



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a second Small Value Procurement for **Van Rental for 48th Meeting of the Working Group on Technical Matters for the ASEAN Single Window (ASWTWG)** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Van Rental for 48th Meeting of the Working Group on Technical Matters for the Asean Single Window (ASWTWG)
Location : Bureau of Customs
Approved Budget for the Contract: Seventy Thousand Pesos (Php70,000.00), inclusive of tax

Specifications:

QTY.	DESCRIPTION
1 LOT	<p>Van Rental for 48th Meeting of the Working Group on Technical Matters for the ASEAN Single Window (ASWTWG)</p> <p>(12 Seater Van)</p> <ol style="list-style-type: none">1. Minimum of three (3) units 15-seater air-conditioned van for two (2) days on *July 15, 2019 *July 20, 2019 (minimum of 10 hours each)2. Minimum of two (2) unit 15-seater air-conditioned van for one (1) day on *July 19, 2019 (minimum of 10 hours each)3. Rates shall be inclusive of VAT, toll fee, parking fees, fuel Costs and other related charges4. Service provider shall pick-up and drop-off the participants at the meeting venue on the schedule to be agreed by the service provider and the Bureau of Customs5. Mode of Payment *Send Bill

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, 2016 Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before July 15, 2019, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.


Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,



ATTY. FRANCIS T. TOLIBAS
Acting Chief, General Services Division

Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	<p>Van Rental for 48th Meeting of the Working Group on Technical Matters for the ASEAN Single Window (ASWTWG)</p> <p>(12 Seater Van)</p> <ol style="list-style-type: none">1. Minimum of three (3) units 15-seater air-conditioned van for two (2) days on *July 15, 2019 *July 20, 2019 (minimum of 10 hours each)2. Minimum of two (2) unit 15-seater air-conditioned van for one (1) day on *July 19, 2019 (minimum of 10 hours each)3. Rates shall be inclusive of VAT, toll fee, parking fees, fuel costs and other related charges4. Service provider shall pick-up and drop-off the participants at the meeting venue on the schedule to be agreed by the service provider and the Bureau of Customs5. Mode of Payment *Send Bill		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)