



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

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PROFESSIONALISM INTEGRITY ACCOUNTABILITY

MEMORANDUM



BOC-09-39095

**TO : ALL DISTRICT AND SUB-PORT COLLECTORS
ALL DEPUTY COLLECTORS
FORMAL ENTRY DIVISIONS OR ITS EQUIVALENT
ALL PERSONNEL OF COLLECTION DISTRICTS
ALL OTHERS CONCERNED**

APR 27 2023

FROM : BIENVENIDO Y. RUBIO
Commissioner

SUBJECT : RENDITION OF ADDITIONAL WORKING HOURS ON 29 APRIL 2023

DATE : 27 April 2023

In the exigency of service, you are hereby directed to render additional working hours on 29 April 2023 (Saturday) to expedite the processing of the entries and maximize the collection efforts of the Bureau of Customs to meet the assigned targets for the month.

Further, coordination should be made with your respective stakeholders and the Landbank of the Philippines to inform them of this directive.

The rendition of additional working hours may be subject to the payment of overtime services in monetary form/cash subject to the provisions of Civil Service Commission-Department of Budget and Management Joint Circular No. 01 s. 2015 and CMO No. 14-2014.

For strict and immediate compliance.