

2018-01-016


MASTER COPY



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**


**MEMORANDUM**

TO : **ALL CUSTOMS OFFICIALS & EMPLOYEES**

FROM :  **ISIDRO S LAPEÑA, PhD, CSEE**  
Commissioner

SUBJECT : **Submission of Calendar of Events for February 2018**

DATE : January 15, 2018

  
JAN 16 2018

1. Reference: Memorandum from the Office of the President Cabinet Secretariat entitled: "***SUBMISSION OF INDICATIVE CALENDAR OF EVENTS FOR THE MONTH OF FEBRUARY 2018.***"
2. In line with the above, you are all directed to submit to Deputy Commissioner, IAG your significant calendar of events for February 2018 for consolidation and subsequent submission to CabSec. Submit the same not later than January 30, 2018.
3. For compliance.

2018-01-016 p-2



**MASTER COPY**  
Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004

69-154  
Internal Admin. Group  
Received by: VICKY RIVERA  
Date: 01-12-18  
Time: 1030

BUREAU OF CUSTOMS  
Office of the Commissioner  
E18-00042

**MEMORANDUM**

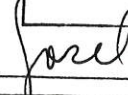
FOR : HEADS OF OFFICES  
This Department

HEADS OF BUREAUS/ATTACHED AGENCIES  
Department of Finance

FROM :   
ALVIN P. DIAZ  
Director IV  
Central Administration Office

SUBJECT : SUBMISSION OF INDICATIVE CALENDAR OF EVENTS FOR  
THE MONTH OF FEBRUARY 2018

DATE : January 10, 2018

BUREAU OF CUSTOMS  
OFFICE OF THE COMMISSIONER  
**RECEIVED**  
JAN 11 2018  
BY:  TIME: 1214

BUREAU OF CUSTOMS  
Office of the Commissioner  
Incoming Document No.  
18-00625

Attached for information and guidance is a copy of Memorandum dated 03 January 2018 from Cabinet Secretary (CABSEC) and PMS-Cabinet Support Office (CSO), Office of the President on the above-captioned subject.

2018-01-016p.3



DEPARTMENT OF FINANCE  
Republic of the Philippines

MASTER COPY *amp*



**SUBMISSION OF INDICATIVE CALENDAR OF EVENTS  
FOR THE MONTH OF FEBRUARY 2018**

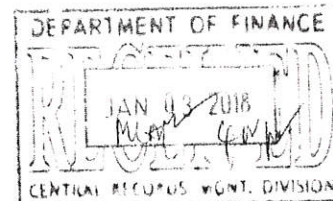
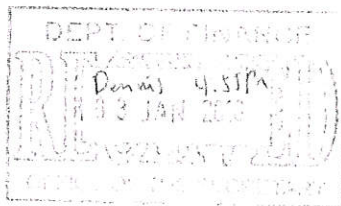
**DATE** : 03 January 2018  
**FOR** : THE MEMBERS OF THE CABINET  
**MESSAGE** : Please submit your Agency's Calendar of Events for the month of **February 2018** to the PMS-Cabinet Secretariat (CABSEC) on or before 10 January 2018 (Wednesday).

May we note that your Calendar should reflect only the most important events or activities led by your Department, to wit: a) Those where the President is invited; b) Nationwide celebrations/activities; c) Department's regular and annual activities; and d) Meetings and conferences of national importance.

Each event/activity should include a one (1) paragraph description, including significance and legal basis as applicable. Please fax the report to 733-4882 or email to [secretariat@cabsec.gov.ph](mailto:secretariat@cabsec.gov.ph).

Thank you.

**FROM** : CABINET SECRETARIAT (CABSEC)  
PMS - Cabinet Support Office (CSO)  
AAP Tower, Aurora Blvd.  
New Manila, QC  
Telefax (02) 733-4882



OFFICE OF THE CABINET SECRETARY  
J.P. LAUREAL STREET, MALACANAN PALACE  
TEL: 632 784 4286 LOCAL 6920