



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



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OCOM Memo No. 05-2022

MEMORANDUM

FOR : ASSISTANT COMMISSIONER
 ALL DEPUTY COMMISSIONERS
 ALL DISTRICT COLLECTORS
 ALL OFFICIALS AND EMPLOYEES

FROM : REY LEONARDO GUERRERO
 Commissioner

SUBJECT : PARTICIPATION IN BOC BASELINE LEARNING NEEDS
 ASSESSMENT

DATE : December 29, 2021



1. In accordance with Republic Act 10143 or the Philippine Tax Academy Act and in relation to the 2021 10-Point Priority Program of the Bureau regarding the establishment of the Customs Training Institute (CTI), a Learning Needs Assessment (LNA) will be conducted by the CTI to cover all officials and personnel of the Bureau.
2. The LNA as a requirement for the comprehensive and consistent training and education of employees is specifically provided under Section 4 of the law's Implementing Rules and Regulations (IRR).
3. Accordingly, all officials and personnel are hereby directed to participate in the following LNA activities:
 - a. Focus Group Discussion (FGDs) with selected BOC offices
 - b. Function-specific baseline assessment/exam
 - c. Site visit/random interviews/data requests
4. Necessary coordination on the activities shall be made by PPRD/ITDD/CTI directly with your respective Deputy Collector for Administration and/or Chief, Administration Division.
5. For strict compliance.

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