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BOC-01-07293

MEMORANDUM

TO : ALL DISTRICT COLLECTORS
ALL SUP-PORT COLLECTORS
ALL OTHERS CONCERNED

FROM : **ATTY. EDWARD JAMES A. DY BUCOF**
Deputy Commissioner, AOCG

SUBJECT : **TIMELINE OF APPLICATION FOR RENEWAL OF
AUTHORITY TO OPERATE AS CUSTOMS BONDED
WAREHOUSE AND DEADLINE OF SUBMISSION TO THE
CUSTOMS BONDED WAREHOUSE COMMITTEE (CBWC)**

DATE : November 21, 2022

Pursuant to Section 4.1 of the Customs Memorandum Order (CMO) No. 03-2022, the Application for Renewal shall be filed with the Collection District having jurisdiction over the Customs Bonded Warehouse (CBW) **not earlier than One Hundred Twenty (120) days but not later than Ninety-One (91) days** before the expiration of the Authority.

One the other hand, Section 4.2 states that Common Customs Bonded Warehouses (CCBWs), Industry-Specific Customs Bonded Warehouses (ICBWs) and Manufacturing Customs Bonded Warehouses (MCBWs) with more than ten (10) members or Client End-Users or Client-Exporters, may file the application for renewal jointly within **One Hundred (150) days but shall not be later than Ninety-One (91) days** before the expiration of the Authority.

To give this office an ample time to evaluate the application for renewal of authority to operate, all District Collectors are hereby enjoined to follow Section 4.4.4 which provides that endorsement of the complete documents to the Customs Bonded Warehouse Committee, through its Secretariat headed by the Warehousing Coordination Division, shall be made **within twenty (20) days from the receipt thereof.**

For strict compliance.