

**BUREAU OF CUSTOMS***Professionalism Integrity Accountability***MASTER COPY***J.P.P.***MEMORANDUM**

**TO :** ALL DISTRICT COLLECTORS  
ALL PORT COLLECTORS  
ALL OTHER CONCERNED

**FROM :** **ATTY. EDWARD JAMES A. DY BUCO**  
Deputy Commissioner  
Assessment and Operations Coordinating Group

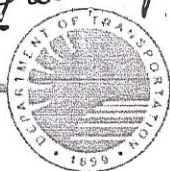
**SUBJECT :** **MARINA Advisory No. 2020-40 on COVID-19 Related Guide in Establishing Safety Control Measures and Reducing Risk and Ensuring a Safe Shipboard Interface between Ship and Shore-based Personnel**

**DATE :** **June 29, 2020**

Attached herewith is the MARINA Advisory No. 2020-40 on COVID-19 Related Guide in Establishing Safety Control Measures and Reducing Risk and Ensuring a Safe Shipboard Interface between Ship and Shore-based Personnel.

The said Advisory aims to address major concerns and expectations of ships' crews and shore-based personnel through the implementation of practical, risk-based measures to address COVID-19 risks for all personnel involved in the ship/shore interface.

For your information and appropriate action.


**MARITIME INDUSTRY AUTHORITY**

22 May 2020

 OFFICE OF THE DIRECTOR  
 ESS-EG

JUN 10 2020

**MARINA ADVISORY**No. 2020-40

Series of 2020

RECEIVED:

12:57 pm

- TO :** All Concerned Government Agencies, Flag States, Port Control Authorities, Shipowners/Bareboat Charterers/Ship Operators/Ship Managers/ Ship Masters of Philippine-Registered Overseas Ships, Manning Agencies, Filipino Seafarers Onboard, Shore-based Service Providers and Other Concerned Entities
- SUBJECT :** **COVID-19 RELATED GUIDE IN ESTABLISHING SAFETY CONTROL MEASURES AND REDUCING RISK AND ENSURING A SAFE SHIPBOARD INTERFACE BETWEEN SHIP AND SHORE-BASED PERSONNEL**

Pursuant to IMO Circular Letter No.4204/Add.16 dated 6 May 2020 - Coronavirus (COVID 19) Related Guidelines for Ensuring a Safe Shipboard Interface Between Ship and Shore-Based Personnel which provides the "Hierarchy of Controls as a Guide to Establishing Effective Safety Control Measures and Reducing Risk," all concerned are hereby advised to take the following measures taking into account the said Hierarchy of Controls Guide:

**A. Shipping Companies:**

Under the ISM Code, shipping companies are required to assess all identified risks to their ships and personnel and establish appropriate safeguards normally documented in their Safety Management Systems (SMS). Therefore, shipping companies should develop for each of their ship a detailed plans and procedures related to different aspects and risks associated with the coronavirus (COVID-19) including the identified risks and associated mitigation from the interface of crews with shore-based personnel as part of the ship's operations, based on the latest guidance related to COVID-19 from WHO, International Maritime Health Association (IMHA) and the ship's flag State requirements as appropriate.



B. Shore-based service providers:

Organizations providing shore-based service providers to ships, such as agents, chandlers, inspectors, pilots, stevedores, surveyors, service engineers etc, should implement risk-based procedures and guidance for their employees related to COVID-19 within their internal procedures, based on the latest guidance from WHO, IMHA and local port and national requirements as appropriate.

C. Port, Immigration and Customs Authorities.

Authorities responsible for Immigration Officers, Customs Officers, Port State Control Inspectors and others should implement risk-based procedures and guidance for their employees related to COVID-19 within their internal procedures, based on the latest guidance from WHO, IMHA and local port and national requirements as appropriate.

This Advisory and IMO Circular Letter No. 4204/Add.16 can be viewed and downloaded at the MARINA website at [www.marina.gov.ph](http://www.marina.gov.ph)

For the information and compliance of all concerned.

  
VADM ROBERT A EMPEDRAD AFP (Ret)  
Administrator

JPP/PCJ/MSMS

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