



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## OFFICE OF THE COMMISSIONER

**FOR** : **ALL DISTRICT / PORT COLLECTORS  
ALL SUB-PORT COLLECTORS**

**FROM** : **Commissioner JOHN P. SEVILLA**

**SUBJECT** : **BOC Mode of Communication for National Food Authority  
(NFA) Concerns**

**DATE** : **06 August 2014**

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To ensure fast, reliable, and efficient communications, pending the complete use of the National Single Window (NSW), the Bureau of Customs (BOC) and National Food Authority (NFA) agreed to each have an e-mail address dedicated to all communications on NFA-related concerns such as issuance of Import Permits, Notice of Allocation, etc.

For BOC, the e-mail address is [nfaconcerns.boc@gmail.com](mailto:nfaconcerns.boc@gmail.com) which is being managed by the Customs Liaison Officer to NFA.

In this regard, as a BOC internal procedure, please refer to the directives below which will take effect starting **August 16, 2014** until further notice:

1. The Customs Liaison Officer to NFA will no longer send paper copies of NFA Import Permits to all ports / sub-ports.
2. No other import permit should be honored by all ports / sub-ports except those transmitted by e-mail from [nfaconcerns.boc@gmail.com](mailto:nfaconcerns.boc@gmail.com).
3. All other internal communications related to NFA concerns shall also be done via e-mail. Urgent matters though can be communicated by contacting the Customs Liaison Officer to NFA, Mr. Joel C. Laguerta, at +639178771876.

Given the items above, you are hereby directed as well to advise Mr. Laguerta of your respective ports' / sub-ports' official e-mail address on or before **August 15, 2014**.

  
**JOHN P. SEVILLA**  
Commissioner



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