



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

20 January 2019

CUSTOMS MEMORANDUM CIRCULAR
No. 23-2020

To: The Assistant Commissioner
All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

SUBJECT: Request for Assistance to the 2020 Census of Population and Housing (2020 CPH)

Attached Memorandum dated 10 January 2020 from Ms. Ma. Teresa S. Habitan, Assistant Secretary of Domestic Finance Group (DFG), Department of Finance, regarding the Philippine Statistics Authority (PSA) conduct of the 2020 Census of Population and Housing (2020 PH) on May 2020. The PSA Board issued Resolution Nos. 02, 04 and 05, requesting all government agencies to provide support/assistance to the PSA regional and provincial offices during the conduct of the 2020 CPH.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.


REY LEONARDO B. GUERRERO

Commissioner
JAN 27 2020



BOC-19-10327

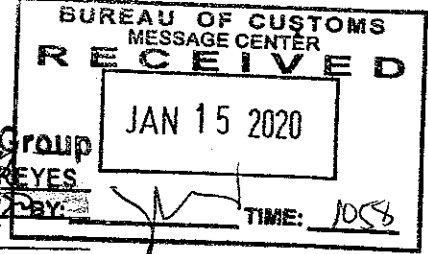
South Harbor, Gate 3, Port Area, Manila 1099 .Tel. Nos.527-4537, 527-1935 (OCOM)

Website: www.customs.gov.ph . E-mail: Boc.cares@customs.gov.ph (PIAD)



Republic of the Philippines
DEPARTMENT OF FINANCE

Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004



Internal Admin. Group

Received by: VICKY REYES

Date: 01/15/20 BY: [Signature]

Time: 4:45

TIME: 10:58

MEMORANDUM

FOR : **REY LEONARDO B. GUERRERO**
Commissioner of the Bureau of Customs (BOC)



BOC-09-10327

FROM : *Ma. Teresa S. Habitan*
MA. TERESA S. HABITAN
Assistant Secretary of Domestic Finance Group (DFG)

SUBJECT : Request for assistance to the 2020 Census of Population and Housing (2020 CPH)

DATE : 10 January 2020

The Philippine Statistics Authority (PSA) will be conducting the 2020 Census of Population and Housing (2020 CPH) on May 2020. The PSA Board issued Resolution Nos. 02, 04 and 05, requesting all government agencies to provide support/assistance to the PSA regional and provincial offices during the conduct of the 2020 CPH:

In view of the above, may we refer to your good Office the attached email from PSA - Regional Statistics Committee (PSA-RSC) Secretariat dated 19 October 2019. Kindly accomplish the template attached as Annex 1 to the email on the assistance that BOC can provide on the following:

1. Census publicity and information campaign through hanging of streamers, public announcements, and reproduction/distribution of information, education, and communication (IEC) materials;
2. Transportation facilities for the distribution/delivery of census materials and supplies;
3. Venues/facilities for the training of census personnel;
4. Facilities for lodging, if any, for census personnel assigned in areas outside their official station; and
5. Temporary office/room/space as headquarter or storage area of census materials and supplies



For your reference, attached are the following above-mentioned PSA Board Resolutions:

1. Resolution No. 02 endorses to the Office of the President the issuance of a Presidential Proclamation declaring May 2020 as National Census Month;
2. Resolution No. 04 enjoins agencies to provide assistance to the PSA for the conduct of the 2020 CPH; and
3. Resolution No. 05 creates the National, Regional, Provincial, and City/Municipal Census Coordinating Boards (N/R/P/C/MCCBs).

Please submit the accomplished template directly to Ms. Bambi A. Villaruel, OIC of Statistical Operation and Coordination Division, RSSO-NCR PSA at rset.psancr@gmail.com, copy furnished this Office.

Thank you.

CMC NO. 23-2020 p. 6
CMC No. 23-2020 p. 6



PHILIPPINE STATISTICS AUTHORITY
2020 Census of Population and Housing

De
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ASSISTANCE TO BE PROVIDED BY REGIONAL CENSUS COORDINATING BOARD (RCCB) - MEMBER AGENCIES

on: National Capital Region

Assistance to be Provided by RCCB-Member Agencies and Other Organizations (Please write details)										Remarks
Agency	Census Headquarter	Training Venue	Information, Education, Communication Campaign	Transportation Facility	Communication Facility	Security	Medical	Others, Please Specify		
(1)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
Multiple Departmental Office	Small space for storage of forms	Conference Hall for 2nd Level Training	Hanging of streamer, display of poster	For census forms and materials				Two rooms for lodging of 40 census personnel during 3rd Level Training		PSA to provide streamer design to be provided by DA (free of charge) PSA to provide five (5) posters

Prepared by : _____
 Noted by : _____
 Designation: _____
 Signature : _____
 Date : _____
 te : _____



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No. 19NCS01-132

27 August 2019

DEPARTMENT OF FINANCE
Republic of the Philippines



HON. CARLOS G. DOMINGUEZ III
Secretary
Department of Finance (DOF)
DOF Building, BSP Complex
Roxas Boulevard, Manila

THRU: **KARL KENDRICK T. CHUA**
Undersecretary for Strategy, Economics, and Results Group, DOF
Member, Philippine Statistics Authority (PSA) Board

SUBJECT: **Request for Assistance for the 2020 Census of Population and Housing (2020 CPH)**

Dear Secretary Dominguez:

Greetings!

The PSA is now at the height of its preparations for the CPH to be conducted in May next year. In support of the 2020 CPH, the PSA Board issued Resolution No. 02, which endorses to the Office of the President the issuance of a Presidential Proclamation declaring May 2020 as *National Census Month*; Resolution No. 04, which enjoins agencies to provide assistance to the PSA for the conduct of the 2020 CPH; and Resolution No. 05, which creates the National, Regional, Provincial, and City/Municipal Census Coordinating Boards (N/R/P/C/MCCBs). Please see attached PSA Board Resolution Nos. 02, 04, and 05.

In view of the above, we would like to request once again the assistance of your Office for the issuance within the third quarter of this year, of memorandum circular, instruction, directive, and/or other communications, enjoining your groups, offices, services, bureaus, and agencies/government corporations under your supervision to cooperate, mobilize, and provide support/assistance to the PSA regional and provincial offices in matters covering but not limited to the conduct/provision this year and/or until next year, of the following:

1. census publicity and information campaign through hanging of streamers, public announcements, and reproduction/distribution of information, education, and communication (IEC) materials;
2. transportation facilities for the distribution/delivery of census materials and supplies;
3. venues/facilities for the training of census personnel;
4. facilities for lodging, if any, for census personnel assigned in areas outside their official station; and
5. temporary office/room/space as headquarter or storage area of census materials and supplies.

For inquiries and other concerns, please contact Mr. Joseph P. Cajita, Chief Statistical Specialist of our Population and Housing Census Division, at email addresses j.cajita@psa.gov.ph and phcd.staff@psa.gov.ph or call telephone number 02-3761903.

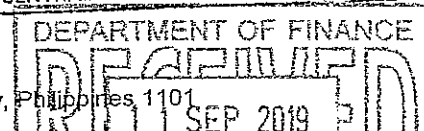
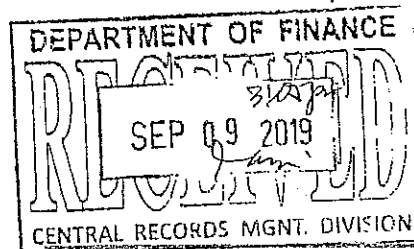
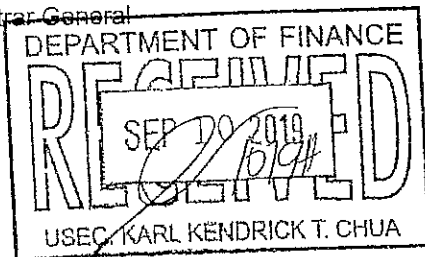
We look forward to receiving a copy of your issuance/s for our information and internal dissemination. We are optimistic that our partnership will once again result in the successful conduct of the 2020 CPH.

Thank you very much.

Very truly yours,

CLAIRE DENNIS S. MAPA, Ph.D.
Undersecretary
National Statistician and Civil Registrar General

Attachments: As stated
CJA/MEPE/PC/RML



Management System





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REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY BOARD

**PSA Board Resolution No. 02
 Series of 2019**

DECLARING MAY AS NATIONAL CENSUS MONTH

WHEREAS, *Batas Pambansa Big. 72* provides for the taking of an integrated census every ten (10) years, beginning in 1980;

WHEREAS, Republic Act No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

WHEREAS, Executive Order No. 352 -- "Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector" stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

WHEREAS, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with May 01 as reference date;

WHEREAS, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as "primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability" and "for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;"

WHEREAS, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;

WHEREAS, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

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WHEREAS, to ensure the successful conduct of the census, the citizenry is called upon to support and cooperate in the conduct of the CPH 2020 by providing complete and correct information to census enumerators;

WHEREAS, a Presidential Proclamation must be issued to highlight the significance and importance of the conduct of the CPH 2020;


WHEREAS, there is a need to declare May in all years when a national census of population and housing will be conducted, e.g., in 2020, and in all years ending in "0" thereafter, as National Census Month;

NOW, THEREFORE, BE IT RESOLVED that the Board endorse to the Office of the President the issuance of a Presidential Proclamation entitled, "Declaring May as National Census Month" with May 01 as census reference date (Annex BR-02-20190516-01).

Approved this 16th day of May 2019, in Pasig City.



ERNESTO M. PERNIA
Secretary of Socioeconomic Planning
National Economic and Development Authority
Chairperson, PSA Board

Attested by:


JOSIE B. PEREZ
Assistant Secretary
Officer-in-Charge
Philippine Statistics Authority
Chairperson, PSA Board Secretariat



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**MALACANANG
Manila**

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. ____

DECLARING MAY AS NATIONAL CENSUS MONTH

WHEREAS, *Batas Pambansa Blg. 72* "An Act Providing for the Taking of an Integrated Census Every Ten Years Beginning in the Year Nineteen Hundred and Eighty, and for Other Purposes" provides for the taking of an integrated census every ten (10) years, beginning in 1980;

WHEREAS, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

WHEREAS, Executive Order No. 352 - "Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector" stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

WHEREAS, Section 6 of *Batas Pambansa Blg. 72* provides that "The first day of May of every regular census year is hereby designated as the reference date for the census. The collection of data will be by enumeration and the respondent shall be the head or any responsible member of the household."

WHEREAS, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with May 01 as census reference date;

WHEREAS, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as "primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability" and "for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;"

WHEREAS, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and characteristics in each barangay, city/municipality, province and region in the country;



WHEREAS, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

WHEREAS, the national government's thrust to decentralize functions to the local governments units (LGUs), requires an up-to-date and comprehensive data of the population at the local levels;

WHEREAS, to ensure the successful conduct of the census, the citizenry is enjoined to support and cooperate in the conduct of the CPH 2020 by providing complete and correct information to census enumerators;

NOW, THEREFORE, I, RODRIGO ROA DUTERTE, President of the Philippines, by virtue of the powers vested in me by law, do hereby declare **MAY** as **NATIONAL CENSUS MONTH** with May 01 as census reference date.

From May 2020 and in all years ending in "0" thereafter, May shall be known as National Census Month.

All government departments and agencies, including government-owned or controlled corporations, as well as LGUs are hereby enjoined to implement and execute the operational plans, directives and orders of the PSA relative to this Proclamation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila, this _____ day of _____, the year of our Lord, two thousand and nineteen.

RODRIGO ROA DUTERTE

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REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY BOARD

PSA Board Resolution No. 04
Series of 2019

**ENJOINING AGENCIES TO PROVIDE ASSISTANCE
TO THE PHILIPPINE STATISTICS AUTHORITY FOR THE CONDUCT
OF THE 2020 CENSUS OF POPULATION AND HOUSING**

WHEREAS, *Batas Pambansa Big 72* provides for the taking of an integrated census every ten (10) years beginning in 1980;

WHEREAS, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

WHEREAS, Executive Order No. 352 – "Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector" stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

WHEREAS, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with 01 May as census reference date;

WHEREAS, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as "primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability" and "for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;"

WHEREAS, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;



WHEREAS, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

WHEREAS, as in previous censuses, the assistance to be provided by other government agencies will be instrumental to the success of the CPH 2020;


NOW, THEREFORE, BE IT RESOLVED that the Board enjoin all the agencies enumerated in Annex BR-04-20190516-01 to provide assistance to the PSA in connection with the CPH 2020;

BE IT RESOLVED FURTHER that the assistance include, but not be limited to, those identified in said Annex and that such assistance be on a cost-sharing basis as may be deemed appropriate by the parties concerned.


RESOLVED FURTHER that the agencies be enjoined:

- to issue directives to all their units and personnel, at all geographic/administrative levels, to cooperate in the CPH 2020 by: (1) allowing Census enumerators to interview them; and (2) providing truthful and complete answers to questions; and
- not to conduct extensive data collection activities that will coincide with the conduct of CPH 2020.

Approved this 16th day of May 2019, in Pasig City.


ERNESTO M. PERNIA
Secretary of Socioeconomic Planning
National Economic and Development Authority
Chairperson, PSA Board

Attested by:


JOSIE B. PEREZ
Assistant Secretary
Officer-in-Charge
Philippine Statistics Authority
Chairperson, PSA Board Secretariat

KINDS OF ASSISTANCE REQUESTED FROM GOVERNMENT AGENCIES

Agency/Office	Kind of Assistance
Bangko Sentral ng Pilipinas	<ul style="list-style-type: none"> o Publicity and information drive o Use of facilities for the training of census enumerators
Department of Education	<ul style="list-style-type: none"> o Assignment of public school teachers as census enumerators o Publicity and information drive o Inclusion of lectures on census data uses for grade schools and high schools o Use of available classrooms for the training of census enumerators and supervisors
Civil Service Commission	<ul style="list-style-type: none"> o Publicity and information drive
Commission on Elections	<ul style="list-style-type: none"> o Publicity and information drive
Commission on Higher Education	<ul style="list-style-type: none"> o Publicity and information drive
Commission on Population	<ul style="list-style-type: none"> o Publicity and information drive with focus on utilization of census data
Congressional Policy and Budget Research Department	<ul style="list-style-type: none"> o Ensure the proper and timely release of census appropriations o Publicity and information drive
Department of Agrarian Reform	<ul style="list-style-type: none"> o Publicity and information drive o Use of land transport facilities in transporting census personnel and materials o Use of communication facilities
Department of Agriculture	<ul style="list-style-type: none"> o Use of facilities for the training of census enumerators and supervisors o Publicity and information drive o Use of communication facilities
Department of Budget and Management	<ul style="list-style-type: none"> o Ensure the proper and timely release of census appropriations o Realignment of census funds, whenever necessary
Department of Environment and Natural Resources	<ul style="list-style-type: none"> o Delineation of barangay boundaries, in cooperation with the Local Government Units (LGUs), during the mapping operations o Use of land transport facilities in transporting census personnel and materials o Publicity and information drive
Department of Finance	<ul style="list-style-type: none"> o Publicity and information drive o Use of transportation and communication facilities
Department of Foreign Affairs	<ul style="list-style-type: none"> o Enumeration of Filipinos employed in embassies, consulates and missions abroad o Publicity and information drive among Filipinos overseas
Department of Health	<ul style="list-style-type: none"> o Provision of first-aid medicines for training and enumeration o Publicity and information drive
Department of Information and Communications Technology	<ul style="list-style-type: none"> o Use of communication facilities for monitoring and reporting of census activities o Publicity and information drive
Department of the Interior and Local Government	<ul style="list-style-type: none"> o Issue directive to governors and mayors to convene the Local Census Coordinating Boards and to Association of Barangay Chairmen (ABC), League of Governors, and League of Mayors including other local officials to support the census operations o Publicity and information drive o Use of communication facilities for monitoring and

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Agency/Office.	Kind of Assistance
	<ul style="list-style-type: none"> ○ reporting of census activities ○ Use of facilities for the training of census enumerators and supervisors ○ Use of land transportation facilities in transporting census personnel and materials
Department of Labor and Employment	<ul style="list-style-type: none"> ○ Use of transportation and communication facilities ○ Publicity and information drive
Department of National Defense	<ul style="list-style-type: none"> ○ Issue directive to all its units/personnel to support the census operations by allowing enumerators to conduct interviews ○ Use of land, air and water transport facilities in transporting census personnel and materials ○ Facilitate enumeration in military camps, including institutional population in military camps ○ Security escorts for selected census enumerators ○ Advice on the peace and order conditions ○ Publicity and information drive
Department of Public Works and Highways	<ul style="list-style-type: none"> ○ Use of land transport facilities in transporting census personnel and materials ○ Publicity and information drive
Department of Science and Technology	<ul style="list-style-type: none"> ○ Publicity and information drive
Department of Social Welfare and Development	<ul style="list-style-type: none"> ○ Issue directive to all its units/welfare institutions and personnel to support the census operations by allowing enumerators to conduct interviews ○ Enumeration in the calamity-affected areas, resettlements/evacuation areas, and areas with numerous homeless population ○ Use of transportation and communication facilities ○ Publicity and information drive
Department of Trade and Industry	<ul style="list-style-type: none"> ○ Publicity and information drive
Department of Transportation	<ul style="list-style-type: none"> ○ Use of transportation facilities for census activities ○ Publicity and information drive
Government Service Insurance System	<ul style="list-style-type: none"> ○ Publicity and information drive
National Commission on Indigenous Peoples	<ul style="list-style-type: none"> ○ Publicity and information drive in indigenous peoples (IP) areas ○ Facilitate enumeration in IP areas.
National Council on Disability Affairs	<ul style="list-style-type: none"> ○ Publicity and information drive ○ Facilitate enumeration in institutions where there are persons with disability
National Economic and Development Authority	<ul style="list-style-type: none"> ○ Use of facilities for the training of census enumerators and supervisors ○ Use of transport facilities in transporting census personnel and materials ○ Publicity and information drive through announcement to Regional Development Councils (RDCs), Provincial Development Councils (PDCs) and Municipal Development Councils (MDCs)
National Commission of Muslim Filipinos	<ul style="list-style-type: none"> ○ Facilitate enumeration of Muslim groups ○ Publicity and information drive among Muslim groups
Philippine Information Agency	<ul style="list-style-type: none"> ○ Publicity and information drive through the development of radio/television plugs and print ads
Philippine Statistical Research and Training Institute	<ul style="list-style-type: none"> ○ Publicity and information drive
Government Service Insurance System	<ul style="list-style-type: none"> ○ Publicity and Information Drive
Social Security System	<ul style="list-style-type: none"> ○ Publicity and information drive

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Agency/Office	Kind of Assistance
Union of Local Authorities of the Philippines	o Publicity and information drive
University of the Philippines - Population Institute	o Publicity and information drive with focus on utilization of census data



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY BOARD

**PSA Board Resolution No. 05
 Series of 2019**

**CREATING THE NATIONAL, REGIONAL, PROVINCIAL, CITY AND MUNICIPAL
 CENSUS COORDINATING BOARDS
 FOR THE 2020 CENSUS OF POPULATION AND HOUSING**

WHEREAS, *Batas Pambansa (BP) Big. 72* provides for the taking of an integrated census every ten (10) years beginning in 1980;

WHEREAS, BP 72 also provides that Census Coordinating Boards are to be created to ensure the systematic coordination of government agencies and instrumentalities involved in the conduct of the Census;

WHEREAS, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

WHEREAS, Executive Order No. 352 – "Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector" stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

WHEREAS, the Census Coordinating Boards shall issue such rules and regulations as may be necessary to successfully carry out the Census undertaking, and shall provide such facilities and assistance as may be required for the conduct of the Census;

WHEREAS, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as "primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability" and "for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;"

WHEREAS, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;

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WHEREAS, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

WHEREAS, recognizing the increasing importance of the census data in meeting data needs at the lowest geographic level, the assistance provided by government agencies, government-owned and controlled corporations, and local government units (LGUs) to the PSA, as in previous censuses, will be instrumental to the success of the CPH 2020;

WHEREAS, one of the functions of the PSA Board per RA 10625 is to prescribe appropriate frameworks for the improvement of statistical coordination and establish mechanisms for statistical coordination at the regional and LGU levels;

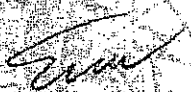

WHEREAS, to ensure the cooperation of all government and private entities and smooth flow of Census operations at all geographic and administrative levels, there is a need to create regional, provincial, city, and municipal census coordinating boards;

NOW, THEREFORE, BE IT RESOLVED that the PSA Board approve the creation of the Regional, Provincial, City, and Municipal Census Coordinating Boards (R/P/C/M CCBs) for the CPH 2020, with composition and terms of reference as provided in Annex BR-05-20190516-01;

BE IT RESOLVED FURTHER that the PSA Board shall serve as the National Census Coordinating Board (NCCB) which:


- shall issue rules and regulations as may be necessary for the successful undertaking and completion of the CPH 2020; and
- may call upon any department, bureau, office, agency or instrumentality of the Government for any assistance in the performance of their duties in line with the conduct of CPH 2020.

Approved this 16th day of May 2019, in Pasig City.

ERNESTO M. PERNIA
Secretary of Socioeconomic Planning
National Economic and Development Authority
Chairperson, PSA Board

Attested by:



JOSIE B. REREZ
Assistant Secretary
Officer-In-Charge
Philippine Statistics Authority
Chairperson, PSA Board Secretariat

COMPOSITION AND TERMS OF REFERENCE OF THE REGIONAL, PROVINCIAL, CITY, AND MUNICIPAL CENSUS COORDINATING BOARDS FOR THE 2020 CENSUS OF POPULATION AND HOUSING

A. Composition

Regional Census Coordinating Board	Provincial Census Coordinating Board
<p>Heads of Regional Offices or Heads of Attached Agencies (where applicable) of the following departments:</p> <ol style="list-style-type: none"> 1. National Economic and Development Authority (<i>Chairperson</i>) 2. Department of the Interior and Local Government (<i>Vice Chairperson</i>) 3. Department of Agrarian Reform 4. Department of Agriculture 5. Department of Budget and Management 6. Department of Education (DepEd) 7. Department of Energy 8. Department of Environment and Natural Resources 9. Department of Finance 10. Department of Foreign Affairs 11. Department of Health 12. Department of Information and Communications Technology 13. Department of Justice 14. Department of Labor and Employment 15. Department of National Defense 16. Department of Public Works and Highways 17. Department of Science and Technology 18. Department of Social Welfare and Development 19. Department of Tourism 20. Department of Trade and Industry 21. Department of Transportation 22. Bangko Sentral ng Pilipinas 23. Bureau of Internal Revenue 24. Commission on Higher Education 25. Philippine Information Agency 26. Union of Local Authorities of the Philippines 27. Regional Development Council 28. Catholic Bishops' Conference of the Philippines 29. Commission on Population 30. National Commission on Muslim Filipines 31. National Commission on Indigenous Peoples (NCIP) 32. Private sector representative 33. Philippine Statistics Authority (PSA) (<i>Executive Officer</i>) 	<ol style="list-style-type: none"> 1. Provincial Governor (<i>Chairperson</i>) 2. Division Superintendent of Schools – DepEd (<i>Vice Chairperson</i>) 3. District Highways Engineer 4. PNP Provincial Commander 5. Military Camp Commander 6. Provincial Planning and Development Officer 7. Provincial Assessor 8. Provincial Agriculturist 9. Provincial Population Officer 10. Provincial Environment and Natural Resources Officer 11. Provincial Social Welfare and Development Officer 12. Provincial Information Officer 13. Development Management Officer V – NCIP 14. Private sector representatives (3) 15. Provincial Statistics Officer – PSA (<i>Executive Officer</i>)

City Census Coordinating Board	Municipal Census Coordinating Board
<ol style="list-style-type: none"> 1. City Mayor (<i>Chairperson</i>) 2. City Superintendent of Schools – DepEd (<i>Vice Chairperson</i>) 3. Station Commander – PNP 4. City Planning and Development Officer 5. City Civil Registrar 6. City Population Officer 7. City Assessor 8. Local Government Operations Officer 9. Local Social Welfare and Development Officer 10. Private sector representative 11. Representative from the PSA 12. President, Association of Barangay Captains 	<ol style="list-style-type: none"> 1. Municipal Mayor (<i>Chairperson</i>) 2. District Supervisor of Schools – DepEd (<i>Vice Chairperson</i>) 3. Station Commander – PNP 4. Municipal Planning and Development Officer 5. Municipal Civil Registrar 6. Municipal Population Officer 7. Municipal Agriculturist 8. Local Government Operations Officer 9. Local Social Welfare and Development Officer 10. Private sector representative 11. Representative from the PSA 12. President, Association of Barangay Captains

B. Terms of Reference

Regional Census Coordinating Board	Provincial Census Coordinating Board	City/Municipal Census Coordinating Board
1. Assess the needs of the PSA in the region in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;	1. Assess the needs of the PSA in the province in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;	1. Assess the needs of the PSA in the city/municipality in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;
2. Provide transportation facilities for the distribution/delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;	2. Provide transportation facilities for the distribution/delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;	2. Provide transportation facilities for the distribution/delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;
3. Provide communications facilities for use of census personnel;	3. Provide communications facilities for use of census personnel;	3. Provide communications facilities for use of census personnel;
4. Provide venues/facilities for the training of census personnel;	4. Provide venues/facilities for the training of census personnel;	4. Provide venues/facilities for the training of census personnel;
5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations;	5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations;	5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations;
6. Provide facilities for the lodging of census personnel assigned in areas outside their official station;	6. Provide facilities for the lodging of census personnel assigned in areas outside their official station;	6. Provide facilities for the lodging of census personnel assigned in areas outside their official station;
7. Assist the Provincial Census Coordinating Board (PCCB) in the conduct of publicity and information campaign;	7. Assist the City/Municipal Census Coordinating Board (C/MCCB) in the conduct of publicity and information campaign;	7. Conduct publicity and information campaign on the forthcoming census;
8. Assist the PSA in the census operations to ensure complete coverage of the region;	8. Assist the PSA in the census operations to ensure complete coverage of the province;	8. Assist the PSA in the census operations to ensure complete coverage of the city/municipality;

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9. Specify other areas of involvement or participation of the agencies within the limits of their resources;	9. Specify other areas of involvement or participation of the agencies within the limits of their resources;	9. Provide security/guide to census personnel and materials;
10. Refer to the National Census Coordination Board (NCCB) matters, which cannot be resolved in the Regional Census Coordinating Board (RCCB), including those raised by the Provincial/City/Municipal Census Coordinating Boards (P/C/M CCBs) and	10. Refer to the RCCB matters which cannot be resolved in the PCCB; and	10. Refer to the PCCB matters which cannot be resolved in the C/MCCB;
11. Take up other matters as may be specified by the NCCB or as necessary for the successful conduct of the census.	11. Take up other matters as may be specified by the RCCB or as necessary for the successful conduct of the census.	11. Enlist the cooperation of barangay officials in the census operations;
		12. Take up other matters as may be specified by the PCCB or as necessary for the successful conduct of the census.