



Interested suppliers are required to submit **original/certified true copy** of the following: valid and current *Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet and Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2020 Income/Business Tax Return, and duly signed price quotation form (Annex "A")*. All must be properly sealed.

Submission of quotation and eligibility documents is on or before **March 14, 2022, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM
Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
 Bureau of Customs
 Port Area, Manila

Project Title: Engagement of Consultant for Improving Customs Governance through Data Analytics and Citizens Engagement Workshop

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION			UNIT PRICE	TOTAL PRICE
1 LOT	BATCH DATES TIME				
	Session 1	March 16, 2022	8:00AM – 5:00PM		
	Session 2	March 17, 2022	9:00AM – 5:00PM		
	Presentation	March 31, 2022	9:00AM – 5:00PM		
	Objectives of the Workshop				
	<ul style="list-style-type: none"> Process their database and analyze the results to: 	<ul style="list-style-type: none"> Enhance revenue collection 	<ul style="list-style-type: none"> Improve monitoring and strategic planning 		
		<ul style="list-style-type: none"> Improve monitoring and strategic planning 	<ul style="list-style-type: none"> Build data dashboards that properly reflect operating results 		
		<ul style="list-style-type: none"> Explain operational results based on the guidelines set by the Office of the Commissioner 			



There are three proposed topics to be covered by the workshop		
1. Why is data analytics important to revenue generation?		
2. Functionalities of the Governance Tools		
3. Basic Excel and Power BI Functions and Data Manipulation		

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/ Signature of Representative

 Name of Company

 Contact No. and Email Address

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)