



19 May 2010

**CUSTOMS MEMORANDUM ORDER**

NO. 19-2010

To : All Deputy Commissioners  
All Service Directors/Chiefs  
All District/Port Collectors  
All Others Concerned

Subject: **Moratorium in the Allocation by way of Lease  
Contracts of Bureau of Customs Premises to private  
persons/entities**

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In order to ensure the effective utilization of office spaces/premises for Bureau of Customs personnel, its records as well as avoid congestion within the Bureau's offices/premises, a moratorium in the allocation by way of Lease Contracts of Bureau office spaces/premises to private persons/entities is hereby ordered.

The moratorium has to be imposed in view of following reasons / past experiences:

1. The dire need for office spaces/storage areas for Bureau of Customs personnel and its voluminous records;
2. The difficulty in removing unauthorized establishments like canteens within the Bureau premises, which posed safety and security concerns including the unauthorized use of electricity and water and which led to the Bureau, particularly the Commissioner from being hailed to court as well as the Office of the Ombudsman;
3. Safety and security of Bureau personnel, facilities and the transacting public.

This Order shall take effect immediately and shall last until otherwise amended and/or revoked.

For strict compliance.

**NAPOLEON L. MORALES**  
Commissioner

