



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

*Handwritten signature*  
**MASTER COPY**

07 February 2020

**CUSTOMS MEMORANDUM CIRCULAR**  
**NO. 42-2020**

To: The Assistant Commissioner  
All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
And Others Concerned

**SUBJECT: Preventive Measures for Prevention of nCoV**

Attached is the copy of the message thru e-mail of Mr. Nathan Eliezer R. Bayasen, Office of the Secretary, Department of Finance, instructed by Secretary Dominguez to implement in the public areas of respective agencies:

1. *Wearing of masks*
2. *Disinfecting hands every 30 minutes*
3. *Disinfecting all public areas and elevators*
4. *Using thermal scanners*

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

*Handwritten signature*  
**REY LEONARDO B. GUERRERO**

Commissioner *Handwritten initials*

FEB 11 2020



BOC-09-11080

*dit*  
**MASTER COPY**  
CMC No. 42-2020 p. 2-1 the spread of the coronavirus  
bayasen@dof.gov.ph

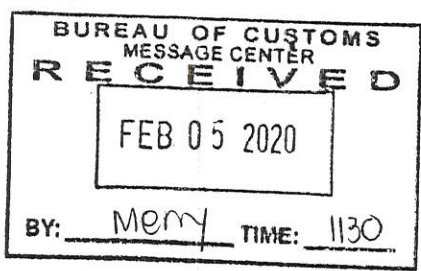
781-1603  
Internal Admin. Group  
Received by: *Fory* JORY REYES  
Date: 02022020  
Time: 1230

Karl Chua <karlchua@dof.gov.ph>; Antonette Tionko <ationko@dof.gov.ph>; Karen Singson <ksingson@dof.gov.ph>; Bayani Agabin <bagabin@dof.gov.ph>; Mark Dennis Joven <mdjoven@dof.gov.ph>; Beltran Gil <gbeltran@dof.gov.ph>; Anita Linda Aquino <aaquino@dof.gov.ph>; Soledad Emilia Cruz <scruz@dof.gov.ph>; Antonio Joselito Lambino <alambino@dof.gov.ph>; Paola Alvarez <palvarez@dof.gov.ph>; Ma. Teresa Habitan <mhabitan@dof.gov.ph>; Ma. Edita Tan <meztan@dof.gov.ph>; Dakota Elteen Napao <dnapao@dof.gov.ph>; Danielle Marie Rieza-Culangen <drieza@dof.gov.ph>; DOF-Office of the Secretary <osec@dof.gov.ph>; caesar.dulay@bir.gov.ph <caesar.dulay@bir.gov.ph>; BOC OCOM <boc.ocom@customs.gov.ph>; rlbguer@yahoo.com <rlbguer@yahoo.com>; oed@blgf.gov.ph <oed@blgf.gov.ph>; Rosalia V. De Leon <rvdeleon@treasury.gov.ph>

Dear Principals,

As instructed by Secretary Dominguez, please implement the following in the **public areas of your respective agencies:**

1. Wearing of masks
2. Disinfecting hands every 30 minutes
3. Disinfecting all public areas and elevators
4. Using thermal scanners



It seems that surfaces are the way the virus spreads.

For implementation.

Very best,

**Nathan Eliezer R. Bayasen**  
Office of the Secretary  
6/F DOF Building, Roxas Boulevard,  
Manila 1004  
T: +632.5239219 M: +639178343328  
[www.dof.gov.ph](http://www.dof.gov.ph)