



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 98-2021

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MEMORANDUM

TO : **All BOC Officials and Employees**
Office of the Commissioner
Port of Manila
Manila International Container Port

FROM : **REY LEONARDO B. GUERRERO**
Commissioner, JUN 22 2021

SUBJECT : **Skeletal Workforce on 24 June 2021**

DATE : 22 June 2021

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- 1.0 In view of the observance of the 450th Founding Anniversary of the City of Manila on 24 June 2021 (Proclamation No. 1167), all Offices and Collection Districts in Manila rendering frontline services shall continue with their operations and arrange their respective Skeleton Workforce accordingly.
 - 2.0 Skeleton Workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hrmd@customs.gov.ph) not later than 5:00 p.m. on 23 June 2021.
 - 3.0 For strict compliance.