



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for project **Supply and Delivery of Bunk Beds ,Mattress and Beddings**, in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Bunk Beds , Mattress and Beddings**  
Location : **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**  
Approved Budget for the Contract: **One Million Pesos (Php1,000,000.00), inclusive of tax**

### Specifications:

QTY.	UNIT	DESCRIPTION
40	pieces	Metal Frame Double Deck <ul style="list-style-type: none"><li>• Length: 79 inches</li><li>• Width: 38.5 inches</li><li>• Height: 60 inches</li></ul>
80	pieces	Spring Mattress Deluxe Quality <ul style="list-style-type: none"><li>• Thick: 6.5 inches</li><li>• Length: 75 inches</li><li>• Width: 36 inches</li></ul>
80	pieces	Fiber Pillows <ul style="list-style-type: none"><li>• 20x30 inches</li><li>• Microfiber fill</li></ul>
80	pieces	Pillow case <ul style="list-style-type: none"><li>• 20x30 inches</li><li>• Fabric or garment must be at least 100 thread count</li></ul>
80	pieces	Fitted Sheet <ul style="list-style-type: none"><li>• fitted to 36x75x6.5 mattress</li><li>• Fabric or garment must be at least 100 thread count</li></ul>
80	pieces	Flat Sheet <ul style="list-style-type: none"><li>• 90x100 inches</li><li>• Fabric or garment must be at least 100 thread count</li></ul>

Delivery Term: 3 calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PhilGEPS Registration Certificate, BIR

Certificate of Registration (Form 2303), Omnibus Sworn Statement, 2016 Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before July 28, 2017, 10:00 a.m., at the General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.



Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**HENRY ANTHONY M. TORRES**  
Officer-in-Charge, Deputy Commissioner  
Internal Administration Group 

Annex "A"

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
40 pieces	Metal Frame Double Deck <ul style="list-style-type: none"><li>• Length: 79 inches</li><li>• Width: 38.5 inches</li><li>• Height: 60 inches</li></ul>		
80 pieces	Spring Mattress Deluxe Quality <ul style="list-style-type: none"><li>• Thick: 6.5 inches</li><li>• Length: 75 inches</li><li>• Width: 36 inches</li></ul>		
80 pieces	Fiber Pillows <ul style="list-style-type: none"><li>• 20x30 inches</li><li>• Microfiber fill</li></ul>		
80 pieces	Pillow case <ul style="list-style-type: none"><li>• 20x30 inches</li><li>• Fabric or garment must be at least 100 thread count</li></ul>		
80 pieces	Fitted Sheet <ul style="list-style-type: none"><li>• fitted to 36x75x6.5 mattress</li><li>• Fabric or garment must be at least 100 thread count</li></ul>		
80 pieces	Flat Sheet <ul style="list-style-type: none"><li>• 90x100 inches</li><li>• Fabric or garment must be at least 100 thread count</li></ul>		

Warranty : \_\_\_\_ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)