



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
Manila 1099

**CUSTOMS TRAINING CIRCULAR**  
**NO. CTC-010-2017**

October 20, 2017

**TO: All Customs Officials and Employees**

**SUBJECT: Lee Kuan Yew School of Public Policy – Call for Nominations for Master Degree Programmes and Scholarships**

- 1.0 This is to inform that this Bureau is being invited by Kishore Mahbubani, Dean, Professor in the Practice of Public Policy, Lee Kuan Yew School of Public Policy to nominate candidates to enrol for the four (4) Master Degree Programmes for the academic year August 2018.
- 2.0 For interested parties kindly visit the Lee Kuan Yew School of Public Policy website at (<http://www.lkyspp.nus.edu.sg/admissions>) for information on all the courses they offered and create an online application account (<http://www.lkyspp.sg/gda2-2018>).

<b>MASTER PROGRAMMES TITLE</b>	<b>DESCRIPTION</b>	<b>APPLICATION REQUIREMENTS</b>
1. Master in International Affairs (MIA)	<ul style="list-style-type: none"><li>• Duration: 2 years Two-year full time Master in International Affairs suitable for professionals with keen interest in Asia and global affairs and strong passion to contribute to the positive transformations that are taking place in Asia and the world.</li></ul>	<ul style="list-style-type: none"><li>• Admissions Criteria:<ul style="list-style-type: none"><li>○ GRE test scores Verbal: 156 Quantitative: 158 Writing: 4.0</li><li>○ Required Documents<ul style="list-style-type: none"><li>• Online Application form</li><li>• Official academic transcripts and certificates</li><li>• Curriculum Vitae or Resume (Optional)</li><li>• GRE/GMAT/LSAT Test score</li><li>• Personal Statement in no more than 500 words</li></ul></li></ul></li></ul>

		<ul style="list-style-type: none"> <li>• One writing sample in no more than 2,000 words</li> <li>• Three (3) reports of reference</li> <li>• Possess a good undergraduate degree</li> <li>• Passionate about contributing to positive transformation in Asia and beyond</li> <li>• Proficiency in written and spoken English</li> <li>• Relevant work experience is advantage</li> </ul>
2. Master in Public Policy (MPP)	<ul style="list-style-type: none"> <li>• Duration: 2 years MPP applicants must demonstrate intellectual distinction, personal character and leadership capabilities. They should possess at least a bachelor degree and two to five years' working experience.</li> </ul>	<ul style="list-style-type: none"> <li>• Two to Five Years working Experience</li> <li>• Demonstrate maturity and commitment towards public service</li> <li>• Proficiency in written and spoken English</li> <li>• Online Application Form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• TOEFL/IELTS test score</li> <li>• GRE/GMAT test score (optional)</li> <li>• Two essays</li> <li>• Two reports of reference</li> </ul>
3. Master in Public Administration (MPA)	<ul style="list-style-type: none"> <li>• Duration: 1 year Suitable for mid-managerial professionals with at least 5 years of relevant work experience, who aspire to make a transition to senior management and leadership roles through an intensive and interdisciplinary training</li> </ul>	<ul style="list-style-type: none"> <li>• Online Application Form</li> <li>• Official Academic transcripts and certificates</li> <li>• Curriculum Vitae or Resume</li> <li>• GRE/GMAT test score (Optional)</li> <li>• A score of 100 (TOEFL internet-based test), 600 (TOEFL paper-</li> </ul>

	in decision making and problem solving. Proficiency in written and spoken in English.	based test) or 7.0 IELTS academic test), is preferred.) <ul style="list-style-type: none"> <li>• Two essays</li> <li>• Two reports of reference.</li> </ul>
4. Master in Public Management (MPM)	<ul style="list-style-type: none"> <li>• Duration: 1 year Suitable for senior public officials with over ten (10) years of work experience and a proven track or record of leadership and high-level decision making in their careers, looking for intellectual rejuvenation to become more effective leaders by focusing on the challenges of effective leadership and good governance.</li> </ul>	<ul style="list-style-type: none"> <li>• Online Application Form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• Current position and career trajectory</li> <li>• TOEFL/IELTS test score</li> <li>• GRE/GMAT test score (optional)</li> <li>• Two essays</li> <li>• Two reports of reference</li> </ul>

3.0 The applicants must take note that places in the programmes and scholarships are offered on a competitive basis. Kindly see attached "ANNEX A" for Application Documents Guide and supporting documents for Application to Master in Public Policy (MPP), Master in Public Administration (MPA), Master in International Affairs (MIA) and Master in Public Management (MPM).

4.0 Interested parties who signifies their interest to apply to this master degree programmes shall inform the Interim Training and Development Division (ITDD) on or before **November 15, 2017 (Wednesday)**. The training staff will be coordinating with your office on this matter. Their contact number is (02) 527-1930 for telephone number or 0917-423-2041 for cellphone number. Kindly visit the Lee Kuan Yew School of Public Policy for more information (<http://www.lkyspp.nus.edu.sg/admissions/>).

5.0 For your information.

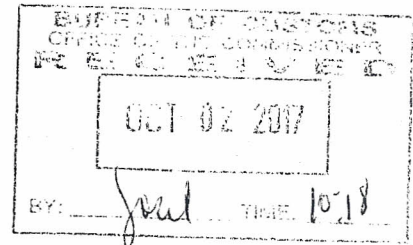
*Isidro S Lapeña*  
**ISIDRO S LAPEÑA, PhD, CSEE**  
 Commissioner



NOV 03 2017

14 September 2017

Mr. Nicanor E. Faeldon  
Commissioner of Bureau of Customs  
Bureau Of Customs  
Bureau of Customs Bldg., Port Area, South Harbor, Manila  
Philippines



Dear Mr. Nicanor E. Faeldon,



**THE LEE KUAN YEW SCHOOL OF PUBLIC POLICY – CALL FOR NOMINATIONS FOR MASTER'S DEGREE PROGRAMMES AND SCHOLARSHIPS**

I am writing to invite you to nominate candidates to enrol in the Lee Kuan Yew School of Public Policy Master degree programmes. As your strategic partner of choice, a dedicated officer from our school will be assigned to work with your organization on the early nomination and application of promising candidates.

The LKY School's mission is to educate and inspire current and future generations of leaders, raise the standards of governance in Asia, transform lives and create a more sustainable world. Since 2004, the LKY School has graduated over 2,200 leaders in Asia and rest of the world. Today, the LKY School is one of the most highly-regarded schools of public policy in the world. Our students come from diverse academic and professional backgrounds and they choose to study in our school for the following reasons:

**Our academic excellence.** The LKY School is part of the National University of Singapore, which is ranked 15<sup>th</sup> worldwide (QS World University Rankings 2018) and 12<sup>th</sup> in the subject of Social Policy and Administration (QS World University Rankings 2017). We are a member of the Global Public Policy Network (GPPN), which includes fellow world-class institutions such as Columbia SIPA, London School of Economics, Sciences Po and the University of Tokyo. We are also the first Asian school to join the prestigious Association of Professional Schools of International Affairs (APSIA).

**Our global outlook.** We are the world's most diverse public policy school. Our students have come from over 80 countries, and many have gone on to become ministers, permanent secretaries, members of parliament, social impact entrepreneurs and heads of NGOs. Our graduates leave the school with an impressive global network. The benefits of a public policy education at the LKY School are life-long. Our School is also privileged to have hosted many distinguished speakers, including global luminaries, notable academics and Nobel laureates such as Kofi Annan, Aung San Suu Kyi, Tony Blair, David Cameron, Amartya Sen and Pascal Lamy.

**Shaping Asia's Influence in the World.** As Asia continues its ascent in the global community, its influence on global politics, trade, security and diplomacy will inevitably transform the relationships between regions, countries and states. The need to study these new relationships and their implications for the global order is all the more important for the policy makers and leaders of tomorrow. The LKY School offers a unique opportunity to research and analyse these complex developments in a multicultural setting.

**An innovative Asia-focussed curriculum for Asia's policy makers.** Our curriculum is an innovative blend of Asia-centric case studies, best practices and developmental stories like that of Singapore, and the prevailing theories tested in the west. The curriculum draws from a plethora of relevant examples and lessons learnt from five decades of Singapore nation-building and Asia's development. At the LKY School the students get to practise real policy cases in the classroom. They learn not only from our distinguished faculty, but also get to hear diverse perspectives from world renowned academics and policy practitioners in our state-of-the-art pedagogical environment that employs modern teaching methods like team teaching and blended learning.

**Generous financial support.** We are the best-endowed school of public policy in Asia and the third best in the world after the Princeton Woodrow Wilson School and Harvard Kennedy School. As a result, we are able to offer generous scholarships and financial aid to enable us to fulfil our mission of nurturing the next generation of leaders in Asia. More than half of our students receive merit-based scholarships, grants or some form of financial support from our School. Many others benefit from subsidised tuition fees.

The LKY School offers the following four (4) master programmes.

**Master Programmes (conducted in English)**

- Two-year **Master in International Affairs (MIA)**: Suitable for professionals with a keen interest in Asian and global affairs and a strong passion to contribute to the positive transformations that are taking place in Asia and the world.
- Two-year **Master in Public Policy (MPP)**: Suitable for early-career professionals with at least two years of relevant work experience, with an aim to gain a strong foundation in policy analysis, programme evaluation and management.
- One-year **Master in Public Administration (MPA)**: Suitable for mid-managerial professionals with at least five years of relevant work experience, who aspire to make a transition to senior management and leadership roles through an intensive and interdisciplinary training in decision making and problem solving.
- One-year **Master in Public Management (MPM)**: Suitable for senior public officials with over ten years of work experience and a proven track record of leadership and high-level decision-making in their careers, looking for intellectual rejuvenation to become more effective leaders by focussing on the challenges of effective leadership and good governance.

You can find more information on all these courses at our website at [www.lkyspp.nus.edu.sg/admissions](http://www.lkyspp.nus.edu.sg/admissions). Places in the programmes and scholarships are offered on a competitive basis. Please note that the application deadline for our Master degree programmes (conducted in English) is **31 December 2017 for the academic year commencing August 2018**.

When you have prepared a list of nominees, please send the list for the Master degree programmes (conducted in **English**) to our Coordinating Head of Admissions, **Mr Louis Low** at [louis.low@nus.edu.sg](mailto:louis.low@nus.edu.sg).

I look forward to receiving suitable nominations from your organization. Please do not hesitate to contact Mr Louis Low, if you have any queries or require more information. We would be happy to help out.

With best wishes,

Yours sincerely,



Kishore Mahbubani  
Dean  
Professor in the Practice of Public Policy

Encl: LKY School Programme Brochure

# APPLICATION DOCUMENTS GUIDE

(FOR APPLICATION TO MPP, MPA AND MPM PROGRAMMES)

Application period: 1 August to 31 December

Annex "A"



## Online Application

- Create an online application account at <http://lkyspp.sg/gda2-2018>
- Refer to the step-by-step guidelines to guide your application at <http://lkyspp.sg/howtoapply2018>



## Curriculum Vitae

- Job history in reverse chronological order (latest to earliest).
- List down (in bullet points) key responsibilities at each job/role.
- Highlight key achievements at each job/role.
- Indicate academic records (Bachelor, Master, Diploma, etc).
- List down awards/scholarships received (if any).
- Capture the essence of leadership and passion for public service.



## TOEFL/IELTS Score

(Not required, if bachelor degree was conducted in English)

- If bachelor degree was not conducted in English, register at your nearest TOEFL or IELTS test centre.
- Take the test (keeping a min. of three months' preparation time ahead of the test date).
- TOEFL IBT score report is available online 10 days after the test date. Hard copy score report arrives in 4 to 6 weeks after the test date.
- IELTS score report is available online 13 days after the test date.
- A score of 100 (TOEFL internet-based test), 600 (TOEFL paper-based test) or 7.0 (IELTS academic test), is preferred.



## Official Academic Transcripts and Certificates

- All degree years' transcripts/ marksheets and degree scroll.
- The degree documents must be translated into English and notarised, if the original documents were in other languages.



## Two Essays

- Answer the two essay questions for the programme you are applying to. Refer to essay questions at <http://lkyspp.nus.edu.sg/admissions/how-to-apply/application-documents-required/>
- Build your central argument focussing on the essay question, giving appropriate examples to substantiate your statements.
- Be succinct and adhere to the prescribed word limit.



## Two Reports of Reference

- Give details of two referees who can attest to your professional and academic capabilities, leadership potential, as well as team and work ethics.
- Preferably, the referees should know the applicant for more than a year, and can recommend the applicant for the programme.
- For MPP, an academic and a professional referee is preferred.
- For MPA and MPM, two professional referees are required.
- Referees are advised to submit their reference report via the online application system, as per the template prescribed by the school.



## Career Trajectory & Organisation Chart

(For MPM applicants only)

- Describe current position and key responsibilities, size of team managed, and the relevance of your unit within the organisation.
- Illustrate and clearly point out your current position within the organisation chart, including two levels above and two levels below your current position.



Lee Kuan Yew  
School of Public Policy

To visit our Admissions website, please scan the QR code below:



# MASTER DEGREE PROGRAMMES AT-A-GLANCE

	Two years (full-time)	One year (full-time)
Duration	Two years (full-time)	One year (full-time)
Language of instruction	English	English
Approx. cohort size	60-80 students	40-60 students
Admissions criteria	<ul style="list-style-type: none"> <li>• Two to five years' working experience</li> <li>• Demonstrate maturity and commitment towards public service</li> <li>• Proficiency in written and spoken English</li> </ul>	<ul style="list-style-type: none"> <li>• Mid-level professionals with at least five years' working experience</li> <li>• Aspire to take on senior management roles or make a career change</li> <li>• Demonstrate maturity and commitment towards public service</li> <li>• Proficiency in written and spoken English</li> </ul>
Curriculum focus	Rigorous training for a strong foundation in economics, political science, policy analysis, to enable production of research and analysis of findings for effective programme evaluation and management.	Intensive and interdisciplinary training in decision-making and problem-solving; planning of detailed policy responses to complex issues that shape national, regional and global policies and projects.
Core modules	<ul style="list-style-type: none"> <li>• The LKY School Course</li> <li>• Policy Challenges</li> <li>• Policy Process and Institutions</li> <li>• Economic Foundations for Public Policy</li> <li>• Policy Analysis Exercise (PAE)</li> <li>• Public Administration and Politics</li> <li>• Quantitative Research Methods for Public Policy 1</li> <li>• Quantitative Research Methods for Public Policy 2</li> <li>• Qualitative Research Methods for Public Policy</li> </ul>	<ul style="list-style-type: none"> <li>• The LKY School Course</li> <li>• Economic Analysis</li> <li>• Policy Analysis</li> <li>• Public Management</li> <li>• Governance Study Project (GSP)</li> </ul>
Specialisations/ Electives <sup>1</sup>	Students may specialise in: <ul style="list-style-type: none"> <li>• Economics and Development</li> <li>• Politics and International Affairs</li> <li>• Management and Leadership</li> </ul>	Students must take two modules from Public Management and Leadership specialisation areas. Students can further select any four elective modules, and register for a maximum of two elective modules in other postgraduate programmes.
International component and double degrees	<ul style="list-style-type: none"> <li>• Exchange programmes</li> <li>• Internship opportunities</li> <li>• Double degrees with overseas partners</li> <li>• Double degrees at National University of Singapore (NUS)</li> </ul>	<ul style="list-style-type: none"> <li>• Governance study trip</li> <li>• Double degrees at National University of Singapore (NUS)</li> </ul>
Admissions documents <sup>2</sup>	<ul style="list-style-type: none"> <li>• Online application form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• TOEFL/IELTS test score</li> <li>• GRE/GMAT test score (optional)</li> <li>• Two essays</li> <li>• Two reports of reference</li> </ul>	<ul style="list-style-type: none"> <li>• Online application form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• TOEFL/IELTS test score</li> <li>• GRE/GMAT test score (optional)</li> <li>• Two essays</li> <li>• Two reports of reference</li> </ul>
Application deadlines	Applications open on 1 August and close on 31 December every year. For more information, contact us at +65 6516 8004 or visit our admissions webpage at <a href="http://lkyspp.nus.edu.sg/admissions/">lkyspp.nus.edu.sg/admissions/</a> .	

<sup>1</sup> Visit the LKYSPS website at [lkyspp.nus.edu.sg/](http://lkyspp.nus.edu.sg/) for the full list of electives.

<sup>2</sup> TOEFL/IELTS test score is mandatory for all applicants except those with a bachelor degree conducted entirely in English. A score of 100 (TOEFL internet-based test), 600 (TOEFL paper-based test) or 7.0 (IELTS academic test), is preferred.\*

One year (full-time)	Two years (full-time)
English	English
20-25 students	30 students
<ul style="list-style-type: none"> <li>• Senior government officials and professionals in Asia</li> <li>• Proven track record of leadership and high-level decision-making</li> <li>• Demonstrate maturity and commitment towards public service</li> <li>• Proficiency in written and spoken English</li> </ul>	<ul style="list-style-type: none"> <li>• Possess a good undergraduate degree</li> <li>• Passionate about contributing to positive transformation in Asia and beyond</li> <li>• Proficiency in written and spoken English</li> <li>• Relevant work experience is an advantage</li> </ul>
Emphasis on intellectual renewal and skills enhancement by focusing on challenges of effective leadership and good governance, with predominantly Asian case studies.	Highlights Asia's role in world affairs, drawing from a range of subjects such as international political economy, global governance, foreign policy analysis and geopolitics.
<ul style="list-style-type: none"> <li>• The LKY School Course</li> <li>• Economic Reasoning and Policy</li> <li>• Public Management</li> <li>• Frameworks for Policy Analysis</li> <li>• Public Management Seminars</li> </ul>	<ul style="list-style-type: none"> <li>• The LKY School Course</li> <li>• International Relations: Theory and Practice</li> <li>• International Security – Concepts, Issues and Policies</li> <li>• International Political Economy</li> <li>• Research Methods in International Affairs</li> <li>• Foreign Policy Analysis</li> <li>• International Economic Development</li> <li>• International Conflict Analysis and Resolution</li> <li>• Global Governance in a Changing World</li> <li>• Geopolitics of the Asia Pacific</li> </ul>
For the NUS component, students must read the MPM elective module on the Topics in Public Management. Students can also choose to read any two other elective modules.	Students will be able to specialise in six areas: <ul style="list-style-type: none"> <li>• Politics, International Relations and Law</li> <li>• International Security</li> <li>• International Economics and Development</li> <li>• Regional Studies: The Asia Pacific</li> <li>• International Public Management and Leadership</li> <li>• Energy, Environment, Water</li> </ul>
One semester at John F. Kennedy School of Government, Harvard University or School of International and Public Affairs, Columbia University	Local and Overseas Internship Opportunities are also available for MIA programme
<ul style="list-style-type: none"> <li>• Online application form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• Current position and career trajectory</li> <li>• TOEFL/IELTS test score</li> <li>• GRE/GMAT test score (optional)</li> <li>• Two essays</li> <li>• Two reports of reference</li> </ul>	<ul style="list-style-type: none"> <li>• Online application form</li> <li>• Official academic transcripts and certificates</li> <li>• Curriculum vitae or resume</li> <li>• Degree scrolls and academic transcripts</li> <li>• A valid GRE/GMAT/LSAT test score</li> <li>• Personal statement in no more than 500 words</li> <li>• One writing sample in no more than 2,000 words</li> <li>• Three reports of reference</li> </ul>
<p>Applications open on 1 August and close on 31 December every year.  For more information, contact us at +65 6516 8004 or visit our admissions webpage at <a href="http://lkyspp.nus.edu.sg/admissions/">lkyspp.nus.edu.sg/admissions/</a>.</p>	



# TUITION AND FINANCIAL AID

## Fees and Costs<sup>1</sup>

	Master in Public Policy (MPR)	Master in Public Administration (MPA)	Master in Public Management (MPM)	Master in International Affairs (MIA)
Tuition fees (Singaporeans & PRs) <sup>2</sup>	S\$31,300	S\$17,606.25	S\$53,650	S\$62,060
Tuition fees (International students) <sup>3</sup>	S\$46,900	S\$26,381.25	S\$61,450	
Tuition fees without subsidy <sup>4</sup>	S\$88,320	S\$49,680	S\$82,160	
Other fees (Estimated) <sup>5</sup>	S\$4,000	S\$4,000	S\$7,000	S\$4,000
Costs at partner university <sup>6</sup>	N/A	N/A	S\$32,350	N/A
Living costs <sup>7</sup>	S\$2,020-S\$2,725 per month			
Student service fee	S\$159.25 per semester			
Health service fee	S\$67.95 per semester			

1. Fees are correct at time of printing and are subject to change.
2. Fee amounts quoted here for Singapore Citizens and Permanent Residents are exclusive of prevailing taxes. The applicable taxes is subsidised by the Ministry of Education (MOE), except for the MIA programme.
3. Fee amounts quoted here for international students are inclusive of prevailing taxes. International students will have to bear the prevailing taxes (currently 7%) levied on the fees payable by them.
4. Students who have previously enjoyed government subsidy or sponsorship by a Singapore government agency (such as scholarships offered by the Ministries, Public Service Commission and Statutory Boards) in a graduate programme will not be eligible for MOE subsidy in another graduate programme at the same or lower level. Instead, such students will be liable to pay "Non-Subsidised Fees", inclusive of prevailing taxes. For example, students who had previously enjoyed subsidies/scholarship in a master's programme and had attained the master's degree will not be eligible for subsidies in another programme at master's or lower level. For more details, visit <http://www.nus.edu.sg/registrar/education-at-nus/graduate-education/fees.html>.
5. Includes payment for student development programmes, the orientation programme, student pass/visa fees and the programme closure event. These costs vary from year to year.
6. Includes accommodation, curriculum materials and activities and local expenses.
7. Costs are estimated; visit our website for a breakdown of costs.

## Scholarships

We offer a number of merit-based scholarships for the MPR, MPA and MIA programmes. Applicants must demonstrate good academic and professional records, leadership qualities and a strong desire to contribute to public service.

## LKY Fellowships

The LKY Fellowships are given on a merit basis to outstanding MPM candidates who have demonstrated academic and professional distinction, exceptional leadership qualities and a firm commitment to public service. Awarded in partnership with the Ministry of Foreign Affairs of Singapore, the Fellowship is valued in excess of S\$130,000 and covers the entirety of the candidate's education in the MPM programme.

Scholars and fellows should not concurrently hold any other scholarship, fellowship or award without the school's prior approval.

\* All information stated in the brochure is correct at time of publication (July 2017) and subject to change without notice.