



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "**Media Monitoring Subscription for FY 2020**" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Media Monitoring Subscription for 2020**
Location : **Public Information and Assistance Division (PIAD)
OCOM Building, Gate 3, South Harbor, Port Area,
Manila**

Approved Budget for the Contract: **Five Hundred Forty Thousand Pesos (Php 540,000.00)**

Specifications

QTY.	DESCRIPTION
1 LOT	1. Provision of accurate and extensive news media monitoring service that tracks the Bureau's mentions and/or expose in print, online, and broadcast networks.
	2. Covered Mediums: <ul style="list-style-type: none">• National Print and Provincial Print Publications• Local Online News Websites• Blogs• TV & AM Radio
	Inclusions: <ul style="list-style-type: none">• Customized daily email reports with tonality• Monthly media analysis of Media Data• Weekly Compilation Report
	Contract Duration: January 01, 2020 – December 31, 2020.

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before December 18, 2019 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,



RAQUEL G. DE JESUS

Acting Chief, General Services Division

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
LOT 1	1. Provision of accurate and extensive news media monitoring service that tracks the Bureau's mentions and/or expose in print, online, and broadcast networks.		
	2. Covered Mediums: <ul style="list-style-type: none"> • National Print and Provincial Print Publications • Local Online News Websites • Blogs • TV & AM Radio 		
	Inclusions: <ul style="list-style-type: none"> • Customized daily email reports with tonality • Monthly media analysis of Media Data • Weekly Compilation Report 		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)