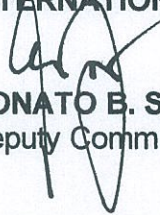




MEMORANDUM

FOR : ALL BOC OFFICIALS, EMPLOYEES AND PERSONS UNDER CONTRACT OF SERVICE UNDER CENTRAL OFFICE, PORT OF MANILA, NINYO AQUINO INTERNATIONAL AIRPORT, AND MANILA INTERNATIONAL CONTAINER PORT

FROM :  **DONATO E. SAN JUAN**
Deputy Commissioner, Internal Administration Group

SUBJECT : **Accomplishment of the Online Form for the Listing for the Agency-Based Career Service Examination – Pen and Paper Test (CSE-PPT) 2022**

DATE : February 10, 2022

1. In line with the BOC's efforts to institutionalize meritocracy and professionalism for the efficient and effective delivery of customs services, the Bureau is continuously filing the vacant plantilla positions with qualified and competent personnel.
2. In connection to this, the Bureau is coordinating with the Civil Service Commission (CSC) for the request for the conduct of special Career Service Examination Pen and Paper Test (CSE-PPT) Professional and Sub-Professional Level for all BOC personnel and persons under Contract of Service who are not yet conferred with an eligibility appropriate to first and second level positions.
3. In this regard, BOC employees and persons under Contract of Service, assigned under offices within National Capital Region (NCR), are encouraged to accomplish the **Online Survey Form for Listing for the Administration of Agency-based Career Service Examination-Pen and Paper Test (CSE-PPT) 2022** not later than **February 18, 2022**.
4. Provided below is the link as well as the QR Code for the online survey form for ease of access:

Link: <https://forms.office.com/r/YaYuHastdH>

QR Code:



**MASTER COPY**
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5. In connection to this, please be informed that only those personnel who have successfully accomplished the online form within the prescribed period shall be included the BOC's Masterlist for the conduct of the Agency-based Career Service Examination-Pen and Paper Test (CSE-PPT) for 2022.
6. Further, all District Collectors outside NCR are encouraged to coordinate with their respective CSC Regional Offices for the request for conduct of the Agency-based CSE-PPT of the personnel under their offices.
7. Lastly, a Memorandum on the specific details shall be issued by this Office once the request of the BOC is approved by the CSC.
8. For information and compliance.