



**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of External Affairs Office"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of External Affairs Office**  
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**  
 Approved Budget for the Contract: **Seven Ninety-Four Thousand Eight Hundred Pesos and Eighty-Five Centavos (PHP794,800.85) inclusive of tax**  
 Specifications:

QTY.	DESCRIPTION
1 LOT	<p><b>SCOPE OF WORKS</b></p> <p><b>A. Mobilization</b></p> <ul style="list-style-type: none"> <li>a. Preparation of logistics of contractor's equipment.</li> <li>b. Setting up of Temporary Facilities within the site.</li> <li>c. Setting up of necessary water and power lines required for the Project.</li> </ul> <p><b>B. Demolition Works</b></p> <ul style="list-style-type: none"> <li>a. Dismantling and subsequent hauling of existing drywalls and all ceiling as indicated on the proposed plan.</li> <li>b. Dismantling and subsequent hauling of existing electrical wiring and auxiliary system affected of demolition works.</li> </ul> <p><b>C. Carpentry Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of fiber cement board complete with standard metal furring support on all ceiling dry wall partition as shown on the plans.</li> </ul>



- b. Fabrication of all built-in cabinets, wall mounted desks and meeting room table as shown on the plans.
- c. Supply and installation of all doors as shown on the plans and BOQ.

#### **D. Painting Works**

- a. Painting of all interior and exterior walls, partitions, and ceiling as per plan.

#### **E. Floor Works**

- a. Supply and installation of all floor tiles as shown on the plan.
- b. Dismantling of existing floor tiles and its subsequent replacement.

#### **F. Electrical Works**

- a. Supply and installation of all replacement of busted lightings (12w led round panel light).
- b. Supply and installation of wiring devices (power outlets and switches) as needed.

#### **G. Plumbing works**

- a. Supply and installation of all plumbing fixture and accessories as shown on the plans and BOQ.
- b. Supply and installation of standard sanitary and water piping distribution system including its necessary fitting and accessories unless otherwise shown on the plans and BOQ.

#### **H. Demobilization**

- a. Site clean-up



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	<p>b. Hauling of debris materials from project site to appropriate disposal area. Removal and hauling of tools and equipment from project site.</p> <p><b>I. Steel Framing Works</b></p> <p>a. All materials and accessories shall be free from rust or any other form of corrosion.</p> <p>b. Steel I-Beam shall be done in accordance with the plans and drawings, all steel plates and I-beams shall be pre-painted to installation and re-painted on welded joints.</p> <p><b>Work Duration: 90 Calendar Days</b></p>
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Interested suppliers are required to submit **original/certified true copy** of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2021 Income/Business Tax Return, PCAB License, Certificate of Satisfactory Performance issued by the Bureau of Customs (for contracts entered into with the Bureau) or from any other office/agency, if the former is not applicable and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents in hard copy is on or before **June 13, 2022, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

**Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.**

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

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The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Chief Administrative Officer  
General Services Division

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Annex "A"

**PRICE QUOTATION FORM**

Date:

The Bids and Awards Committee  
 Bureau of Customs  
 Port Area, Manila

Project Name: **Repair and Renovation of External Affairs**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
<b>A. Mobilization/Demobilization</b>	1.00	lot				
<b>B. Demolition Works</b>	1.00	lot				
<b>Subtotal:</b>						
<b>C. Carpentry Works</b>						
<b>Ceiling:</b>						
• Fiber Cement Board 6mm	48.00	sht/s				
• Metal Furring ( 3m length )	145.00	lgth				
• Carrying Channel ( 3m length )	48.00	lgth				
• Rod suspension hanger w/adjustment spring	130.00	pcs				
• Blind Rivet	1,710.00	pcs				



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<ul style="list-style-type: none"> <li>• Metal Screw</li> <li>• Wall Angle – 3m Length</li> <li>• Miscellaneous</li> </ul>	520.00 30.00 1.00	pcs lgth lot				
<b>Built in Cabinets &amp; Meeting Room Table</b>						
<ul style="list-style-type: none"> <li>• Plyboard ( 18mm THK.) 4x8ft</li> <li>• Rugby</li> <li>• Cabinet Accessories</li> <li>• Black Screw</li> <li>• Common Nail</li> <li>• Stickwell</li> <li>• Meeting Room Table</li> <li>• Miscellaneous</li> </ul>	10.00 2.00 1.00 1,000.00 1.00 2.00 1.00 1.00	shts gal lot pcs lot gals lot lot				
<b>Plywood/Drywall on metal frame:</b>						
<ul style="list-style-type: none"> <li>• 4' x 8' – Plywood / Fiber Cement Board 6mm</li> <li>• 3m Length – Metal Studs</li> <li>• Blind Rivets</li> <li>• Metal Screw</li> <li>• Soundproof insulation (meeting room)</li> <li>• Miscellaneous</li> </ul>	40.00 60.00 650.00 200.00 1.00 1.00	sht/s pcs pcs pcs lot lot				
<b>Subtotal:</b>						
<b>D. Painting Works</b>						
<ul style="list-style-type: none"> <li>• Flat Latex</li> <li>• Semi-Gloss Latex</li> <li>• Flat Wall Enamel</li> <li>• Laquer Primer</li> <li>• Paint Thinner</li> <li>• Paint Brush</li> <li>• Paint Roller</li> <li>• Consumables</li> </ul>	5.00 5.00 5.00 5.00 2.00 1.00 1.00 1.00	gals gals gals gals gals lot lot lot				

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<b>Subtotal:</b>						
<b>E. Doors</b>						
• Supply and Installation of Tempered Glass Door w/ accessories	4.00	Sets				
• Wooden flush door	2.00	sets				
• PVC Door w/ louver	1.00	sets				
• Swing Door Accessories and Consumables	1.00	lot				
<b>Subtotal:</b>						
<b>F. Floor Works</b>						
• 30cm x 60cm Homogeneous Wall Tiles	50.00	Pcs				
• 30cm x 30cm Homogeneous Floor Tiles	25.00	Pcs				
• 60cm x 60cm Homogeneous Floor Tiles	165.00	Pcs				
• Tile adhesive	4.00	bags				
• Grout	4.00	bags				
• Portland Cement	7.00	bags				
• 3/4" Plyboard (Mezzanine Floor)	12.00	shts				
• Wooden vinyl floor tiles w/ self-adhesive (2mm thk. 91x15cm) (Mezzanine Floor)	550.00	pcs				
• Consumables	1.00	bags				
<b>Subtotal:</b>						
<b>G. Steel Works</b>						
<b>Mezzanine Steel Framing:</b>						
• I-Beam 6 x 4 x 6m length	6.00	pcs				
• Welding rod	2.00	box				
• Steel plates	1.00	lot				
• Miscellaneous	1.00	lot				
<b>Steel Staircase:</b>						
• I-Beam 6 x 4 x 6m length	3.00	pcs				

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<ul style="list-style-type: none"> <li>Welding rod</li> <li>50mm x 25mm x 1.5mm thick (6m length) Steel Tubular (Steel Handrail)</li> <li>100cm x 30mm x 5cm thick (Solid wood stair thread)</li> <li>50mm x 50mm x 5mm thick Angle Bar (6m length)</li> <li>Miscellaneous</li> </ul>	<p>2.00</p> <p>8.00</p> <p>1.00</p> <p>8.00</p> <p>1.00</p>	<p>box</p> <p>pcs</p> <p>lot</p> <p>pcs</p> <p>lot</p>				
<b>Subtotal:</b>						
<b>H. Electrical Works</b>						
<ul style="list-style-type: none"> <li>Duplex Convenience Outlet</li> <li>Polarized 3-Prongs (ACU Outlet)</li> </ul>	<p>15.00</p> <p>10.00</p>	<p>sets</p> <p>sets</p>				
<b>Lighting Fixtures:</b>						
<ul style="list-style-type: none"> <li>12W LED Round Panel Light</li> </ul>	50.00	pcs				
<b>Wiring Devices:</b>						
<ul style="list-style-type: none"> <li>Single Gang Switch</li> <li>2-Gang Switch</li> <li>3-Gang Switch</li> <li>3.5 mm THHN wire/wire cables</li> <li>Roughing-ins:</li> </ul>	<p>3.00</p> <p>6.00</p> <p>2.00</p> <p>1.00</p> <p>1.00</p>	<p>pcs</p> <p>pcs</p> <p>pcs</p> <p>lot</p> <p>lot</p>				
<b>Subtotal:</b>						
<b>I. Plumbing Fixtures</b>						
<ul style="list-style-type: none"> <li>Water Closet</li> <li>Wall-Hung lavatory</li> <li>Stainless faucet</li> <li>Pipes and fittings</li> <li>Stainless sink</li> <li>Consumables</li> </ul>	<p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p>	<p>set</p> <p>set</p> <p>set</p> <p>lot</p> <p>set</p> <p>lot</p>				

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<b>Subtotal:</b>				
<b>Total:</b>				

**Work Duration: 90 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

**Direct Cost**

Material Cost

Labor Cost

Mobilization

**Total Direct Cost** \_\_\_\_\_

**Indirect Cost**

OCM (15% of DC)

Contractors Profit (10% of DC)

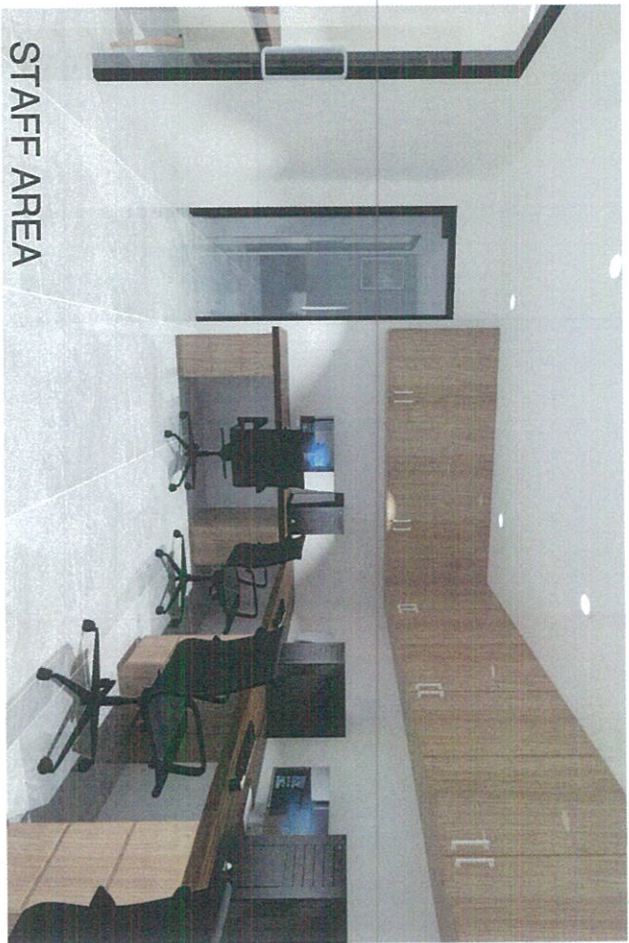
Total Indirect Cost

**Tax (5% of DC + IC)** \_\_\_\_\_

**TOTAL PROJECT COST**



CHIEF'S ROOM



STAFF AREA



PANTRY ROOM



WAITING AREA



PA 0298 SEC. 33  
 Comptroller of the Treasury, Department of Finance  
 Office of the Comptroller of the Treasury  
 State of Maryland  
 100 North E Street  
 Annapolis, MD 21401  
 410-326-7000  
 www.comptroller.state.md.us

PREPARED BY:  
**G. S. GUSAGO**  
 SENIOR STAFF, OSD

CHECKED BY:  
**ENGR. GABY E. AGUILAR**  
 ADMINISTRATIVE OFFICER II, OSD

REVIEWED BY:  
**ENGR. CECIL S. FABIAN**  
 ADMINISTRATIVE OFFICER IV, OSD

RECOMMENDING APPROVAL:  
**WILMORA L. CAMILLE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

PROJECT TITLE:	OWNER:	SHEET CONTENT:	SHEET NO.:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE	BUREAU OF CUSTOMS	AS SHOWN	A-00
LOCATION:	ADDRESS:	DATE:	05 MAY 2022



RA 9298 SEC. 30  
 Approved for Release, Distribution and use of Design  
 and Construction. This drawing was prepared in  
 accordance with the provisions of the Building  
 Code of the Philippines and the rules and  
 regulations of the Board of Building Officials,  
 Fire and Mechanical Inspectors, and the  
 Department of Finance. It is hereby certified  
 that the design and construction of the  
 building and its contents are in accordance  
 with the approved design and construction  
 plans, specifications and contract documents.

PREPARED BY:  
**BENIGNO S. GABO**  
 TECHNICAL STAFF (SSD)

CHECKED BY:  
**ENGR. GARY E. AGUIAR**  
 ADMINISTRATIVE OFFICER (IV) (SSD)

REVIEWED BY:  
**ENGR. PECILIG. FABIAN**  
 ADMINISTRATIVE OFFICER (IV) (SSD)

RECOMMENDING APPROVAL:  
**WILNORA L. CAWILE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

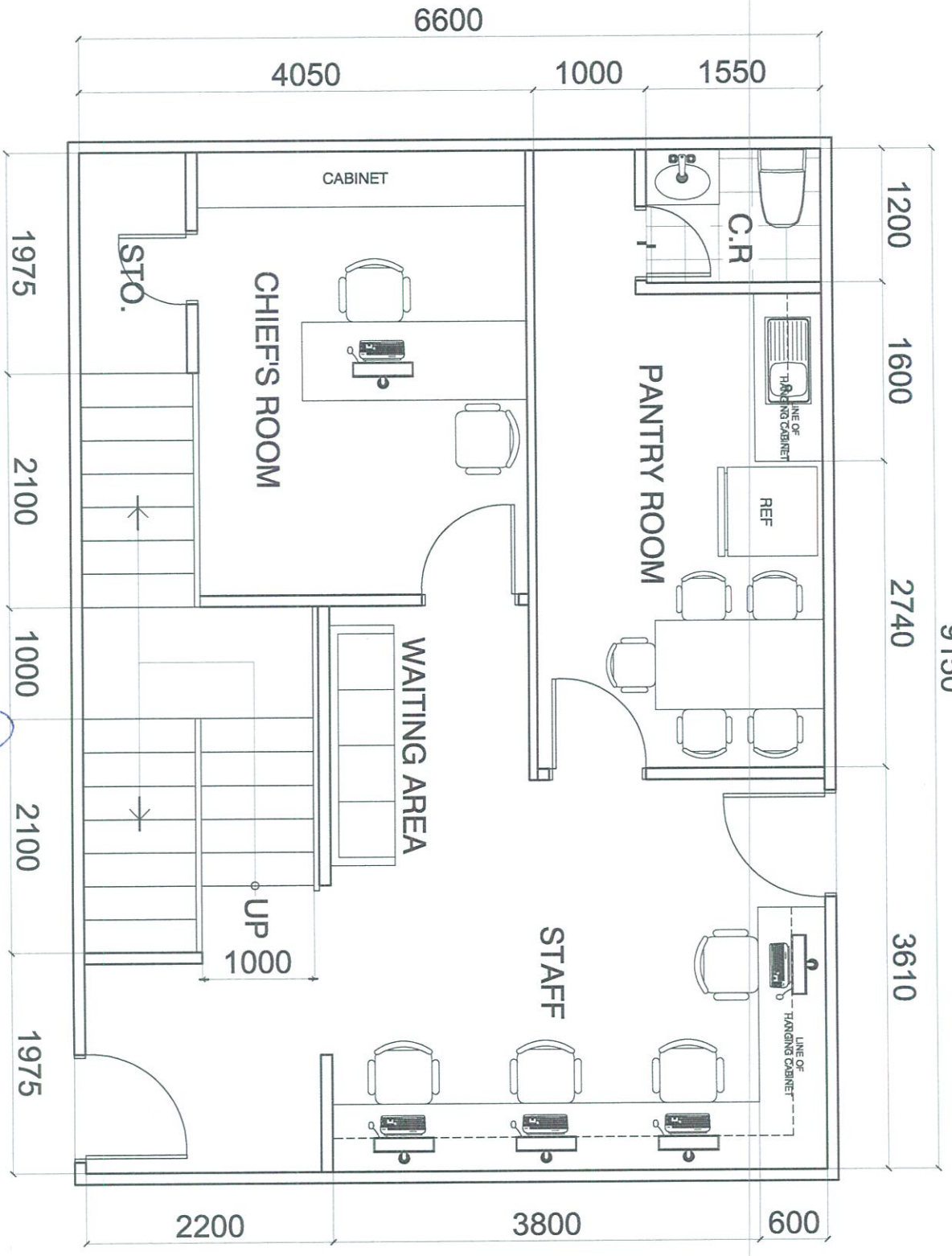
APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER (BOC)

PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL  
 AFFAIRS OFFICE**

OWNER:  
**BUREAU OF CUSTOMS**

SHEET CONTENT:  
 AS SHOWN  
 SHEET NO.:  
**A-01**  
 DATE:  
 05 MAY 2022

**PROPOSED GROUND FLOOR PLAN**  
 SCALE: NTS





RA 9298 SEC. 38  
 Ownership, Design and Construction of Civil Works and Structures shall be subject to the approval of the Department of Finance. The Department shall have the authority to review and approve or disapprove the design and construction of such works and structures. The Department shall also have the authority to require the contractor to submit to it, at any time, all the documents and records relating to the design and construction of such works and structures. The Department shall also have the authority to require the contractor to submit to it, at any time, all the documents and records relating to the design and construction of such works and structures.

PREPARED BY:  
**GENIBERT S. GISAGO**  
 TECHNICAL STAFF (SSD)

CHECKED BY:  
**ENGR. GARY E. AGUIAR**  
 ADMINISTRATIVE OFFICER II (SSD)

REVIEWED BY:  
**ENGR. CECIL F. FABIAN**  
 ADMINISTRATIVE OFFICER IV (SSD)

RECOMMENDING APPROVAL:  
**WILNORAL CAMILE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE**

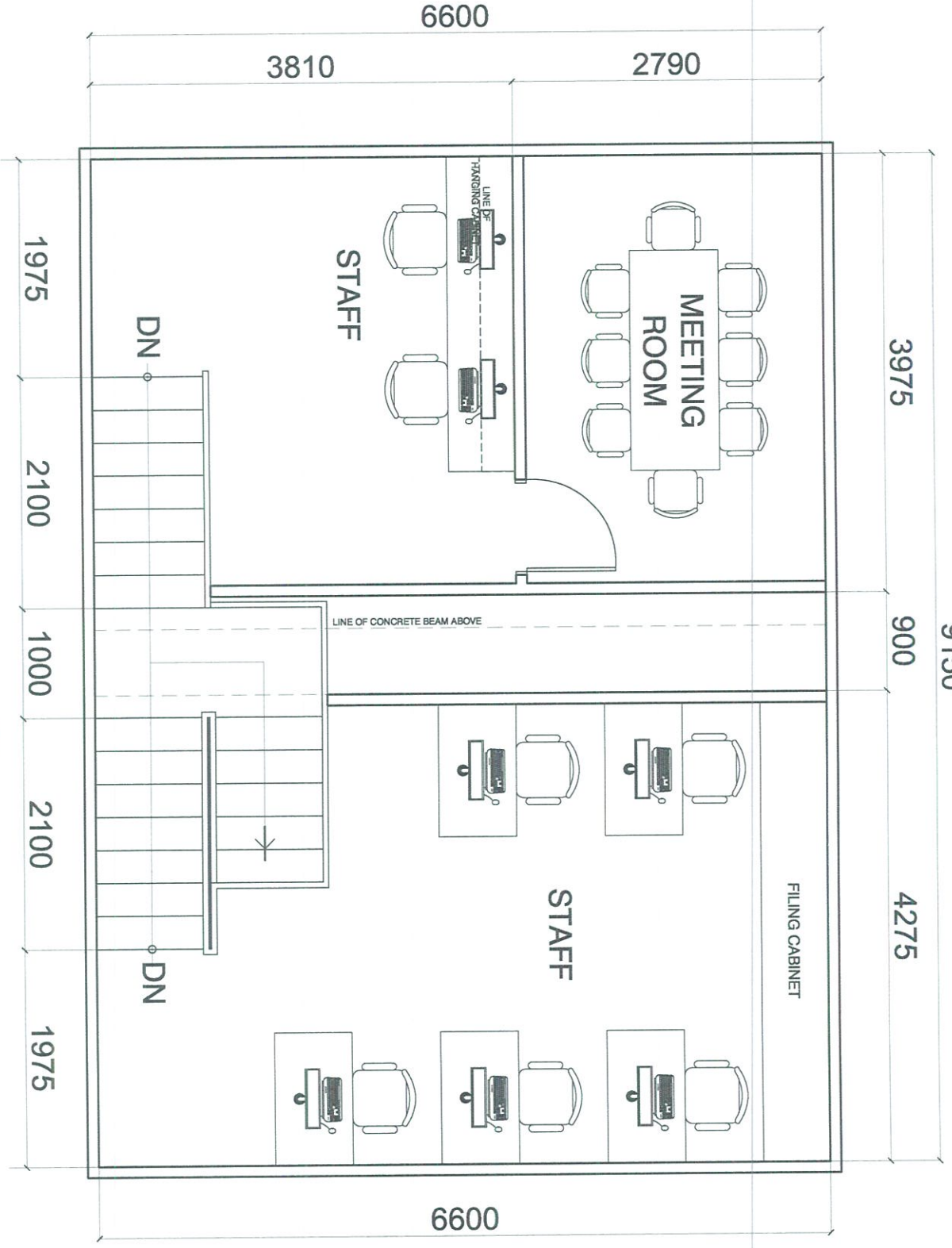
OWNER:  
**BUREAU OF CUSTOMS**

SHEET CONTENT:  
 AS SHOWN

SHEET NO.:  
**A-02**

DATE:  
 05 MAY 2022

**PROPOSED MEZZANINE PLAN**  
 SCALE:





RA 9298 SEC. 33  
 Ownership of Plans, Specifications and other Contract Documents shall remain the property of the Architect. The Architect shall not be held responsible for the construction of the work under the contract. The Architect shall not be held responsible for the construction of the work under the contract. The Architect shall not be held responsible for the construction of the work under the contract.

PREPARED BY:  
**GEMBERT S. GUSTARDO**  
 TECHNICAL STAFF, GSD

CHECKED BY:  
**ENGR. GARY E. AGUILAR**  
 ADMINISTRATIVE OFFICER II, GSD

REVIEWED BY:  
**ENGR. CECILIO E. FABIAN**  
 ADMINISTRATIVE OFFICER IV, GSD

RECOMMENDING APPROVAL:  
**WILMOR E. CAMILLE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE**

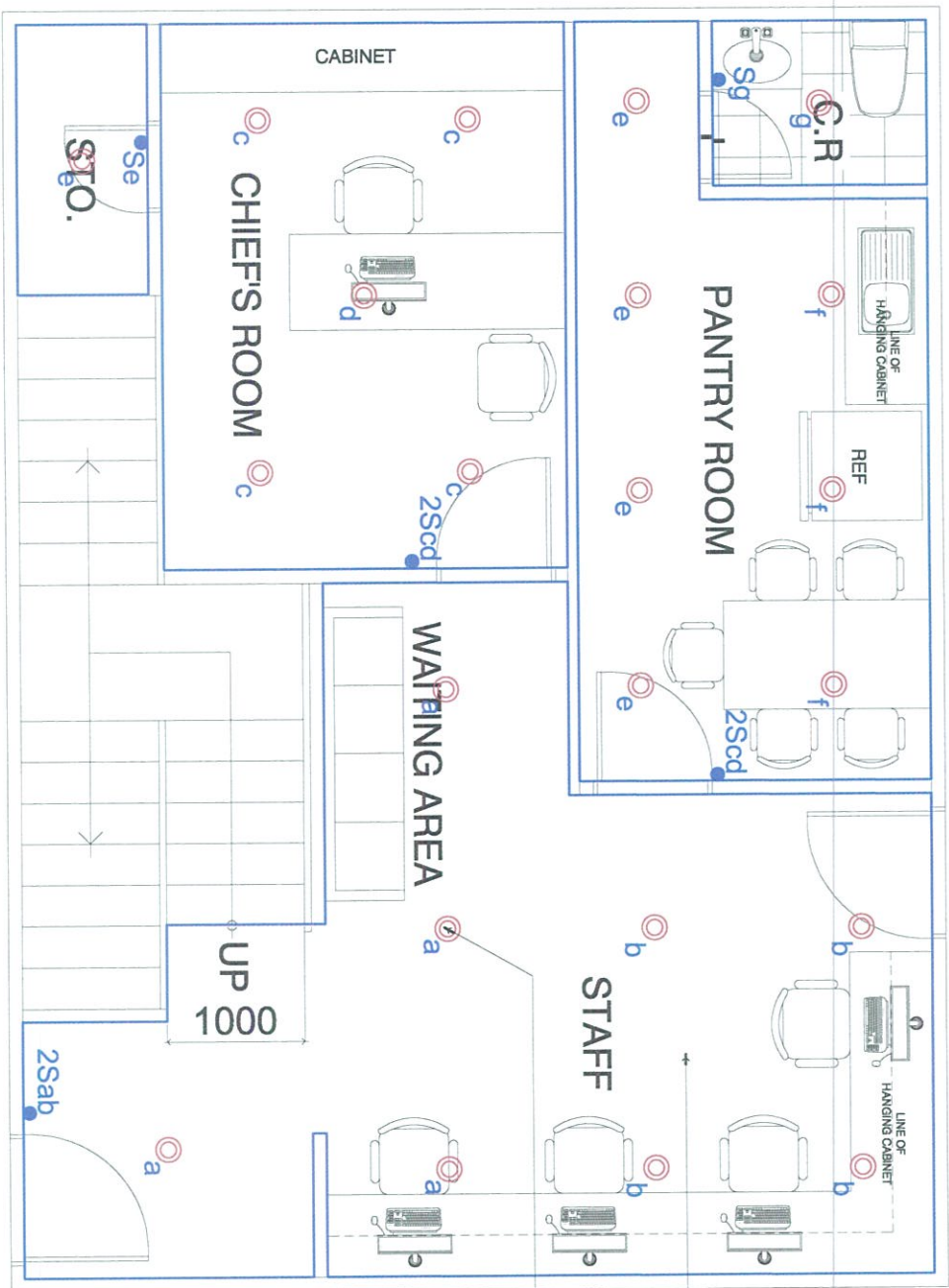
OWNER:  
**BUREAU OF CUSTOMS**

AS SHOWN

DATE:  
**05 MAY 2022**

SHEET NO.:  
**E-01**

**LIGHTING LAYOUT / RCP**  
 SCALE:



**FIBER CEMENT BOARD 6mm**  
**12w LED ROUND PANEL LIGHT**



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PREPARED BY:  
**GENIBERT S. GUSANO**  
 TECHNICAL STAFF I, OSD

CHECKED BY:  
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REVIEWED BY:  
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 ADMINISTRATIVE OFFICER IV, OSD

RECOMMENDING APPROVAL:  
**WILNORA T. GAMVILE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE**

OWNER:  
**BUREAU OF CUSTOMS**

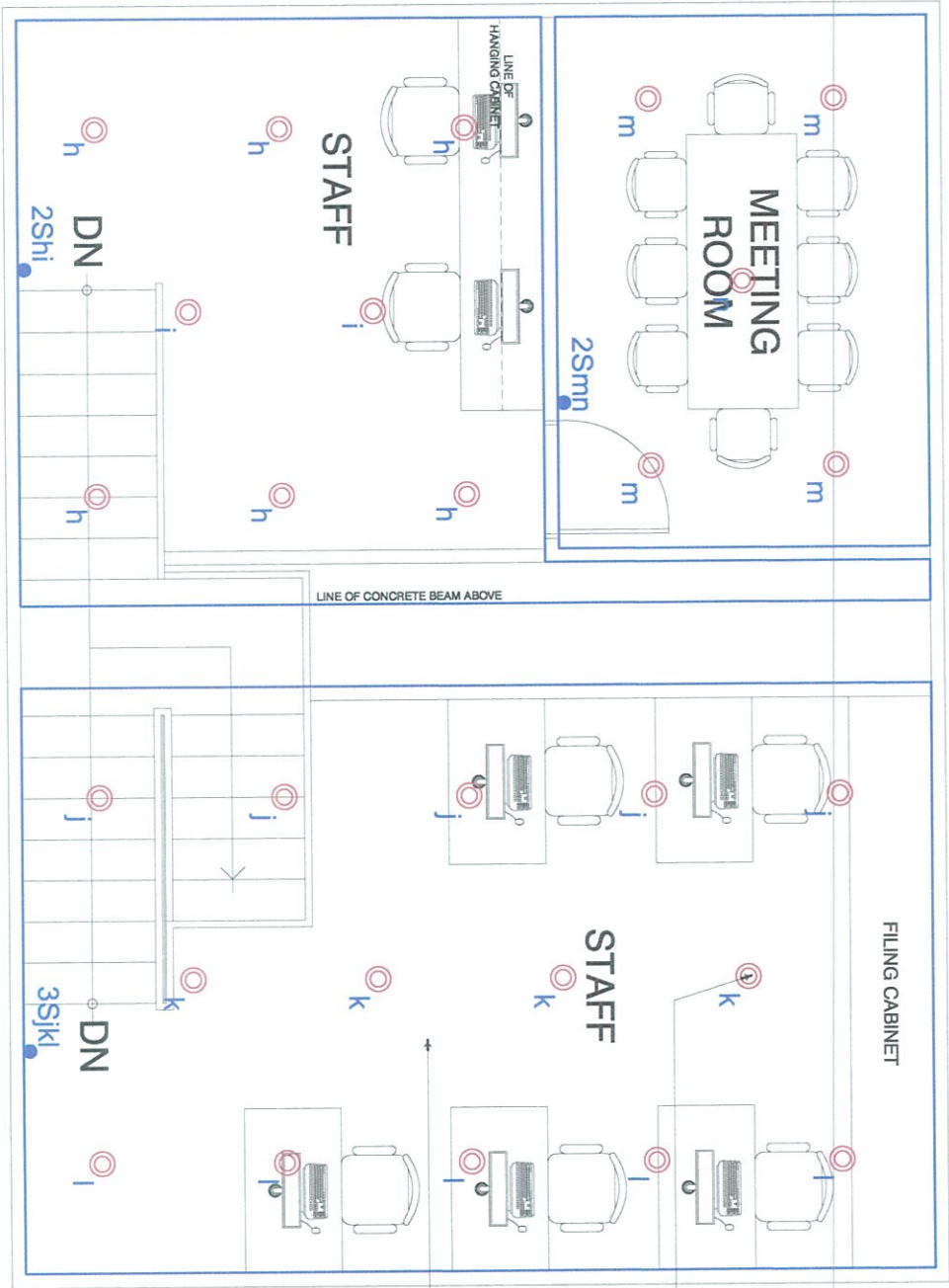
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SHEET NO.:  
**E-02**

DATE:  
**05 MAY 2022**

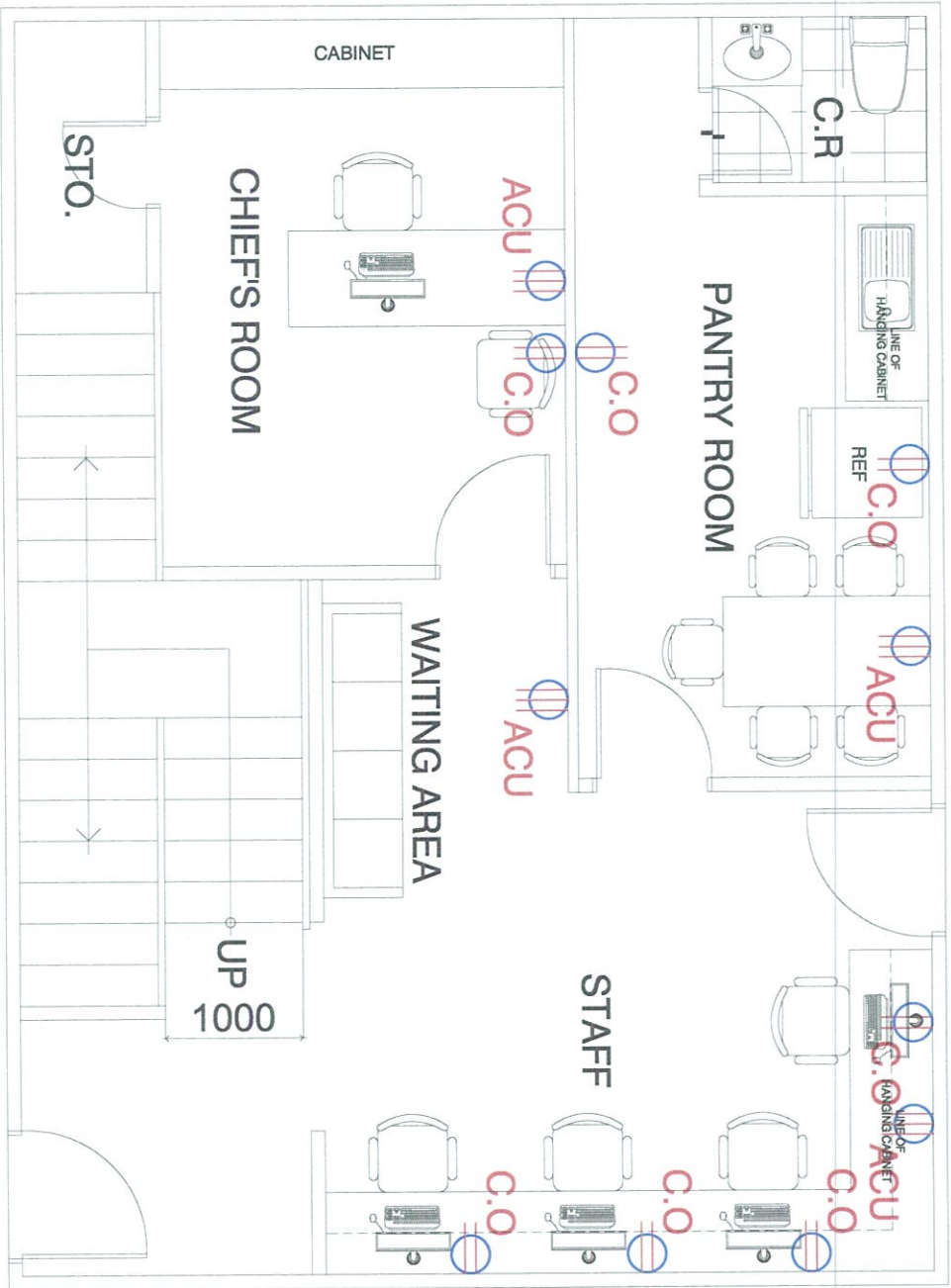
# MEZZANINE LIGHTING LAYOUT / RCP

SCALE:



**12w LED ROUND PANEL LIGHT**

**FIBER CEMENT BOARD 6mm**



# POWER LAYOUT

SCALE: 

NTS



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PREPARED BY:  
**GENBERT S. GUISADO**  
 REG. ENGINEER - CIVIL, CSD

CHECKED BY:  
**ENGR. GARY E. AGUILAR**  
 ADMINISTRATIVE OFFICER II, CSD

REVIEWED BY:  
**ENGR. CECIL S. FABIAN**  
 ADMINISTRATIVE OFFICER IV, CSD

RECOMMENDING APPROVAL:  
**WILSONA L. CAVILLE**  
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

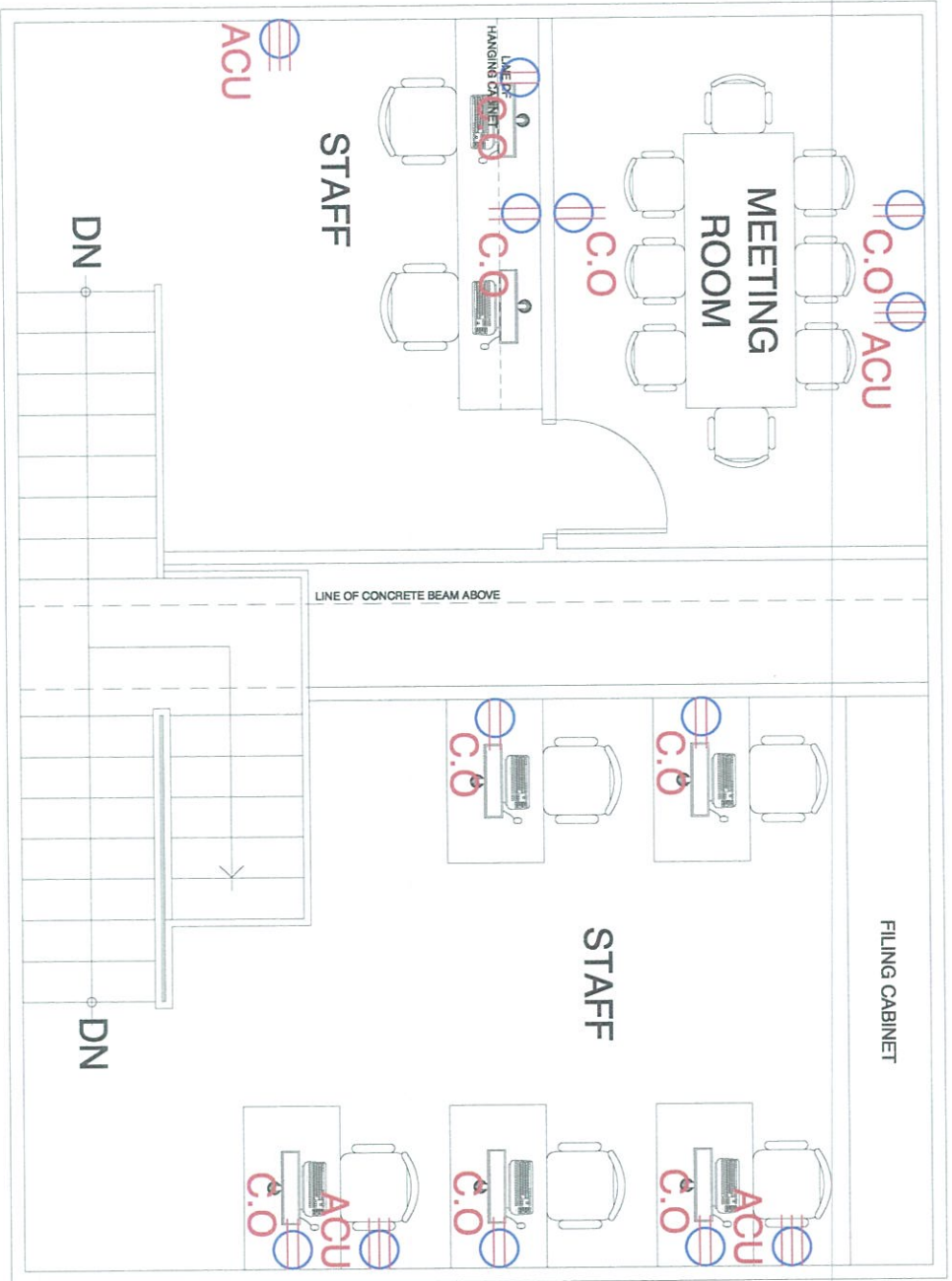
PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE**

OWNER:  
**BUREAU OF CUSTOMS**

SHEET CONTENT:  
 AS SHOWN

SHEET NO:  
**E-03**

DATE:  
 05 MAY 2022



**MEZZANINE POWER LAYOUT / RCP**  
**SCALE: 1/8" = 1'-0"**

	RA 6986 SEC. 33 Chapter 17, Sections 1701 and 1702 Chapter 18, Sections 1801 and 1802 Chapter 19, Sections 1901 and 1902 Chapter 20, Sections 2001 and 2002 Chapter 21, Sections 2101 and 2102 Chapter 22, Sections 2201 and 2202 Chapter 23, Sections 2301 and 2302 Chapter 24, Sections 2401 and 2402 Chapter 25, Sections 2501 and 2502 Chapter 26, Sections 2601 and 2602 Chapter 27, Sections 2701 and 2702 Chapter 28, Sections 2801 and 2802 Chapter 29, Sections 2901 and 2902 Chapter 30, Sections 3001 and 3002 Chapter 31, Sections 3101 and 3102 Chapter 32, Sections 3201 and 3202 Chapter 33, Sections 3301 and 3302 Chapter 34, Sections 3401 and 3402 Chapter 35, Sections 3501 and 3502 Chapter 36, Sections 3601 and 3602 Chapter 37, Sections 3701 and 3702 Chapter 38, Sections 3801 and 3802 Chapter 39, Sections 3901 and 3902 Chapter 40, Sections 4001 and 4002 Chapter 41, Sections 4101 and 4102 Chapter 42, Sections 4201 and 4202 Chapter 43, Sections 4301 and 4302 Chapter 44, Sections 4401 and 4402 Chapter 45, Sections 4501 and 4502 Chapter 46, Sections 4601 and 4602 Chapter 47, Sections 4701 and 4702 Chapter 48, Sections 4801 and 4802 Chapter 49, Sections 4901 and 4902 Chapter 50, Sections 5001 and 5002 Chapter 51, Sections 5101 and 5102 Chapter 52, Sections 5201 and 5202 Chapter 53, Sections 5301 and 5302 Chapter 54, Sections 5401 and 5402 Chapter 55, Sections 5501 and 5502 Chapter 56, Sections 5601 and 5602 Chapter 57, Sections 5701 and 5702 Chapter 58, Sections 5801 and 5802 Chapter 59, Sections 5901 and 5902 Chapter 60, Sections 6001 and 6002 Chapter 61, Sections 6101 and 6102 Chapter 62, Sections 6201 and 6202 Chapter 63, Sections 6301 and 6302 Chapter 64, Sections 6401 and 6402 Chapter 65, Sections 6501 and 6502 Chapter 66, Sections 6601 and 6602 Chapter 67, Sections 6701 and 6702 Chapter 68, Sections 6801 and 6802 Chapter 69, Sections 6901 and 6902 Chapter 70, Sections 7001 and 7002 Chapter 71, Sections 7101 and 7102 Chapter 72, Sections 7201 and 7202 Chapter 73, Sections 7301 and 7302 Chapter 74, Sections 7401 and 7402 Chapter 75, Sections 7501 and 7502 Chapter 76, Sections 7601 and 7602 Chapter 77, Sections 7701 and 7702 Chapter 78, Sections 7801 and 7802 Chapter 79, Sections 7901 and 7902 Chapter 80, Sections 8001 and 8002 Chapter 81, Sections 8101 and 8102 Chapter 82, Sections 8201 and 8202 Chapter 83, Sections 8301 and 8302 Chapter 84, Sections 8401 and 8402 Chapter 85, Sections 8501 and 8502 Chapter 86, Sections 8601 and 8602 Chapter 87, Sections 8701 and 8702 Chapter 88, Sections 8801 and 8802 Chapter 89, Sections 8901 and 8902 Chapter 90, Sections 9001 and 9002 Chapter 91, Sections 9101 and 9102 Chapter 92, Sections 9201 and 9202 Chapter 93, Sections 9301 and 9302 Chapter 94, Sections 9401 and 9402 Chapter 95, Sections 9501 and 9502 Chapter 96, Sections 9601 and 9602 Chapter 97, Sections 9701 and 9702 Chapter 98, Sections 9801 and 9802 Chapter 99, Sections 9901 and 9902 Chapter 100, Sections 10001 and 10002	PREPARED BY: <b>GENBERT S. GUSTO</b> TECHNICAL STAFF - GSD	CHECKED BY: <b>ENGR. GARY E. ABULAR</b> ADMINISTRATIVE OFFICER II, GSD	REVIEWED BY: <b>ENGR. CECIL G. FABIAN</b> ADMINISTRATIVE OFFICER IV, GSD	RECOMMENDING APPROVAL: <b>WILSON L. CAMILE</b> HEAD, EXTERNAL AFFAIRS OFFICE	APPROVED BY: <b>REV. LEONARDO B. GUERRERO</b> COMMISSIONER, BOC	PROJECT TITLE: <b>REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE</b>	OWNER: <b>BUREAU OF CUSTOMS</b>	SHEET CONTENT: AS SHOWN	SHEET NO.: <b>E-04</b>
	LOCATION: ADDRESS:	DATE: <b>03 MAY 2022</b>								