



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for the Preventive Maintenance and Repair of Generator Sets, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Preventive Maintenance and Repair of Generator Sets
Location : POM, OCOM & ICT Bldg., South Harbor, Port Area, Manila
Approved Budget for the Contract: Two Hundred Twenty Thousand Pesos (P220, 000.00) inclusive of tax

SPECIFICATIONS

1. Change oil, fuel filter and oil filter;
Repair of leak and replacement of batteries of one unit - 1 MVA PERKINS; and
2. Change oil, fuel filter and oil filter;
Replacement of batteries of one unit - 165 KVA CUMMINS; and
3. Change oil, fuel filter and oil filter;
Replacement of batteries of one unit - 132KVA PERKINS; and
4. Change oil, fuel filter and oil filter;
Replacement of AVR and batteries of one unit - 50KVA PERKINS; and
5. Change oil, fuel filter and oil filter;
Replacement of AVR and batteries of one unit - 75 KVA CUMMINS; and
6. Preventive maintenance and repair services of the said generator sets until December 31, 2014

Delivery term : Fifteen (15) calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate and DTI / SEC Registration, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before August 14, 2014, 4:00 p.m. at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

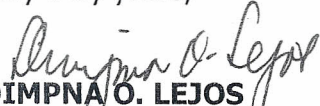
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at telefaxno. 527-4519.

Very truly yours,


DIMPNA O. LEJOS
OIC-Director, Administration Office

Annex "A"

PRICE QUOTATION FORM

_____ Date

The Director, Administration Office
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read, and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

SPECIFICATIONS	Unit Price	Total Price
1. Change oil, fuel filter and oil filter; Repair of leak and replacement of batteries of one unit - 1 MVA PERKINS; and 2. Change oil, fuel filter and oil filter; Replacement of batteries of one unit - 165 KVA CUMMINS; and 3. Change oil, fuel filter and oil filter; Replacement of batteries of one unit - 132KVA PERKINS; and 4. Change oil, fuel filter and oil filter; Replacement of AVR and batteries of one unit - 50KVA PERKINS; and 5. Change oil, fuel filter and oil filter; Replacement of AVR and batteries of one unit - 75 KVA CUMMINS; and 6. Preventive maintenance and repair services of the said generator sets until December 31, 2014		
TOTAL AMOUNT	P	

Warranty: _____ months from the date of delivery

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

DTI or SEC Registration Certificate No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)