



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

[Signature]
MASTER COPY

September 7, 2016

CUSTOMS MEMORANDUM CIRCULAR
NO. 124-2016

TO: All Deputy Commissioners
All Directors and Division Chiefs
All District / Port Collectors
And Others Concerned

SUBJECT: Department Order No. 043-2016 / Reconstitution of the DOF Board of Personnel Inquiry and Review (BOPIR)

Attached is a copy of Department of Finance (DOF) Department Order No. 043-2016 dated August 24, 2016, reconstituting the Board of Personnel Inquiry and Review (BOPIR), as follows:

Chairperson : Undersecretary for Legal Affairs
Vice-Chair : Undersecretary for Policy Development and Management Services
Members : Undersecretary for Revenue Operations
Undersecretary in-Charge of the Anti-Red Tape Program

The BOPIR shall review and/or prepare decisions and resolutions in administrative disciplinary cases involving the following:

1. Organic personnel of the DOF;
2. Local Treasurers and Assistant Treasurers;
3. Personnel of Attached Bureaus and Agencies where the penalty involved is removal from service; and
4. Appealed cases of personnel of Attached Bureaus and Agencies where the penalty is suspension for more than thirty (30) days or fine equivalent to thirty (30) days salary.

The BOPIR shall have the power to conduct fact-finding investigations or clarificatory hearings to determine the truth in disciplinary cases under its review or consideration.

Finally, the BOPIR shall have the authority to issue rules and regulations that will govern the exercise of its functions.

For your information and guidance.

Please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

[Signature]
NICANOR E. FAELDON
Commissioner



SEP 14 2016



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

DEPARTMENT ORDER NO. 043.2016
August 24, 2016

In the exigency of service, the **Board of Personnel Inquiry and Review (BOPIR)** is hereby reconstituted as follows:

Chairperson : Undersecretary for Legal Affairs

Vice-Chair : Undersecretary for Policy Development
and Management Services

Members : Undersecretary for Revenue Operations
Undersecretary in-Charge of the Anti-
Red Tape Program

The BOPIR shall review and/or prepare decisions and resolutions in administrative disciplinary cases involving the following:

1. Organic personnel of this Department;
2. Local Treasurers and Assistant Treasurers;
3. Personnel of Attached Bureaus and Agencies where the penalty involved is removal from service; and
4. Appealed cases of personnel of Attached Bureaus and Agencies where the penalty is suspension for more than thirty (30) days or fine equivalent to thirty (30) days salary.

The BOPIR shall have the power to conduct fact-finding investigations or clarificatory hearings to determine the truth in disciplinary cases under its review or consideration.

Finally, the BOPIR shall have the authority to issue rules and regulations that will govern the exercise of its functions.

✓

CMC-124-2016 p.3


MASTER COPY

Previous decisions, resolutions, acts and proceedings of the BOPIR are hereby approved, ratified and confirmed by the undersigned.

This Order supersedes Department Order No. 18-2012 and shall take effect immediately.

All concerned may please be guided accordingly.



CARLOS G. DOMINGUEZ
Secretary

005259

09-003