



October 18, 2023

**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through Port of Manila will undertake a Small Value Procurement for the **Supply and Delivery of Office Furniture's**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Office Furniture's**  
 Location : **Supply Unit, Administrative Division, Port of Manila, South Harbor, Port Area, Manila**  
 Approved Budget for the Contract: **ONE HUNDRED NIETY EIGHT THOUSAND NINE HUNDRED FIFTY PESOS ONLY (198,950.00)**

Specifications :

QTY.	UNIT	DESCRIPTION
20	Unit	<b>Clerical Chair</b> - Mesh Chair - Material: Mesh , Chrome Base - Color: Black
7	Unit	<b>Executive Chair High Back with Footrest</b> - Leatherette Material - L26.25"XW26"XH46" – 50.5" - Depth 20" - Chrome Leg - Black
12	Unit	<b>Visitors Chair</b> - Visitor Chair - Material: Mesh Backrest - Color: Black

Delivery Term: Fifteen (15) calendar days from signing of Purchase Order/Contract

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Notarized Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before **October 20, 2023 10:00 a.m.**, at Supply Unit, Administrative Division, Ground Floor, POM Prefab Building, Bureau of Customs, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

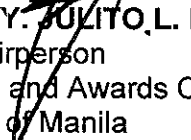
ACCOUNTABILITY

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at [tuazona@customs.gov.ph](mailto:tuazona@customs.gov.ph).

Very truly yours,

  
**ATTY. JULITO L. DORIA**  
Chairperson  
Bids and Awards Committee  
Port of Manila

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099  
8527-4537, 8527-1935 | [www.customs.gov.ph](http://www.customs.gov.ph) | [boc.cares@customs.gov.ph](mailto:boc.cares@customs.gov.ph)



**PRICE QUOTATION FORM**

Date:

BUREAU OF CUSTOMS  
 Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Item	Quantity	Unit Price	Total Price

Total amount in words: \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Name of Company