



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value for Procurement of Procurement of "Catering Services for Basic Customs Procedures, Rules and Regulations for Stakeholders (Importers and Exporters)", in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Catering Services for Basic Customs Procedures, Rules and Regulations for Stakeholders (Importers and Exporters)
Location : President's Room, 4th Floor, Customs Capacity Building Center, Port of Manila Building, Gate 3, South Harbor, Port Area, Manila
Approved Budget for the Contract: One Hundred Thirty Two Thousand Pesos (Php132,000.00)
-inclusive of tax

Specifications:

| QTY. | DESCRIPTION |
|-------------|---|
| 1 lot | <p>Meals for 110 pax Free flowing coffee & water Managed buffet lunch Strictly no pork in all food served.</p> <p>Date of Event:</p> <ul style="list-style-type: none">• October 21, 2016 (3rd Batch)• October 28, 2016 (4th Batch)• November 11, 2016 (5th Batch)• November 18, 2016 (6th Batch) <p>Should include:</p> <ul style="list-style-type: none">• AM Snacks P60.00 (head w/ bottled drinks)• Lunch P180.00 (head w/ bottled drinks)• PM Snacks P60.00 (head w/ bottled drinks) <p>Service Provider should also provide:</p> <ul style="list-style-type: none">• Free waiter service to manage distribution of food and attend to other needs. |

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration, PHILGEPS Registration Certificate, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before October 20, 2016 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

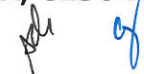
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph

Very truly yours,


ATTY. ARTURO M. LACHICA, CESO II
Deputy Commissioner
Internal Administration Group 

Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

| QTY. | DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|-------|---|------------|-------------|
| 1 lot | <p>Meals for 110 pax Free flowing coffee & water Managed buffet lunch Strictly no pork in all food served.</p> <p>Date of Event:</p> <ul style="list-style-type: none">• October 21, 2016 (3rd Batch)• October 28, 2016 (4th Batch)• November 11, 2016 (5th Batch)• November 18, 2016 (6th Batch) <p>Should include:</p> <ul style="list-style-type: none">• AM Snacks P60.00 (head w/ bottled drinks)• Lunch P180.00 (head w/ bottled drinks)• PM Snacks P60.00 (head w/ bottled drinks) <p>Service Provider should also provide:</p> <ul style="list-style-type: none">• Free waiter service to manage distribution of food and attend to other needs. | | |

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)