

2018-02-037

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Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS

1099 Manila

MEMORANDUM

To : All District/Port Collectors
Chiefs, Liquidation and Billing Divisions or Equivalent Unit
Chiefs, Bonds Division or Equivalent Unit
All Others Concerned

From : *[Signature]*
ISIDRO S LAPENA PhD, CSEE
Commissioner



FEB 15 2018

Subject: **Submission of Weekly Report to the Collection Service on Unliquidated Entries and Uncancelled Bonds.**

Date : 09 February 2018

To ensure that the records of the Collection Service are updated and to immediately institute action against importers and bonding companies with unliquidated entries and un-cancelled bonds, you are hereby directed to submit to the Collection Service on a weekly basis a report on all unliquidated and un-cancelled bonds in your respective ports following the attached templates .

For strict compliance.

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DISTRICT/PORT _____

WEEKLY REPORTS ON OTHER TYPES OF ACCOUNTS RECEIVABLE/UNPAID ACCOUNTS DUE TO ADDITIONAL ASSESSMENT

For the period _____

Name of Importer	Entry Number	Classification of Unpaid Accounts	Customs Duty	Internal Revenue Tax	Other Charges	Total Amount	Remarks/Status

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DISTRICT/PORT _____

WEEKLY REPORT ON DUE AND DEMANDABLE BOND

For the period _____

Surety Company	Type of Bond	Principal/Importer	Date of Filing/Charging of Bond	Bond Number	Expiry Date	Entry No. with year series	Amount of Bond

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DISTRICT/PORT _____

WEEKLY REPORT OF BOND ISSUED
For the period _____

Surety Company	Type of Bond	Principal/Importer	Date of Filing/Charging of Bond	Bond Number	Expiry Date	Entry No. with year series	Amount of Bond

Prepared by:
