



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

January 8, 2024

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through Port of Manila will undertake a Small Value Procurement for the **Supply and Delivery of Drinking Water**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Drinking Water**
Location : **Supply Unit, Administrative Division, Port of Manila, South Harbor, Port Area, Manila**
Approved Budget for the Contract: **ONE HUNDRED FIFTY-NINE THOUSAND NINE HUNDRED PESOS ONLY (159,900.00) Inclusive of Tax**

Specifications :

QTY.	UNIT	DESCRIPTION
3,900	rounds	(5) Five-gallon round containers of Purified Drinking Water <ul style="list-style-type: none">• 80 rounds per week• Minimum of 16 stages of purification/filtration process• Content: 5 gallons per container• Shape and quality of bottle: Round and polycarbonate resin type (brand new)• Provision for closed delivery van/truck• Monthly submission of Water Test Laboratory Certificate from DOH accredited water testing laboratory• Sanitary Permit for the duration of the contract• Supplier shall provide water dispenser 18 Units.

Delivery Term: Weekly supply and delivery/distribution
Delivery day: Monday and Thursday
Contract Duration: January 30, 2024, to December 31, 2024

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before **January 15, 2024, 10:00 a.m.**, at Supply Unit, Administrative Division, Ground Floor, POM Prefab Building, BOC, Port Area, Manila.



Gate 3, South Harbor, Port Area, Manila 1018
+63 (02) 8705-6000 | www.customs.gov.ph | pom.odc@customs.gov.ph



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at tuazona@customs.gov.ph.

Very truly yours,

A handwritten signature in blue ink, appearing to be "J. Doria", written over the typed name.

ATTY. JULITO L. DORIA
Chairperson
Bids and Awards Committee
Port of Manila



Gate 3, South Harbor, Port Area, Manila 1018
+63 (02) 8705-6000 | www.customs.gov.ph | pom.odc@customs.gov.ph



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Item	Quantity	Unit Price	Total Price

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company



Gate 3, South Harbor, Port Area, Manila 1018
+63 (02) 8705-6000 | www.customs.gov.ph | pom.odc@customs.gov.ph