVE ORDER NO. 155

AMENDING EXECUTIVE ORDER NO. 160 (S. 2003), AND FOR OTHER
PURPOSES

WHEREAS, it is the policy of the present administration to eradicate corruption and improve the quality and efficiency of public service by continuously adopting institutional improvements and streamlining government bureaucracy;

WHEREAS, Executive Order No. 292, or the "Administrative Code of 1987," provides that the Department of Finance (DOF) shall be primarily responsible for the sound and efficient management of the financial resources of the Government, its subdivisions, agencies and instrumentalities;

WHEREAS, the Bureau of Customs (BOC) is one of the revenue-generating agencies under the DOF;

WHEREAS, consistent with the reform measures being implemented in the BOC, there is a critical need to separate the functions of post-entry audit from the BOC in order to maintain independence and impartiality of audit functions and to ensure efficiency and integrity in government service;

WHEREAS, the Fiscal Intelligence Unit (FIU) was created in the DOF to identify potential revenue sources and leakages by analyzing data from the BOC and other revenue-generating agencies attached to DOF and to monitor their revenue performance;

WHEREAS, as affirmed by the Supreme Court, the President has the power to reorganize the offices and agencies in the executive department in line with the constitutionally-granted power of control over executive offices and by virtue of previous delegation of the legislative power to reorganize executive offices under existing statutes; and

WHEREAS, as declared by the Supreme Court, under the general appropriations act, the President may direct organizational and staffing pattern changes in any department, bureau, and office in the Executive Branch.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

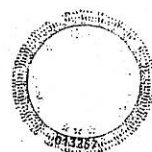
SECTION 1. Amendment of Executive Order (EO) No. 160 (s. 2003). The DOF-FIU is hereby mandated to perform the following functions of the Post Entry



Office of the President of the Philippines

PNOY013257

THE PRESIDENT OF THE PHILIPPINES



Audit Group (PEAG) created under EO No. 160, and other tasks inherent or incidental thereto:

a. Trade Information and Risk Analysis Office

1. Set the framework and benchmarks for compliance measurements of industry groups;
2. In coordination with Management Information System and Technology Group, direct the development of a computer aided risk management system using the data warehousing technology and other statistical tools;
3. Implement the computer-aided risk management system to develop and establish audit selection parameters based on objective and quantifiable data;
4. Establish and recommend audit targets to the Commissioner of Customs;
5. Set policies, guidelines, manuals and standard operating procedures relating to the audit and continuously assess how audit performance can be improved by better and more fine-tuned policies and guidelines; and
6. Performs other related functions.

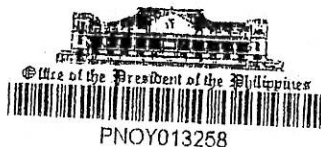
b. Compliance Assessment Office

1. Formulate an audit work plan for approved audit targets;
2. Conduct audit examination, inspection, verification or investigation in accordance with the set policies, guidelines, manuals, and standard operating procedures;
3. Prepare and submit audit reports;
4. Develop and implement a customs compliance program; and
5. Perform other related functions.

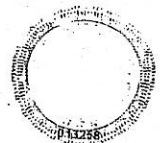
SECTION 2. Winding-Up of the Operations and Disposition of Functions.

The winding-up of operations of PEAG, including the final disposition or transfer of their functions, assets and liabilities, shall be in accordance with the applicable provisions of the Rules and Regulations Implementing EO No. 72 (s. 2002), or "Rationalizing the Agencies Under or Attached to the Office of the President." Affected officers and employees of PEAG shall be absorbed by the BOC, without prejudice to the rights and benefits granted them under existing laws, rules, and regulations.

The Department of Budget and Management, with the assistance of appropriate departments, agencies and instrumentalities, shall ensure the smooth and efficient implementation of the winding-up activities.



PNOY013258



SECTION 3. Separability. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

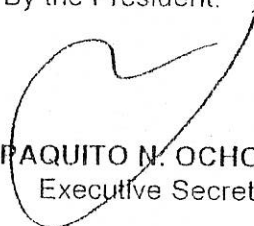
SECTION 4. Repeal. All issuances, orders, rules and regulations, or parts thereof, which are inconsistent with this Order are hereby repealed, amended or modified accordingly.

SECTION 5. Effectivity. This Order shall take effect immediately upon publication in the Official Gazette or in a newspaper of general circulation.

DONE, in the City of Manila, this 18th day of December, in the year of Our Lord, Two Thousand and Thirteen.



By the President:



PAQUITO N. OCHOA, JR.
Executive Secretary



CERTIFIED COPY



MARIANITO M. DIMAANDAL
DIRECTOR IV
MALACANANG RECORDS OFFICE

12-26-2013