



# BUREAU OF CUSTOMS

Professionalism Integrity Accountability



## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "**Repair of the Staff Office of OCOM**" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair of the Staff Office of OCOM**  
Location: **Bureau of Customs Port Area Manila**  
Approved Budget for the Contract: **Two Hundred Eighty-Two Thousand Seven Hundred Seventy pesos and 40/100 (Php282,775.40) inclusive of tax**

### Specifications

QTY.	DESCRIPTION
1 LOT	<ul style="list-style-type: none"><li><b>1. Mobilization</b><ul style="list-style-type: none"><li>a. Preparation of logistics of contractor's equipment.</li><li>b. Setting up of Temporary Facilities within the site.</li><li>c. Setting up of necessary water and power lines required for the Projects repair and renovation.</li></ul></li> <li><b>2. Demolition Works</b><ul style="list-style-type: none"><li>a. Dismantling and subsequent hauling of existing sewer, steel/concrete partitions, and flooring</li></ul></li> <li><b>3. Carpentry Works</b><ul style="list-style-type: none"><li>a. Supply and Installation of fiber cement board with complete standard metal furring support on all ceiling.</li><li>b. Supply and Installation of fiber cement board with complete standard metal stud support on dry wall partition as shown on the plans.</li><li>c. Repair of all existing doors and windows.</li></ul></li> <li><b>4. Electrical Works</b><ul style="list-style-type: none"><li>a. Dismantling of existing lighting fixture, wiring devices, roughing-ins/raceways and accessories.</li><li>b. Restoration of any unforeseen auxiliary and electrical wiring system of other circuit home run affected during demolition works.</li><li>c. Supply and Installation of complete electrical system as indicated on the plans.</li><li>d. Supply and Installation of wiring devices, switches and outlets, wall receptacles, plates, and accessories.</li></ul></li></ul>

South Harbor, Gate 3, Port Area, Manila 1099  
Tel. Nos 8527-4537, 8527-1935

Website: [www.customs.gov.ph](http://www.customs.gov.ph) Email: [Boc.cares@customs.gov.ph](mailto:Boc.cares@customs.gov.ph)

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	<ul style="list-style-type: none"><li>e. Restoration of other electrical system not shown on the drawings such as power outlets, switches, date, and other control wirings.</li><li>f. Complete testing and commissioning of all electrical lightning, power systems.</li></ul> <p><b>5. Demobilization</b></p> <ul style="list-style-type: none"><li>a. Site clean-up</li><li>b. Hauling of debris materials from project site to appropriate disposal area.</li><li>c. Removal and hauling of tools and equipment from project site.</li></ul>
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## **Work Duration: 30 calendar days**

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before July 17, 2020, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

**RAQUEL G. DE JESUS**

Acting Chief, General Services Division

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Annex "A"

## PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
<b>A. Mobilization</b>	1.00	lot				
<b>B. Demolition Works</b>	1.00	lot				
<b>C. Carpentry Works</b>						
i. Gypsum Board	25.00	Pcs				
ii. Metal Furring	58.00	Pcs				
iii. Metal Stud	70.00	Pcs				
iv. Blind Rivet	6.00	Box				
v. Wall Angle	45.00	Pcs				
vi. Plywood $\frac{3}{4}$	12.00	Pcs				
vii. Black Screw	300.00	Pcs				
viii. Mesh Tape	10.00	Roll				
ix. Wood Adhesive	2.00	Gal				
x. Threaded Bolt	18.00	Pcs				
xi. Carrying Channel	35.00	Pcs				
<b>D. Painting Works</b>						
i. Flat Latex	5.00	Tin				
ii. Semi-Gloss Latex	5.00	Tin				
iii. Quick Dry Enamel	3.00	Tin				

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iv. Acrelic Emulsion	4.00	Gal				
v. Polotuff	3.00	Gal				
vi. Lacquer Premium	5.00	Gal				
vii. Paint Thinner	5.00	Gal				
viii. Skin Coat	6.00	Bag				
ix. Lacquer Thinner	5.00	Gal				
x. Paint Brush	1.00	Lot				
xi. Tic Color	1.00	Lot				
xii. Sandpaper	1.00	Lot				
xiii. Rugs	4.00	Kls				
<b>E. Electrical Works</b>						
i. THHN Wire #3.5 mm2	2.00	Roll				
ii. Flexible Pipe 3/4	2.00	Roll				
iii. Flexible 1/2	2.00	Roll				
iv. PVC Tape	4.00	Roll				
v. Pinlight	18.00	Pcs				

**Work Duration: 30 Calendar Days**

Total amount in words:t

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

<b>Direct Cost</b>	
Material Cost	
Labor Cost	
Mobilization	
<b>Total Direct Cost</b>	_____
<b>Indirect Cost</b>	
OCM (15% of DC)	
Contractors Profit (10% of DC)	
Total Indirect Cost	
<b>Tax (5% of DC + IC)</b>	_____
<b>TOTAL PROJECT COST</b>	_____

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